

Longwood University Faculty Senate
**PROPOSAL/POLICY COVER
SHEET**

This cover sheet is intended to provide information to members of the Faculty Senate about a new proposal/policy or about revisions to an existing proposal/policy. **If you are proposing a new policy, then attach the text of the policy to this form. If you are proposing a change to an existing policy, then attach the text of the current policy with any deleted language marked by a strikethrough and with new language marked by an underline. If you are deleting a policy, then attach the text of the policy to be deleted.**

COMMITTEE(S) that authored or sponsored this proposal: Senior Honors Research (SHR) Committee

TOPIC: Amendments to FPPM description influenced by a realignment of the committee hierarchy.

BACKGROUND (Provide a brief statement describing the origins of this proposal, the nature of the problem it addresses, and the work completed to devise the proposal):

The committee has worked with the Director of the Office of Student Research (OSR) as well as the Provost to combine the SHR program with many other research related programs. In doing so we have agreed to incorporate the SHR program under OSR. As a result, the FPPM description of the SHR Committee was reworded to reflect the changes in reporting and hierarchy. The committee has agreed on the proposed language changes to the FPPM and is ready to submit these changes to the faculty senate.

SUMMARY OF NEW POLICY OR PROPOSED CHANGES OR DELETIONS TO AN EXISTING POLICY (Provide a brief list or statement describing the content of the policy or the proposed changes or deletions): **Excerpted from the FPPM with amendments:**

FF. SENIOR HONORS RESEARCH COMMITTEE

1. **Purpose and Duties:** The purpose of this committee is to administer ~~This committee administers~~ the Senior Honors Research (SHR) Program under the Office of Student Research. The duties of the committee are three-fold to review and approve SHR proposals, verify that SHR defenses are maintained at an acceptable level of academic rigor, and to aid OSR in disseminating a call for proposals that reaches both the potential faculty and student level participants.

2. **Membership:** 4 reps. CCCAS; 2 CEHS; 1 COBE; 1 CHC. No more than one from any department.
3. **Ex-officio Members:** ~~Dean of Cormier Honors College~~ Director of the Office of Student Research, with full voting privileges.
4. **Tenure Restrictions:** None
5. **Departmental Restrictions:** ~~None~~ No more than one faculty member from any one department
6. **College Restrictions:** Four faculty members from the Cook-Cole College of Arts and Sciences (Ideally representation from the natural sciences, social sciences, humanities, and fine arts), two faculty members from the College of Education and Human Services, one faculty member from the College of Business and Economics, and one faculty member from the Cormier Honors College. See above.
7. **Other Restrictions:** None
8. **Term of Office:** 3 years; eligible for reappointment.
9. **Method of Selection:** Appointed Nominated by Executive Committee of the Faculty Senate.
10. **Chair:** Appointed by the ~~Executive Committee of the Faculty Senate.~~ The Director of the Office of Student Research
11. **Reporting Route:** ~~To the Faculty Senate.~~ To the Director of the Office of Student Research

RATIONALE FOR THE POLICY OR PROPOSED CHANGES (Provide a brief statement as to why the new policy, the changes, or the deletion is needed):

This proposal stems from a larger push to reorganize and unify the University's research opportunities. The committee as well as the director of OSR feels that the SHR program should continue to run under the advisement of a faculty committee rather than the entire program fall under the OSR director's duties. This is in most part due to the fact that this program requires a multitude of insights from varying disciplines to succeed. However, placing the SHR committee under OSR allows for a more prominent pronouncement and clearer understanding of the program's role in the University scholarship opportunities. These elements explain the need for a committee structure selected and appointed by the senate but a change in reporting such that the committee reports back to OSR.

This policy change is being submitted as the final step to defining the role of the committee under the Office of Student Research.

Edits:

1. The purpose and description has been elaborated on to emphasize the duties of the committee relative to the OSR responsibility to aid and support the program.
2. The ex-officio member is changing to reflect the influence of OSR on choices made by the committee, but an additional committee member from the CHC is being added to ensure some semblance of the important insights and connections present in the Honors College.
3. Restrictions: These edits are merely elaborating or an extension of the previously very brief line 2 memberships. For disclosure, an added emphasis on the involvement of varying CCCAS members is being included in part to help the program reach as many departments as possible. Also, the committee feels that the fine arts do have the ability to generate such senior honors research projects under the current guidelines but has lacked past representation on the committee.
4. The chair selection is appointed by the director of the office of student research as this individual will be the one reporting and interacting directly with OSR.
5. Reporting is being changed to require that committee reports directly to OSR and OSR will then report SHR progress to the Faculty Senate along with other campus research endeavors.

Routing information and signature lines:

Date submitted to Senate Executive Committee for Consideration:

Action(s) Taken:

Date first read at Faculty Senate:

Action(s) Taken:

Date final action taken by Faculty Senate:

Action(s) Taken:

Senate Chair: _____

Date submitted to the PVPAA (within 5 working days of Senate approval):

Action(s) Taken:

PVPAA: _____

Date: _____

Date submitted to other administration:

Action(s) Taken:

Administrator: _____

Date (within 15 working days of PVPAA's signature): _____

Date submitted to the Board of Visitors:

Coversheet updated 9/2017