

DIGITAL EDUCATION COLLABORATIVE

FALL 2025 LOTI

Fall 2025 LOTI Registration is Now OPEN

LOTI is required to teach hybrid or online courses: All faculty (including adjunct faculty) who teach an online or hybrid course for Longwood University must successfully complete the LOTI training. All faculty and are invited to apply, even if you are not currently scheduled to teach online or hybrid courses. LOTI provides excellent training opportunities to learn about Canvas and course design.

LOTI is for faculty members who:

- are new to the University OR
- have never had online/hybrid training OR
- have never had online/hybrid training and have been asked to teach an existing online/hybrid course OR
- have had previous LOTI training but wish to become online teaching certified through the Longwood training

Fall 2025 LOTI will begin at noon (12pm) on Monday September 8, 2025 and the final day training submissions will be accepted is Friday, October 31, 2025.

CANVAS 24/7 HELP

The DEC understands that getting help when YOU need it is paramount in ensuring that you and your students have a positive Canvas experience. Help is just a call or click away, no matter the time of day or night. Faculty, staff and students can chat with a live Canvas expert by clicking on Help from the Global Navigation Menu in Canvas and selecting the appropriate chat option.

DON'T FORGET

RESPONDUS LOCKDOWN BROWSER REMINDER

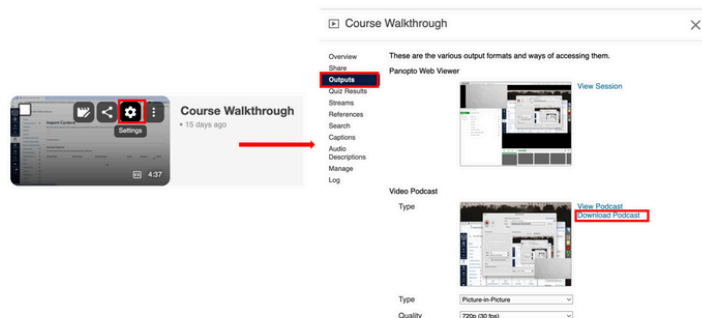
When a quiz that uses LockDown Browser is copied from another course, the instructor must click on LockDown Browser in the left side navigation bar in the new course. If this step is skipped, students will encounter an error message when attempting to take the quiz: "Error: Course (MONITOR_ENABLED), EXAM (OX01000e) - Could not connect to Respondus server (AWS) for the course or exam settings."

CANVAS STUDIO & PANOPTO

As a reminder, May 1st Studio launched as our University wide video platform. As part of this upgrade, Panopto will be going out of service in Summer 2026. It is recommended that faculty take advantage of the Canvas Studio training found in the Training Services Portal within Canvas. To access this training, log in to Canvas and view the left-side Global Navigation menu, from there, click on the Help icon. Next, choose Training Services Portal and then click authorize to enter the portal. Once in the portal, on the Courses and Webinars tab type Studio into the search box and then choose the Studio Academy option.

Important: DEC will not be migrating Panopto content into Canvas Studio. If users have videos they want to keep, they will be required to download them from Panopto and upload them into Canvas Studio before the platform is deactivated in Summer 2026.

To download your media from your Panopto Recordings tab or within the Panopto application, hover over the video you want to save and click the Settings icon. Next, click the Outputs tab and click Download Podcast.



Once the Panopto video has downloaded, it can be uploaded it into Canvas Studio using [these steps](#). Studio supports uploading individual media files, and multiple files at once. The maximum file size for a Studio media file upload is 10 GB.



Want to learn more about Canvas Studio from the DEC or need a New Quizzes refresh? [Sign up today](#) to join a training opportunity via Zoom.