

Dear Faculty and Staff,

As the week comes to a close, I wanted to touch base with a few brief updates and announcements. First, Human Resources continues to stand by to answer individualized questions about this week's payroll announcement via email at [hrcovid19@longwood.edu](mailto:hrcovid19@longwood.edu). I know these changes are complex and can be a source of anxiety, and we are ready to try to help! I want to thank those in HR who have worked so hard to implement this plan as straightforwardly as possible, and to all of you for your understanding and goodwill during this challenging time.

We have received some questions regarding Virginia's phased re-opening plans, and whether the change in status on Friday affects Longwood. There is no change in our status. "Safer at Home" remains the Commonwealth's guidance, and we continue to encourage telework if jobs allows for it. However, we do realize that given the summer tasks necessary to welcome our students back in the fall, some of you will need to return to a more normal work schedule. If this is the case, your supervisor will let you know. For those who are coming in to work, we continue to take appropriate steps around campus including additional hygiene and asking employees to social distance. If you have any questions, please contact your supervisor or HR.

We have received questions regarding parking and fitness center fees for the spring semester. Once the Fitness Center reopens, depending on official guidance but hopefully on or around 6/15, we will freeze payroll deductions for the period of time equal to the amount of time that the center was closed. Members that paid in advance will receive the equivalent time added to their membership, thus extending the length of the annual membership. If you have questions regarding your membership please email [campusrec@longwood.edu](mailto:campusrec@longwood.edu). Parking fees will continue as normal, as many people are periodically coming to campus and utilizing the lots. It would be very hard to fairly reduce the price for these weeks of disruption based on the varied utilization. However, if you would like to cancel your parking deductions and turn in your parking pass please contact Laura Rice at [ricelh@longwood.edu](mailto:ricelh@longwood.edu).

Lastly, I wanted to share with you all some news about Longwood's continuing efforts to provide as much help as possible to students and families. Last month, Congress allocated a portion of funds to colleges and universities with the requirement that these funds be passed directly and entirely to students who have been financially impacted by the disruption of the spring semester. Longwood's share was approximately \$1.6 million, and our approach to distributing these funds has been to identify those undergraduate students most in need of support based on institutional and federal eligibility requirements, as determined by FAFSA financial aid forms filed prior to April 30. Each student who met these criteria will receive a grant of \$621 in the coming weeks. I am grateful to the cross-university team that worked hard to understand the requirements and quickly develop a system to get these funds directly into the hands of our students, hopefully playing a role in helping them stay on track with their education. Emails were sent to students with this news Wednesday, and the FAQ we shared with them can be found [here](#).

Thank you!

Louise Waller, MBA  
Vice President for Administration and Finance  
Longwood University  
434-395-2016 (o)  
434-390-2939 (c )  
[wallermw@Longwood.edu](mailto:wallermw@Longwood.edu)



# Fall 2020 & Covid-19



At the very heart of Longwood is our vibrant community, and never has that been more clear. As we gather in classrooms, on Brock Commons, or at athletics events, we reach our greatest heights when we are together.

Reopening this fall is our priority and a [commitment we made along with our neighbor Hampden-Sydney College](#) in April.

This summer we will continue to finalize details about exactly what the semester will look like and communicate those details to you. I'm eager to see you back on campus and am looking forward to a great academic year.

## W. Taylor Reveley IV

President



## WHAT WILL FALL LOOK LIKE?

Longwood will open as normally scheduled this fall, with additional safety measures in place based on state and federal guidance. President Reveley has released an overview of what the fall semester will look like. Highlights include:

