

Longwood University Faculty Senate
**PROPOSAL/POLICY COVER
SHEET**

*This cover sheet is intended to provide information to members of the Faculty Senate about a new proposal/policy or about revisions to an existing proposal/policy. **If you are proposing a new policy, then attach the text of the policy to this form. If you are proposing a change to an existing policy, then attach the text of the current policy with any deleted language marked by a strikethrough and with new language marked by an underline. If you are deleting a policy, then attach the text of the policy to be deleted.***

COMMITTEE(S) that authored or sponsored this proposal:

Intellectual Property Committee

TOPIC:

Governance of Intellectual Property Committee (formerly known as the Copyrights and Patents Committee) FPPM Section VI.K.

BACKGROUND (Provide a brief statement describing the origins of this proposal, the nature of the problem it addresses, and the work completed to devise the proposal):

This proposal provides edits to the governance document of the Intellectual Property Committee. The name of the committee was changed at Faculty Senate on 3/3/16, when several other revisions to this document were implemented, however that name change did not convey to the FPPM. Other edits to the governance of the Intellectual Property Committee in this proposal are in line with the new Intellectual Property Policy we are submitting at this time.

SUMMARY OF NEW POLICY OR PROPOSED CHANGES OR DELETIONS TO AN EXISTING POLICY (Provide a brief list or statement describing the content of the policy or the proposed changes or deletions):

- Name change (approved by Faculty Senate on 3/3/16, but not included in subsequent FPPM editions)
- Revised purpose and duties- this change reflects the clarified role of the IPC as a consulting team, acting on behalf of the faculty, to assist the PVPAA in relevant cases
- Revised ex-officio members- this change is also in line with the clarified role of the IPC as supporting the PVPAA; as that office can separately contact other members of the administration and staff as needed, and these individuals are not required to

maintain a position on the IPC

- Revised term of office: no restrictions on reappointment

RATIONALE FOR THE POLICY OR PROPOSED CHANGES (Provide a brief statement as to why the new policy, the changes, or the deletion is needed):

These changes to the governance of the IPC clarify the role of this committee and bring it in line with the new Intellectual Property Policy.

Routing information and signature lines:

Date submitted to Senate Executive Committee for Consideration:

Action(s) Taken:

Date first read at Faculty Senate:

Action(s) Taken:

Date final action taken by Faculty Senate:

Action(s) Taken:

Senate Chair: _____

Date submitted to the PVPAA (within 5 working days of Senate approval):

Action(s) Taken:

PVPAA: _____

Date: _____

Date submitted to other administration:

Action(s) Taken:

Administrator: _____

Date (within 15 working days of PVPAA's signature): _____

Date submitted to the Board of Visitors:

**K. INTELLECTUAL PROPERTY COMMITTEE LONGWOOD COMMITTEE ON
COPYRIGHTS AND PATENTS**

1. **Purpose and Duties:** This committee convenes as requested by the Provost and Vice President for Academic Affairs (PVPAA) to review and make recommendations regarding cases involving intellectual property issues.~~The responsibility of this committee is to review issues, questions, or disputes pertaining to ownership of intellectual property rights involving possible ownership, or partial ownership, by the University, and to interpret the Intellectual Property Policy with respect to those issues.~~ (See Section II,S.)
2. **Membership:** 5 faculty members.
3. **Ex-Officio Members:** (non-voting): Director of the Office of Sponsored Programs, and Dean of the Library, ~~Vice President for Administration and Finance, and a designee from University Marketing and Communications.~~
4. **Restrictions:** None
5. **Departmental Restrictions:** None
6. **College Restrictions:** Three faculty members from the Cook-Cole College of Arts and Sciences (one from Mathematics or the natural Sciences; one from social sciences; one from the humanities), one faculty member from the College of Business and Economics, one faculty member from the College of Education and Human Services.
7. **Other restrictions:** None
8. **Term of Office:** 3-year staggered terms. ~~May be reappointed for 1 additional term with a 6-year maximum.~~
9. **Method of Selection:** Appointed by the ~~Provost and Vice President for Academic Affairs (PVPAA)~~ (upon nomination by the Executive Committee of the Faculty Senate).
10. **Chair:** Appointed by the PVPAA.
11. **Reporting Route:** The PVPAA (see Section II,S).