

Longwood University Faculty Senate
**PROPOSAL/POLICY COVER
SHEET**

This cover sheet is intended to provide information to members of the Faculty Senate about a new proposal/policy or about revisions to an existing proposal/policy. **If you are proposing a new policy, then attach the text of the policy to this form. If you are proposing a change to an existing policy, then attach the text of the current policy with any deleted language marked by a strikethrough and with new language marked by an underline. If you are deleting a policy, then attach the text of the policy to be deleted.**

COMMITTEE(S) that authored or sponsored this proposal: Office of Academic Affairs

TOPIC: Revision of Committee description for Institutional Animal Care and Usage Committee

BACKGROUND (Provide a brief statement describing the origins of this proposal, the nature of the problem it addresses, and the work completed to devise the proposal): Revised Restrictions in the Committee description to require members have experience conducting research with living organisms. Extended committee terms to 2 years, so that people could bring relevant experience to bear to the committee.

SUMMARY OF NEW POLICY OR PROPOSED CHANGES OR DELETIONS TO AN EXISTING POLICY (Provide a brief list or statement describing the content of the policy or the proposed changes or deletions): Under Other Restrictions, it reads “Appropriate members need to have some experience or understanding of conducting research with living organisms. At least 4 members need to have experience working with animals.

RATIONALE FOR THE POLICY OR PROPOSED CHANGES (Provide a brief statement as to why the new policy, the changes, or the deletion is needed): This ensures that faculty with the relevant experience serve on this committee.

Routing information and signature lines:

Date submitted to Senate Executive Committee for Consideration:

Action(s) Taken:

Date first read at Faculty Senate:

Action(s) Taken:

Date final action taken by Faculty Senate:

Action(s) Taken:
Senate Chair: _____

Date submitted to the PVPAA (within 5 working days of Senate approval):

Action(s) Taken:
PVPAA: _____
Date: _____

Date submitted to other administration:

Action(s) Taken:
Administrator: _____
Date (within 15 working days of PVPAA's signature): _____

Date submitted to the Board of Visitors:

Coversheet updated 9/2017

X. INSTITUTIONAL ANIMAL CARE AND USAGE COMMITTEE

- 1. Purpose and Duties:** The responsibility of this committee is to review research proposals involving animal research to insure adequate protection of the subjects involved. This committee is required by law.
- 2. Membership:** 7 **including** 1 community member outside of University and 1 veterinarian.
- 3. Ex-officio Membership:** None.
- 4. Tenure Restrictions:** None.
- 5. Departmental Restrictions:** None.
- 6. College Restrictions:** None.
- 7. Other Restrictions:** ~~None.~~ **Appropriate members need to have some experience or understanding of conducting research with living organisms. At least 4 members need to have experience working with animals.**
- 8. Term of Office:** ~~1 year~~ **2 years**, may be reappointed.
- 9. Method of Selection:** Appointed by the Provost and Vice President for Academic Affairs (PVPAA).
- 10. Chair:** Appointed by the PVPAA.
- 11. Reporting Route:** To the PVPAA.