

Longwood University Faculty Senate
**PROPOSAL/POLICY COVER
SHEET**

This cover sheet is intended to provide information to members of the Faculty Senate about a new proposal/policy or about revisions to an existing proposal/policy. **If you are proposing a new policy, then attach the text of the policy to this form. If you are proposing a change to an existing policy, then attach the text of the current policy with any deleted language marked by a strikethrough and with new language marked by an underline. If you are deleting a policy, then attach the text of the policy to be deleted.**

COMMITTEE(S) Faculty Senate Executive Committee

TOPIC: By-Laws Revision

BACKGROUND

Language in the Faculty Senate by-laws created some confusion regarding how many senators a department should have. Language has been added to clarify the timing of the amount of allocated faculty for each department to determine the number of Senators.

SUMMARY OF NEW POLICY OR PROPOSED CHANGES OR DELETIONS TO AN EXISTING POLICY

Faculty Senate Exec recommends adding language to clarify the timing of the number of faculty for each department to determine the number of senators into the Article III, Section 1. The word “current” into the last sentence will mean that departments will elect the number of senators based on their current number of faculty at the time of the election.

RATIONALE FOR THE POLICY OR PROPOSED CHANGES (Provide a brief statement as to why the new policy, the changes, or the deletion is needed):

There was some confusion about whether anticipated positions gained (e.g. new lines) or positions lost (e.g. lecture line) could affect the number of Senators elected from a department. The addition of the word “**current**” (Article III, Section 1) will make it clear that it is the number of faculty that are actually present in the program at the time of the election that will determine the number of Senators for the upcoming academic year.

Routing information and signature lines:

Date submitted to Senate Executive Committee for Consideration:

Action(s) Taken:

Date first read at Faculty Senate:

Action(s) Taken:

Date final action taken by Faculty Senate:

Action(s) Taken:

Senate Chair: _____

Date submitted to the PVPAA (within 5 working days of Senate approval):

Action(s) Taken:

PVPAA: _____

Date: _____

Date submitted to other administration:

Action(s) Taken:

Administrator: _____

Date (within 15 working days of PVPAA's signature): _____

Date submitted to the Board of Visitors:

Coversheet updated 9/2017

A. BY-LAWS OF THE LONGWOOD FACULTY SENATE

ARTICLE I--NAME

Section 1. The name of this organization shall be the Longwood Faculty Senate.

ARTICLE II--PURPOSE AND RESPONSIBILITY

Section 1. The Faculty Senate has all the authority and responsibilities vested in it by the faculty of Longwood University. The functions of the Faculty Senate are to represent the faculty and exercise the delegated authority of the faculty in the consideration of all policies that affect the academic mission of the institution.

Section 2. The Senate may initiate legislation concerning educational policy. Under the final authority of the President and the Board of Visitors, the Senate shall have responsibility to advise and make recommendations on matters of curriculum, academic programs and policies; faculty development; and faculty status. The Senate may discuss, debate, and formulate positions on other matters it deems appropriate. Nothing herein shall limit the authority of the President or the authority of the Board of Visitors to act upon any matter relating to the University.

ARTICLE III--MEMBERSHIP

Section 1. Elected Members. Each academic department shall elect a representative to serve on the Senate. Departments with at least 12 full-time faculty shall elect 2 representatives, hereinafter referred to as Senators. Departments with at least 24 full-time faculty shall elect 3 Senators. Senators shall have full floor and voting privileges on all matters before the Senate. Full-time faculty shall be understood to mean the number of **current** full-time faculty allotted to the department at the time of the election.

Section 2. Ex-Officio Members. The President of the University, Provost and Vice President for Academic Affairs (PVPAA), Vice President for Administration and Finance, Vice President for Student Affairs, Academic Deans, a Representative chosen by the Graduate Council, Faculty Representative to the Board of Visitors, a graduate student Representative chosen by the Graduate Student Advisory Council and a Student Representative chosen by the Student Government, shall be ex-officio. Ex officio members may participate in discussions on the floor, but will not have voting privileges.

Section 3. Each Senator shall serve a two year term and any person who serves two consecutive terms must be out of the Senate for a year before serving another term. The Senate holds that individuals who serve one year or less of what would have been another person's term may still be elected to and serve two full consecutive terms in the Senate. Individuals who serve more than....