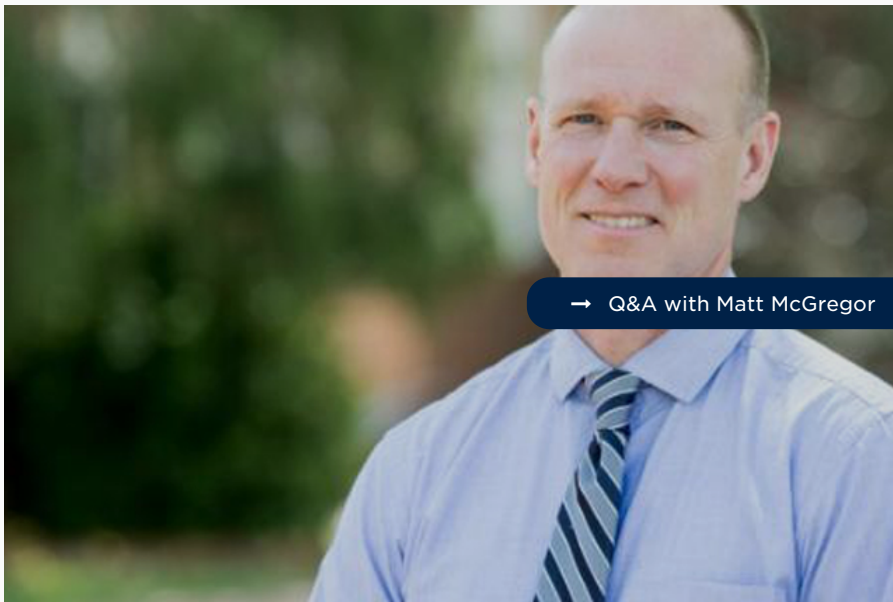
- Normally scheduled start of classes on Aug. 24
- In-person classes following social distancing practices
- Minor changes to the academic calendar allowing students to finish in-person classes by Thanksgiving break
- Increased cleaning measures across campus, especially in residence halls

→ [Learn More](#)





President W. Taylor Reveley IV announced the creation of a [cross-university team of leaders and experts](#) to look at all aspects of campus life to help Longwood prepare to safely re-open for in-person learning in the fall.



Longwood's associate vice president for wellness and auxiliary services talks about the planning underway to ensure [campus safety](#) when students return in the fall.



Longwood's top academic officer talks about the planning underway to ensure [classroom learning](#) can move safely forward.

## Responsibility Belongs to All of Us

Making this year work will depend on each member of our community owning their responsibilities to help mitigate the spread of Covid-19. In that light, we're sharing some essential principles that the Longwood community is asking of everyone.

[Read the full message »](#)

[Read our shared commitment and take the pledge »](#)

**Note: More information will be added below as it becomes available. The latest changes were made on Friday, August 7, 11:18 AM.**

### ► Will I have to wear a face covering on campus?

Face coverings are an important tool to mitigate the spread of COVID-19, and Longwood will require them in a broad range of settings, as indicated below. They are also an important signal to our community that we are taking seriously our collective responsibilities for public health.

Face coverings will be required in every classroom for the fall semester, and any time you are in an academic building changing classes. They will be required in the public areas of Longwood-managed housing, in many office areas, and in any public areas (outside private rooms) of Longwood-managed residence halls. Beyond those specific requirements, any time you can't maintain six feet distance from others in any circumstance in any public area of campus, you are required to wear a face covering. A broad range of social distancing measures are in place in dining areas. (see below)

Longwood has a substantial supply of face coverings that we will work to distribute to students, but it's up to the student to bring some and always have

[→ Info for Students](#)

[→ Campus Operations](#)

[→ Info for Faculty & Staff](#)

[→ Info on Commencement](#)

[→ Archived Covid Response Info](#)

[→ Covid-19 Campus Preparedness Plan](#)

*This plan has been reviewed by the State Council of Higher Education and has been found to be compliant in containing the required components of the "Higher Education Reopening Guidance"*

#### Questions?

Email [questions@longwood.edu](mailto:questions@longwood.edu)

#### Parents

Receive important campus news, including Covid-19 information, through [Lancer Parent Pipeline](#).

one available.

### ► **What should I do if I have symptoms of Covid-19 or feel sick?**

Call the University Health Center at 434-395-2102 or your medical provider, and they will discuss whether you need to be tested for the virus. Do not go to class. Contact your professors to discuss completing classwork.

