

Faculty Senate Meeting  
Thursday, April 11, 2019, 3:30pm  
Soza Board Room, Upchurch Student Center

Dr. Adam Franssen called the meeting to order at 3:33pm and thanked the Cormier Honors College for providing snacks.

The following members were present:

Dr. Bill Abrams	Dr. Jennifer Apperson	Dr. Ann Bailey	Dr. Chris Bjornsen
Dr. Ang Blanchette	Ms. Natalie Browning	Dr. Paul Chapman	Dr. Karla Collins
Mr. Ian Danielsen	Dr. Adam Franssen	Dr. Lily Goetz	Dr. Elif Guler
Mr. Jeff Halliday	Mr. Carl Harvey	Ms. Parker Joyner	Dr. Connie Koski
Dr. Mary Lehman	Dr. Katrina Maynard	Dr. Lisa Minor	Dr. Barbara Newton
Dr. Adam Paulek	Dr. Jeannine Perry	Mr. Brent Roberts	Dr. Charles Ross
Dr. Steve Samaras	Dr. Leah Shilling	Dr. Robin Smith	Dr. Kristin Whitely

Also present were Dr. Sarai Blincoe, Ms. Kathy Charleston, Mr. Donovan Douglas (incoming senator from TAGD), Dr. Steven Isaac, Mr. Roland Karnatz (representing Dr. Lisa Edwards-Burrs), and Dr. David Shoenthal.

The minutes from the March 14 Faculty Senate meeting were approved as [amended](#).

Dave Hooper and Mary Jo Stockton discussed the two Longwood websites and the rationale for Solomon. They presented data showing both satisfaction and less frustration with longwood.edu since the change. Solomon, the internal-facing website, is not easily Google searchable and is designed for internal use. Dr. Abrams requested reconsideration of making Solomon searchable on Google. A feedback button has been added to the right margin of each page on Soloman.

Dr. Steven Isaac reported that the Faculty Status and Grievances committee heard no cases in 2018-19. Dr. Audrey Church and Ms. Claire LaRoche are returning to the committee in 2019-20. New members are Drs. Sarah Porter, Charlie Kinzer, and Eric Laws; alternates are Drs. Virginia Beard, Sara Miller, Wade Znosko, and David Geraghty to be activated as needed in this order.

Dr. Jennifer Apperson present the [March Board of Visitors meeting report](#). She encouraged senators to prompt faculty to submit materials for presentation to the Board by her in June and by Dr. Lee Bidwell in 2019-20.

The following EPC action items, as presented by Dr. Abrams, were discussed and passed by acclamation:

- [CBE Gate – Change in Gate](#)
- [Healthcare Studies – New Minor](#)
- [Undergraduate Temporary Leave Policy – Catalog](#)
- [Minor in Design in Craft – New Program](#)
- [Senior Level Undergraduate Students Taking Graduate Courses for Academic Credit – Policy change](#)

Dr. Franssen led a discussion about FPPM changes and revisions. In order, Senate discussed:

- [Revised Leave of Absence Policy \(III, GG\)](#) - These changes have streamlined the location of information regarding faculty sabbaticals and faculty connections programs into one centralized location in the FPPM. In addition, the development of a fillable application for each of the programs located on an external website will provide ease of access and an application form including all required material will eliminate confusion as to what should be included in the application. A motion to add language stating that the forms still belong to Faculty Senate was made, seconded and approved. Subsequently, the amended proposal was approved by acclamation.
- [Revised Faculty Research and Development Grants \(V. A.\)](#) - These changes have streamlined the location of information regarding faculty research and development grants into one centralized location in the FPPM. In addition, the development of a fillable application for each of the programs located on an external website will provide ease of access and an application form including all required material will eliminate confusion as to what

should be included in the application. A motion to add language stating that the forms still belong to Faculty Senate was made, seconded and approved. Subsequently, the amended proposal was approved by acclamation.

- Deletion of [Guidelines for Faculty Research \(V. E.\)](#), [Criteria for Evaluation of Faculty Connections \(V. F.\)](#), and [Criteria for Evaluation of Sabbatical \(V. G.\)](#) – These three proposals were taken together as they are related to the revisions above. All three passed by acclamation.
- [Revised Faculty Senate By-Laws \(Membership\)](#) – This revision is for discussion purposes today. It must be voted on at the Opening Faculty Meeting in August if Senate decides to send it forward. After discussion, it was moved, seconded, and approved to take the revision to the general faculty.
- [Revised Committee on Academic Outcomes Assessment and Program Review \(VI. E.\)](#) – Dr. Sarai Blinco explained that the revisions change the committee’s name, and clarify responsibilities, and change the name of General Education Committee. The proposed revisions passed by acclamation.
- [Revised CAFÉ Advisory Committee \(VI. I.\)](#) – Revisions are editorial updates to the name of the committee itself, to the title of the director, and to the actual reporting route. Additionally, the change in membership will allow the committee to be even more functional as each member will bring specific pedagogical learning tools to committee discussions. Dr. Abrams opined that it is no longer a Senate committee; thus, does it belong in FPPM? After discussion, the revisions as submitted were approved by acclamation.
- [Deletion of Committees](#) – Three committees which duplicate effort, have no membership, have no activity in the past decade, and/or have been absorbed by other University entities should be deleted from the FPPM: Faculty Admissions Committee (VI. G.), Longwood Seminar Advisory Committee (VI. DD.), and University Committee on Minority Faculty (VI. EE.). The deletion of these committees, taken together, passed by acclamation.

[Revised program review procedures](#) were presented as an information item.

Dr. Franssen asked for feedback from departments on the inclement weather policy. Senate Exec will incorporate the feedback when it works on a draft at its next meeting for continued discussion at the April 25 Senate meeting. Also, feedback about the Scantron situation was given and Senate will make its recommendation to either a) replace the current Scantron Machine with a new version since it will cost the same as keeping the old version for 3 more years; or b) keep the old machine and allow faculty to plan to lose Scantron completely in 3 years.

Dr. Franssen made a brief presentation on his idea to make [Senate Exec nominations and elections more equitable](#). The suggestion was met with enthusiasm and he will proceed with distribution to senators current and new.

Announcements:

- Ms. Natalie Browning reminded Senators that the [NEA Big Read events](#) are proceeding as planned on campus.
- Ms. Parker Joyner announced that Longwood Life final presentations for the year are next Friday in Hull 132.
- Mr. Jeff Halliday reminded Senators that the AAUP Budget forum is April 15 in Chichester G12.
- Mr. Adam Paulek announced that the senior show for Art and Graphic Animation and Design opens Saturday at 5pm at the LCVA.

The meeting adjourned at 5:00pm

Respectfully submitted,

Teresa Irish