





Autism Spectrum Disorders Certificate

2020-2021 Program Form: Graduate Change

General Catalog Information

** Read before you begin **

1. **TURN ON** help text before starting this proposal by clicking  in the top right corner of the heading.
2. **IMPORT** curriculum data from the Catalog by clicking  in the top left corner.
3. **DO NOT** type any changes before launching the proposal. Required fields are marked with an *. The form cannot be launched without filling those in.
4. If changes will occur in a required field, launch the proposal with existing attributes -- in other words, proposed changes should not be made prior to launching the proposal. If the required field will be empty, type a period in the field prior to launch.
5. **LAUNCH** proposal by clicking  in the top left corner. **DO NOT** make proposed changes before launching proposal. Changes will only be tracked after proposal is launched.
6. **GO TO** discussion  in the right panel, and change "Show current" to "Show current with markup" to track changes.
7. **MAKE CHANGES** to the proposal so they can be tracked. Attach any needed documents and approve the proposal to go to the next step.

Catalog Year of Implementation *

2020-2021

2020-2021

If retroactive, specify catalog year:

Hierarchy Owner*

Department of Education and Counseling

Department of Education and Counseling

PROPOSED PROGRAM INFORMATION

Degree Type*

Endorsement

Endorsement

Type of Program*

- Major .
- Endorsement
- Certificate .
- Concentration.

Title*

Autism Spectrum Disorders Certificate

Is this an
Interdisciplinary
program?*

- Yes No

List the Total Credits for the program. If this is a program change for a major, list Total Credits as the credits for the entire degree, not just the total for the major.

Total Credits*

12

Are the total
credits
changing?*

- Yes No

If total credits are
changing, provide
a justification.Will this proposal
discontinue the
program?*

- Yes No

PROPOSED CATALOG DESCRIPTION OF PROGRAMProgram Catalog
Description*

The following listings give an overview along with the requirements of the two graduate certificates offered in the Education major.

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This certificate program is in response to the growing concern about

services for children with Autism Spectrum Disorder. It is designed to deepen the expertise in the field of ASD to acquire the specialized skills to work as instructors. Students must have a baccalaureate degree with a minimum 2.75 cumulative GPA from a regionally accredited institution. It is open to all with a first degree in teacher education, special education, speech/language pathology, occupational therapy, physiotherapy, psychology, and social work. Students will learn about theory, a variety of evidence based intervention methods, and working with families. The three-credit internship will accommodate an individual's work schedule. See the internship application and instructions at www.longwood.edu/education/11210.htm



Follow these steps to propose (changes to) the program curriculum:

Step 1 Add all courses to be used in program.

If this is a program change that is only removing courses, proceed to Step 2.

Start in  "View Curriculum Courses." There are two options to add courses for proposed changes: "Add Course" and "Import Course." For courses already in the catalog, click on "Import Course" and find the courses needed. For new classes going through a Curriculog Approval Process click on "Add Course"-- a box will open asking you for the Prefix, Course Number and Course Title.


Step 2 Set up program requirements.

Click on  "View Curriculum Schema." and select the core header of the program where you would like to add/remove courses to expand the section. Click on "Add Courses" to bring up the list of courses available from Step 1. Select the courses you wish to add. For removing courses click on the  and proceed.

Step 3 Review full program structure.

Click on  to view the full program.

Step 4 Track changes made

Go to discussion  in the right panel and select "Show current with markup". Click the core header of the program to expand the section and track changes.

**Program
Curriculum***

**Course(s) to be
added [including
new courses]:***

Course(s) to be removed:*

Course(s) to be changed:*


Other Changes


RATIONALE FOR PROGRAM

Enter the rationale for changes to the program.*

Enrollment in this certificate program has not been sufficient to keep the program open. The courses will remain in the catalog to be used as elective choices in applicable graduate programs.

AFFECTED DEPARTMENTS OR PROGRAMS

Run an Impact Report by clicking  in the top left corner and answer below according to the results. The appropriate affected department chairs or program coordinators should be notified. Where teaching licensure may be affected, the proposal will go through the Professional Education Council.

To notify the appropriate department chairs or program coordinators, request a custom route. To do so: navigate to the Proposal Toolbox and select Custom Route under the Decisions icon (). Once you make your decision the system will allow you to set up the requested ad-hoc step. The name of the route should be: Chair/Coordinator Notification. The participants should be the relevant affected chairs or coordinators. You can also select rules, decisions, and deadlines/reminders.

A System Administrator will need to review and approve your request before it can proceed.

List other departments / programs that might be affected.
*

List individuals contacted and date of custom route submission.

Does this program lead to teaching licensure, or will it affect an existing program's licensure?*


Yes No

RESOURCE ASSESSMENT

Describe anticipated change in staffing for this program.*

Estimate and itemize the cost of new equipment, library resources, technology, and/or other resources required to carry out this program proposal.*

ATTACHMENT LIST

Please attach any required files by navigating to the Proposal Toolbox and clicking  in the top right corner.

Attach Fee Recommendation Worksheet

All curriculum proposals/changes are processed in the date order received.

Course changes intended to go into effect for the following summer or fall must reach EPC by November 1. All other curriculum proposals to be implemented in the following summer or fall (including program changes and new courses) must reach EPC by December 15.

Curriculum proposals intended to go into effect the following intersession or spring, and proposals related to academic policy must reach EPC by March 1.

Submission within the deadlines does not guarantee processing in time for the next academic year's catalog.

For the Curriculum Development Handbook, see <http://blogs.longwood.edu/curriculum/>.

REGISTRAR ONLY

Program OID

1219

Program Type

Degree Type

Status Active-Visible Inactive-Hidden