### ► **What happens if I or someone else on campus tests positive for Covid-19?**

Students who test positive for Covid-19 will be asked to self-isolate. In consultation with staff and medical providers, those students who live on campus and are unable to return home will either be asked to self-isolate in their residence hall room or ARC Hall. Students in self-isolation who live on campus can have meals delivered and will be able to work with professors to stay on pace with their classes. The University Health Center and Longwood staff will be in touch with them each day as they recover.

The Virginia Department of Health will also conduct contact tracing and notify any students who need to quarantine in their rooms after a possible exposure. Those students will also have meals and instruction delivered.

If you live off-campus, you will likely be asked to quarantine or self-isolate in your off-campus residence. The Longwood team and University Health Center staff will continue to be in contact. You will also be able to work with professors to stay on pace with classes.

For privacy reasons, Longwood will not release the names of students, faculty, or staff who test positive for Covid-19 or those who may have been exposed. If you have been exposed and need to quarantine or be assessed, the Virginia Department of Health will contact you.

If you have been notified of possible exposure by a public health authority other than our local VDH, or if you have received a positive test result from an off-campus health provider, we ask that you inform the University Health Center so that Longwood can provide you support and monitor our overall public health situation.

### ► **Will all students, faculty, and staff be tested before they come back to campus in the fall?**

The Virginia Department of Health and Centers for Disease Control do not recommend “surveillance testing,” or mass testing of all campus community members before they return to campus.

The University Health Center is equipped to test anyone who is experiencing symptoms of Covid-19. Please call to make an appointment at 434-395-2102. Several community partners like Centra Southside Community Hospital are also conducting tests for people who are experiencing symptoms of Covid-19. We continue to work closely with VDH on expanding testing capacity as widely as possible.

Any student who has tested positive for Covid-19 and is still under self-isolation or has been directed to self-isolate because of possible contact exposure should not return to campus for the start of the school year. Please contact the University Health Center at 434-395-2102 to inform them of your isolation.

### ► What is the status of classes?

We expect that the vast majority of professors will teach their classes in-person this fall. Some classes will be taught fully online as class adaptation requests are approved. We will communicate those changes to students enrolled in those classes when they are finalized. However, all classes will have hybrid elements, so that if students need to miss class there will be tools in place for them to keep up.

Because most classes will be in-person, Longwood has implemented several preventative measures for academic instruction. These include desks spaced apart for social distancing, required face coverings inside academic buildings and classes, and dedicated entrance and exit doors.

### ► Will Dorrill Dining Hall be open?

D-Hall will be open to students, with several important changes, including:

- increased cleaning and sanitation
- stanchions for line management at self-service stations
- reconfiguration of dining areas
- menu adjustments for faster service
- PPE requirements for food service workers

Additional measures are planned, if guidance from the Virginia Department of Health changes.

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## Information for Students

### Student Health

#### ► What should I do if I have symptoms of Covid-19 or feel sick?

Call the University Health Center at 434-395-2102 or your medical provider, and they will discuss whether you need to be tested for the virus. Do not go to class, and contact your professors to discuss completing classwork.

#### ► What should I do if someone I've had contact with tests positive for Covid-19?

The Virginia Department of Health is leading all contact tracing efforts, and will identify and contact those people who need to quarantine themselves after potential exposure. Just because you are in class with someone does not mean you have been exposed to the virus. With proper social distancing and personal protective equipment use, your exposure is limited.

#### ► What happens if I or someone else on campus tests positive for Covid-19?

Students identified as possible exposures to Covid-19 or who test positive will need to self-isolate. Based on their housing situation, the University and University Health Service may determine they can self-isolate in their own rooms. If they cannot, ARC Hall will be used to house residential students who

need to be isolated, and ARC will house any students who are symptomatic and cannot return home. Students temporarily staying in ARC will have meals delivered and will be able to work with professors to stay on pace with their classes. The University Health Center and Longwood staff will be in touch with them each day as they recover.

The Virginia Department of Health will also conduct contact tracing and notify any students who need to quarantine in their rooms after a possible exposure. Those students will also have meals delivered and be able to continue their studies, working with their professors.

If you live off-campus, you will need to isolate in your apartment or house. University Health Center and Longwood staff will still be in touch regularly.

