

Longwood University Faculty Senate  
**PROPOSAL/POLICY COVER  
SHEET**

This cover sheet is intended to provide information to members of the Faculty Senate about a new proposal/policy or about revisions to an existing proposal/policy. **If you are proposing a new policy, then attach the text of the policy to this form. If you are proposing a change to an existing policy, then attach the text of the current policy with any deleted language marked by a strikethrough and with new language marked by an underline. If you are deleting a policy, then attach the text of the policy to be deleted.**

**COMMITTEE(S)** that authored or sponsored this proposal: Liberal Studies Advisory Committee

**TOPIC:** Rename committee and update by laws for current Liberal Studies Advisory Committee

**BACKGROUND** (Provide a brief statement describing the origins of this proposal, the nature of the problem it addresses, and the work completed to devise the proposal):

Since the changes to the current Liberal Studies degree have been Senate-approved, the LS committee is proposing updates to its name and structure to reflect the composition of the three new degrees. The Executive Director of Teacher Preparation/Director of Liberal Studies drafted the changes and received feedback from the AD of Liberal Studies, the Chair of Education and Counseling, the Deans of CCCAS and CEHS, and the AVPAA. The current LS committee approved these changes on 11/19.

**SUMMARY OF NEW POLICY OR PROPOSED CHANGES OR DELETIONS TO AN EXISTING POLICY** (Provide a brief list or statement describing the content of the policy or the proposed changes or deletions):

- Updated Purpose and Duties
- Updated Membership
- Updated Method of Selection
- Updated Chair
- Note: “Assistant Director of Elementary and Middle Education and Liberal Studies” is the new title for the current position of Asst. Director of Liberal Studies, which is held by Chris McGee. So, in this case, Chris will also serve as the English rep. If someone from Math were to become the AD, then that person would also rep. for Math.

**RATIONALE FOR THE POLICY OR PROPOSED CHANGES** (Provide a brief statement as to why the new policy, the changes, or the deletion is needed):

Since the changes to the current Liberal Studies degree have been Senate-approved, the LS committee is proposing updates to its name and structure to reflect the composition of the three new degrees.

**Routing information and signature lines:**

Date submitted to Senate Executive Committee for Consideration:

Action(s) Taken:

Date first read at Faculty Senate:

Action(s) Taken:

Date final action taken by Faculty Senate:

Action(s) Taken:

Senate Chair: \_\_\_\_\_

Date submitted to the PVPAA (within 5 working days of Senate approval):

Action(s) Taken:

PVPAA: \_\_\_\_\_

Date: \_\_\_\_\_

Date submitted to other administration:

Action(s) Taken:

Administrator: \_\_\_\_\_

Date (within 15 working days of PVPAA's signature): \_\_\_\_\_

Date submitted to the Board of Visitors:

## **BB. Interdisciplinary Teacher Preparation Committee**

1. **Purpose and Duties:** The responsibilities of this committee are to review and revise curricula, consider other programmatic issues, and advise the director of the following programs: Elementary Education and Teaching, Elementary and Middle School Education and Teaching, and Liberal Studies (Special Education and Non-Licensure concentrations).
2. **Membership:** Executive Director of Teacher Preparation/Director of Liberal Studies and one representative from each of the following areas of study: English; Mathematics; Social Science; Natural Sciences; Elementary Education; Middle School Education; Special Education; and one additional representative appointed by the Chair of the Department of Education and Counseling. The Assistant Director of Elementary and Middle Education and Liberal Studies will serve as the representative of their academic program.
3. **Ex-officio Members:** Director of Teacher Licensure and Field Experiences (or designee), Dean of Cook Cole College of Arts and Sciences (or designee), and Dean of College of Education and Human Services (or designee)
4. **Tenure Restrictions:** None.
5. **Departmental Restrictions:** See #2 above.
6. **College Restrictions:** Members are from the Cook-Cole College of Arts and Sciences and the College of Education and Human Services as specified in #2 above.
7. **Other Restrictions:** None.
8. **Term of Office:** Continuing.
9. **Method of Selection:** Collaboration between the Executive Director of Teacher Preparation/ Director of Liberal Studies and the area that needs to replace a representative.
10. **Chair:** Executive Director of Teacher Preparation/ Director of Liberal Studies.
11. **Reporting Route:** To the Committee on Educational Policy.

Reference: Minutes of the Faculty Senate, April 8, 2010