

## **Agenda**

### **Budget and Planning Committee**

**December 8, 2010**

1. Review and Discussion of Draft Proposal of Purpose for the Budget and Planning Committee
2. Discussion of Presidential Initiatives
3. Information given to the Board of Visitors concerning Budget
4. Discussion of the use of Stimulus funding

## **Budget and Planning Committee Meeting**

**December 8<sup>th</sup> at 3:30 pm**  
**Virginia Room, Blackwell**

Members present: Troy Austin, Wendell Barbour, Paul Barrett, Dick Bratcher, Norm Bregman, Ben Brittain, Philip Gapinski, Franklin Grant, Ryan Hebert, Frank Moore, Daphne Norton, Susan Osborne, Tim Pierson, Keith Rider, Chuck Ross, William Stuart, Bennie Waller, Kathy Worster.

The meeting was opened with the discussion of the first agenda item. (Review and discussion of draft proposal of purpose for Budget and Planning Committee) Dick Bratcher began the discussion by saying the purpose statement only deals with the budget and not the planning element. Troy Austin and Charles Ross stated that there is a separation of budget and strategic planning process it's out of sync. Norm Bregman and Paul Barrett both stated that the budget and strategic planning processes need to be aligned. Troy Austin stated that the bulk of our resources should go toward what our goals are (realistic goals) – consider both planning and the budget.

Tim Pierson/Dick Bratcher proposes to amend the 4<sup>th</sup> bullet under the section of the charter – Charter of President's Advisory Committee on Planning and Budget – The Committee will.

Original wording – “develop parameters for strategic planning initiative, including mechanisms to solicit, review and recommend proposals”. Approved change “develop parameters for budget initiatives, to the strategic plan, including mechanisms to solicit, review and recommend proposals”.

Norm Bregman and Frank Moore second the motion to change the first sentence of the purpose under the President's Advisory Committee on Planning and Budget section. Original wording – “The purpose of the President's Advisory Committee on Planning and Budget is to provide a process through which the institution's available resources can be aligned with our institutional priorities”. The change suggested by Paul Barrett “The purpose of the President's Advisory Committee on Planning and Budget is to provide a process through which the institution's available resources can be aligned with our institutional priorities in the strategic plan.”

Franklin Grant suggested the third bullet under The Committee will be changed from “participate in the periodic review of the University's mission and vision statements” to “periodically review the University's mission and vision statements”. Approved.

Phil Gapinski recommended that the first bullet under The Committee should state “recommend to the President criteria and principles which the University should consider in determining it's programmatic priorities. Tim Pierson seconds – voted and approved.

Keith Rider brought up the subject of changes to the charter and suggested it should be left up to the committee advising the president. The suggested change to the section Changes to the Charter – “Changes to the Charter will be made based upon the approval of a two-thirds majority of the members of the Committee”. Dick Bratcher said that the group was mainly academic and that depending on the majority of the group the decisions would favor the majority. Bennie Waller and Ben Brittan suggested that Robert’s Rule of Order for the majority be followed. Keith Rider motioned – changes to the charter approved. Dick was the only opposing member.

Additions to the Membership: Staff support is supplied through the Office of Administration and Finance. Dean of the Library, Asst. VP for Financial Operations, and Budget Director.

Additions to the Charter: Add Operating Procedures above the Recommendations section to state that Robert’s Rule of Order are to be followed – suggested by Bennie Waller and Norm Bregman. – Approved.

Frank Moore – motioned to approve the Charter – approved. William Stuart would make the recommended changes to the Charter before the next meeting.

Meeting concluded at 5:02 pm. The next meeting is scheduled for Feb. 17<sup>th</sup> at 3:30 Prince Edward Room, Blackwell.