For privacy reasons, Longwood will not release the names of students, faculty, or staff who test positive for Covid-19 or those who may have been exposed. If you have been exposed and need to quarantine for the recommended 14 days, the Virginia Department of Health will contact you.

### ► Can anyone get tested for Covid-19 even if they don't have symptoms?

Currently, only symptomatic and reported close contact patients coming to the University Health Center are being tested for Covid-19. The exception is for student athletes returning to campus and those that need documentation of testing in order to have other medical or dental procedures. Patients are screened prior to coming to the office to determine if there is a COVID concern. If so, they will be instructed on what to do. We will be opening up testing for asymptomatic patients as more testing options become available.

This approach is the same at Centra Southside Community Hospital and other community health agencies.

### ► Can I get tested at the University Health Center?

Yes.

### ► I need to go to the University Health Center for another reason. Are there any changes?

We have implemented several changes to our operations.

- Walk-ins will not be permitted. We are asking that everyone call prior to coming to the office or coming through the door. Only individuals with appointments or a need to drop off paperwork or pay a bill are to come in the clinic.
- We are asking that students not bring a guest with them to the office.
- Seating is spaced out every six feet.
- Increased frequency of cleaning.
- Prefer patients come in with a mask but one will be given to them if they arrive without one.
- Patients with COVID concern will have a telehealth visit and then will be given directions.
- Telehealth visits are available.



### ► Will social distancing and face coverings be required on campus or at university events?

Face coverings are an important tool to mitigate the spread of COVID-19, and Longwood will require them in a broad range of settings, as indicated below. They are also an important signal to our community that we are taking seriously our collective responsibilities for public health.

Face coverings will be required in every classroom for the fall semester, and any time you are in an academic building changing classes. They will be required in the public areas of Longwood-managed housing, in many office areas, and in any public areas (outside private rooms) of Longwood-managed residence halls. Beyond those specific requirements, any time you can't maintain six feet distance from others in any circumstance in any public area of campus, you are required to wear a face covering. A broad range of social distancing measures are in place in dining areas.

Longwood has a substantial supply of face coverings that we will work to distribute to students, but it's up to the student to bring some with you and always have one available.

Every member of the campus community has a personal responsibility to practice Virginia Department of Health-recommended preventative measures. This includes wearing a face covering, practicing social distancing at all times, and washing your hands frequently. Doing this will help us all stay at Longwood, where our community is strongest.

### ► Will there be extra cleaning on campus?

Yes, the housekeeping staff has stepped up cleaning efforts on campus, prioritizing high-traffic and high-touch areas.

## Academics

### ► What is the status of classes?

Most classes this fall will be taught in-person. Face coverings and social distancing in classrooms and academic buildings will follow Centers for Disease Control and Virginia Department of Health guidelines to decrease the risk of exposure to the Covid-19 virus.

Some classes will be taught fully online as class adaptation requests are approved. We will communicate those changes to students enrolled in those classes when they are finalized. Academic Affairs staff will work with students with underlying health concerns on hybrid instruction models.

### ► How will classrooms be set up?

Available desks and chairs in all classrooms will be set a minimum of the Virginia Department of Health-recommended 6 feet apart. Many classes will be moved to larger classroom spaces in order to accommodate social distancing guidelines. Face coverings will be required in all classrooms and all academic buildings while classes are in session.

### ► If I am in isolation or quarantine, will I be able to keep up with my classes?

Every professor will have a plan to deliver course content to students who are unable to make it to class. Students in isolation or quarantine will be responsible for completing assignments and other tasks in coordination with their professors. Students will have contact with a representative to help make sure they have access and that communication is clear.

► **I have a lab or other hands-on class. How will that be different?**

We are working to put social distancing measures in place as much as possible. This includes science labs. We do anticipate that there will be some courses whose content requires continued close contact (nursing courses, for example). Students will be made aware of such courses, and if they are uncomfortable, they may need to defer taking the course.

► **I am supposed to have my teaching practicum this fall. How will I complete that?**

We are working closely with the Virginia Department of Education on guidance about field placements and student teaching. The Office of Teacher Preparation is in contact with school divisions and will communicate with students and advisors as they have more information.

