

Faculty and staff,

As part of our response to the Covid-19 pandemic and our ongoing efforts to prevent spread of the virus on our campus, Longwood is requiring all faculty and staff to complete [mandatory Covid-19 training](#). The training takes about 10 minutes to complete, and includes videos produced by the World Health Organization, the leader in global health responses. Through this training, you'll learn:

- What is currently known about the Covid-19 virus
- Safe and healthy work practices
- How to wear a mask
- Details on the temporary workplace policy

Faculty and staff are required to complete this training by Sept. 15. Remember it only takes 10 minutes to complete.

Questions regarding this training should be directed to Human Resources at [hrCOVID19@longwood.edu](mailto:hrCOVID19@longwood.edu). Supervisors and Managers are encouraged to distribute this information to those employees who do not have computer access.”

Thanks,

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