► **Will student support services like the Writing Center and Center for Student Success still be available to students?**

Yes, student support staff will continue to serve students both in-person and virtually.

► **Will Greenwood Library be open? Will I have to wear a face covering in the library?**

Greenwood Library will be open to students and the general public. Face coverings should be worn while in the library. The library will open on amended hours for the fall semester:

- Monday-Thursday: 8am-Midnight
- Friday: 8am-5pm
- Saturday: 10am-5pm
- Sunday: 1pm-Midnight

► **Are there changes to the academic calendar this semester?**

Several changes to the academic calendar will be in place for this semester. They are:

- Classes will begin on Aug. 24
- Classes will be held on Labor Day (Sept. 7)
- There will be no Fall Break
- Classes will end at Thanksgiving Break
- A two-week review and final exam period will begin after Thanksgiving Break. Most exams will be online.

► **Can I study abroad?**

No, there will be no study abroad experiences available in the fall semester.

## Housing

### ► How will room assignments be handled this fall?

Longwood is making more single rooms available this fall at a heavily discounted rate. Housing assignments for incoming freshmen and transfer students were communicated in early July, and every student who requested a single room was assigned one.

Additionally, there are no community-style shared bathrooms in any Longwood residence halls or university managed apartment buildings. Most shared bathrooms on campus will be limited to 4 students or fewer, with the exception of a small number of suites that house 6 students.

### ► Will social distancing or face coverings be required in residence halls?

Face coverings will be required in the public areas of Longwood-managed housing and in any public areas (outside private rooms) of Longwood-managed residence halls. Any time you can't maintain six feet distance from others in any circumstance in any public area of campus, you are required to wear a face covering. Signage will be posted in residence halls to encourage this practice, and Resident Advisors are undergoing training on encouraging social distancing practices. Face coverings are not required within private residence hall rooms.

### ► Will residence halls be cleaned more often?

The Budd Group, which provides housekeeping services to Longwood, will staff three disinfectant technicians to work at Longwood this fall. High-traffic areas and high-touch items (doorknobs, shared counters, etc.) will be prioritized. Those areas will be cleaned and disinfected several times per day.

### ► How much cleaning will Longwood do in individual rooms and bathrooms, and how much is the student's responsibility?

Once students move into their residence halls, it is their responsibility to clean their room and bathroom.

### ► Will hand sanitizer/disinfectant spray be available to students living in residence halls?

Additional hand sanitizer stations will be available across campus, but students will need to bring their own disinfectant spray to clean rooms and bathrooms.

### ► How will Move-In Day be different?

Freshman and transfer student Move-In Day will be spread over two days, with morning and afternoon time slots to allow students and families to social distance while moving into their residence halls. Each slot will be assigned a staggered odd or even floor to further promote ease of movement. Detailed instructions were sent to students assigned a residence hall room.

## Events

### ► Will Parents Weekend, Convocation, and Oktoberfest continue to be held?

Within the guidelines of the current Commonwealth re-opening phase, we plan to hold Parents Weekend, Convocation, and Oktoberfest in some form. Those plans are still evolving, and will be communicated to students and parents when they are finalized.

### ► What will New Lancer Days be like?

New Lancer Days—the initial time on campus for freshmen students—will be delivered in a hybrid model this fall. Small groups of students will meet with freshman “coaches” and Peer Mentors on regular topics, including Covid-19 preparedness and preventative measures. Traditionally large group sessions about campus policing, Title IX information, and others will be delivered online or through small group sessions.

### ► Can my club/organization continue to meet?

As long as the members of your club and organization can meet face covering and social distancing guidelines, you are able to meet.

### ► Will social distancing and face coverings be required at university events?

Any time you can't maintain six feet distance from others in any circumstance in any public area of campus, you are required to wear a face covering.

Every member of the campus community has a personal responsibility to practice Virginia Department of Health-recommended preventative measures. This includes wearing a face covering, practicing social distancing at all times, and washing your hands frequently. Doing this will help us all stay at Longwood, where our community is strongest.

### ► Will Commencement be held?

Commencement for the Class of 2020 will be held on the weekend of Oct. 9 and 10. The graduate ceremony will be on Friday evening, Oct. 9, and the undergraduate ceremony on Saturday, Oct. 10. We will share exact times and logistical information in the weeks ahead.

## Financial Aid / Student Employment

### ► My family's finances have changed due to Covid-19. Do I qualify for more financial aid?

Longwood understands that some family finances have been negatively impacted by the Covid-19 pandemic and are here to work with you. Contact the Financial Aid Office at [finaid@longwood.edu](mailto:finaid@longwood.edu) or 434-395-2077 to request a “Change In Income” form to reflect your current financial situation.

### ► Can I still do work-study in the fall?

If you have been awarded a work-study and have a job, you may complete the work-study.

## Transportation

### ► I'm a freshman student. Can I have a car on campus?

This fall, freshman students are allowed to have a car on campus. Please contact Parking Services at [parking@longwood.edu](mailto:parking@longwood.edu) or 434-395-2612 for more information.

### ► Will the Farmville Area Bus still run? Will there be additional regulations for riders?

The FAB will continue to run its [campus line](#). Riders will be required to wear a face covering and stay 6 feet from other passengers while on the bus.

## Lancer Card / Meal Plans

### ► Do I need a Lancer Card?

All students need a Lancer Card. This is your identification as a Longwood student and serves many purposes on and off campus, including:

- Access to residence halls and academic spaces
- Using your meal plan at Dorrill Dining Hall or other location
- Making purchases with your Bonus Dollars and Lancer CA\$H
- Use financial aid funds to purchase books at the Longwood Bookstore
- Admittance to university-sponsored events and concerts
- Checking out books at Greenwood Library
- Access to the Health & Recreation Center

### ► I am a new student. How do I get my Lancer Card?

If you live near Farmville or are visiting campus before the semester starts, you are welcome to pick up your card at Lancer Card & Campus Services between 9 a.m. and 3 p.m. Monday through Friday. The office is located in Coyner G10.

If you won't be on campus until move-in day, and you [submitted a photo online](#), your card will be available for pickup on Aug. 19-20 at your residence hall.

If you did not submit a photo online, please come to Coyner G10 to have your picture taken. Please bring a photo ID with you. Beginning Aug. 17, office hours will be 8:30 a.m.-5 p.m. Monday through Friday.

### ► How do I get a meal plan?

Students living in Longwood-managed housing (on-campus residence hall or off-campus apartment complex) have already enrolled in a meal plan. The default meal plan is Block 225 for students in residence halls and Block 80 for Lancer Park and the Landings.

Commuters can sign up for a meal plan anytime by logging into [lancercard.longwood.edu](http://lancercard.longwood.edu) with their LancerNet ID and password.

All meal plan costs are charged to your student account and can be viewed on MyLongwood.

Meal plans begin Aug. 16, 2020 and the deadline to change your meal plan is 5 p.m. on Aug. 31, 2020.



### ► If I have a meal plan do I need Lancer CA\$H?

Lancer CA\$H is voluntary and can be added to your Lancer Card whenever you or your family wishes. It's extra money to be used at several dining locations around town not operated by Longwood, like Subway and McDonalds. You cannot use bonus dollars at these locations.

There are several places on campus that don't accept credit cards but do accept Lancer CA\$H, like laundry rooms and Printing Services. There are several other advantages to having some Lancer CA\$H on your card, such as saving \$0.25 in drink vending machines. Visit our website ([www.longwood.edu/lancercard](http://www.longwood.edu/lancercard)) for more information on locations and how to make a deposit.

## Campus Operations

### Dining

#### ► Will Dorrill Dining Hall be open?

D-Hall will be open to students, with several important changes, including:

- increased cleaning and sanitation
- stanchions for line management at self-service stations
- reconfiguration of dining areas
- menu adjustments for faster service
- PPE requirements for food service workers

Additional measures are planned, if guidance from the Virginia Department of Health changes.

#### ► Will I be able to get my own food or will employees serve the food?

In the current phase of the Commonwealth's reopening plan, dining stations will be hybrid offerings to include grab and go, self-service and with some stations being served.

#### ► Can I get my food to go so I don't have to eat in the dining hall?

Compostable to-go boxes continue to be available to students.

#### ► Will all food options (Chick fil-A, Moe's, Upchurch, Starbucks, Greens To Go, the Pod) be open?

Yes, all Aramark-run food options will be open for the fall semester. There will be social distancing requirements for patrons, including stanchions for line management, and floor dots for those waiting to place an order. Increased cleaning and sanitation measures will also be in place at all Aramark locations.

#### ► Will food service workers be required to wear PPE?

Yes, all food service workers will be required to wear face coverings and gloves.

### ► Will there be menu changes?

There will be some menu changes in D-hall to include composed salads and grab and go items to expedite speed of service. Retail menus will remain the same.

## Common Areas

### ► Will buildings and facilities on campus be open?

All buildings on campus will be open, though some on amended hours. They are:

- Dorrill Dining Hall: normal hours
- Upchurch University Center: normal hours
- Health & Fitness Center: normal hours
- Greenwood Library: M-Th: 8am-Midnight; Friday: 8am-5pm; Saturday: 10am-5pm; Sunday: 1pm-Midnight
- University Health Center: normal hours, though no walk-in appointments will be taken. Call 434-395-2102 to make an appointment.
- CAPS: All counseling sessions will be held by phone or virtually. Make an appointment at 434-395-2409.

### ► Will I have to wear a face covering or PPE inside these buildings?

Any time you can't maintain six feet distance from others in any circumstance in any public area of campus, you are required to wear a face covering.

Every member of the campus community has a personal responsibility to practice Virginia Department of Health-recommended preventative measures. This includes wearing a face covering, practicing social distancing at all times, and washing your hands frequently. Doing this will help us all stay at Longwood, where our community is strongest.

### ► Will the Health & Fitness Center be open?

The Health & Fitness Center will operate on normal hours, but according to the commonwealth's guidance for fitness facilities, certain social distancing changes will be enforced in the facility including the requirement of wearing a face covering to and from the facility.

## Information for Faculty & Staff

### ► Will social distancing and face coverings be required on campus or at university events?

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Every member of the campus community has a personal responsibility to practice Virginia Department of Health-recommended preventative measures. This includes wearing a face covering, practicing social distancing at all times, and washing your hands frequently. Doing this will help us all stay at Longwood, where our community is strongest.

#### ► **Should faculty and staff continue to telework?**

State guidance continues to be that employees who are able to telework should do so. Vice presidents are working with staff to determine when on-campus work is appropriate.

#### ► **Who determines if I'm eligible for telework?**

The vice president in your area will determine which employees are eligible for telework.

#### ► **My job can be accomplished via telework but I have limited or no access to the internet at home. What should I do?**

Guidance will be provided by the Vice President of your area.

#### ► **My job can be done via telework, but I want to continue to work from campus. Is that acceptable?**

The governor's office is encouraging those who can telework to do so. Faculty and staff continue to have access to their work spaces.

#### ► **I am in a group deemed high risk by the CDC and cannot telework, what do I do?**

Contact HR at [hrCovid19@longwood.edu](mailto:hrCovid19@longwood.edu).

#### ► **My job cannot be done via telework and I have health concerns about coming onto campus. What do I do?**

Contact HR at [hrCovid19@longwood.edu](mailto:hrCovid19@longwood.edu).

#### ► **My job cannot be done via telework but I don't have childcare. What do I do?**

Contact HR at [hrCovid19@longwood.edu](mailto:hrCovid19@longwood.edu).

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## **Information on Commencement**

## ► Will Commencement be held?

Commencement for the Class of 2020 will be held on the weekend of Oct. 9 and 10. The graduate ceremony will be on Friday evening, Oct. 9, and the undergraduate ceremony on Saturday, Oct. 10. We will share exact times and logistical information in the weeks ahead.



### LONGWOOD UNIVERSITY

201 High Street  
Farmville, VA 23909  
(434) 395-2000

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