





## SLIB - 520 - Library Resources for Children

### 2020-2021 Course Form: Graduate

#### General Catalog Information

### \*\* Read before you begin \*\*

1. **TURN ON** help text before starting this proposal by clicking  in the top right corner of the heading.
2. **IF** changing an existing course, **IMPORT** curriculum data from the Catalog by clicking  in the top left corner. **IF** this is a new course, you don't have to import anything.
3. **DO NOT** type any changes before launching the proposal. Required fields are marked with an \*. The form cannot be launched without filling those in.
4. If changes will occur in a required field, launch the proposal with existing attributes -- in other words, proposed changes should not be made prior to launching the proposal. If the required field will be empty, type a period in the field prior to launch.
5. **LAUNCH** proposal by clicking  in the top left corner. **DO NOT** make proposed changes before launching proposal. Changes will only be tracked after proposal is launched.
6. **GO TO** discussion  in the right panel, and change "Show current" to "Show current with markup" to track changes.
7. **MAKE CHANGES** to the proposal so they can be tracked. Attach any needed documents and approve the proposal to go to the next step.

Catalog Year of Implementation \*


2020-2021

2020-2021

Hierarchy Owner \*

Department of Education and Counseling

Department of Education and Counseling

Attach a proposed syllabus in the format specified by the FPPM by navigating to the Proposal Toolbox and clicking  in the top right corner. The course description on the syllabus must

match the proposed description in this form.

## **COURSE INFORMATION**

<b>Are you proposing:*</b> <input type="radio"/> New Course <input checked="" type="radio"/> Course Change	
<b>Prefix*</b> <input type="text" value="SLIB"/> <input type="text" value="SLIB"/>	<b>Course No.*</b> 520
<b>Name*</b> Library Resources for Children	
<b>Course Description*</b>	Survey of children's literature in multiple formats and of resources used to support and promote reading for information, reading for pleasure, and reading for lifelong learning.
<b>Total Credits*</b> 3 2 credits	
<b>If this is a course change, are total credits changing?*</b> <input checked="" type="radio"/> Yes <input type="radio"/> No	
<b>If total credits are changing, provide a justification and attach a syllabus related to the new credit hours.</b>	<b>Course changes are being put forth in order to make it easier to track how we are in compliance with SACS off-site requirements.</b>
<b>If this is a Topics Course, may the course be repeated when topics change?*</b> <input type="radio"/> Yes <input checked="" type="radio"/> No	
<b>If yes, list total number of times course may be taken in this way.</b>	

**Prerequisite(s):** None


**Corequisite(s):** **SLIB 521**

**Prerequisite(s) / corequisite(s):**

**If this is a course change, is it a course removal?**  Delete Course  Submit Course to Storage (deleted after five years)

**REQUIRED FOR MAJOR OR CONCENTRATION**

**IF this is course change:** Run an Impact Report by clicking  in the top left corner and answer below according to the results.

**For all proposals:** notify the appropriate department chairs by requesting a custom route. To do so: navigate to the Proposal Toolbox and select Custom Route under the Decisions icon (). Once you make your decision the system will allow you to set up the requested ad-hoc step. The name of the route should be: Department Chair Notification. The participants should be the relevant affected department chairs. You can also select rules, decisions, and

deadlines/reminders.

A System Administrator will need to review and approve your request before it can proceed.

<b>Do other majors or concentrations require the course?*</b>	<input type="radio"/> Yes <input checked="" type="radio"/> No
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<b>List all majors and/or concentrations that require the course.</b>	<b>School Librarianship</b>
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<b>Is this course required exclusively by students seeking teaching licensure?*</b>	<input checked="" type="radio"/> Yes <input type="radio"/> No
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**RATIONALE FOR PROPOSED CHANGES**

<b>Enter the rationale for (changes to) the course.*</b>	Course changes are being put forth in order to make it easier to track how we are in compliance with SACS off-site requirements.
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**RESOURCE ASSESSMENT**

<b>How frequently do you anticipate offering this course? *</b>	n/a
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**Describe anticipated change in staffing for the course:**

[Empty text area for describing anticipated change in staffing]

**Estimate and itemize the cost of new equipment, library resources, and/or technology related to this proposal.**


[Empty text area for estimating and itemizing costs]

**Will a new or changed course fee be assessed?**  Yes  No

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If yes, the Fee Recommendation Worksheet must accompany this form. See the Budget Office forms page at <http://solomon.longwood.edu/offices--departments/budget-office/forms--documents/>.

**ATTACHMENT LIST**

Please attach any required files by navigating to the Proposal Toolbox and clicking  in the top right corner.

**Attach\***  Proposed syllabus in the format specified by the FPPM

**Attach**

**Activity Log**

**Audrey Church**  
**Existing syllabus (if a course change)**

Existing syllabus (if a course change)

**Attach**  Fee Recommendation Worksheet

All curriculum proposals/changes are processed in the date order received.

Course changes intended to go into effect for the following summer or fall must reach EPC by November 1. All other curriculum proposals to be implemented in the following summer or fall (including program changes and new courses) must reach EPC by December 15.

Curriculum proposals intended to go into effect the following intersession or spring, and proposals related to academic policy must reach EPC by March 1.

Submission within the deadlines does not guarantee processing in time for the next academic year's catalog.

For the Curriculum Development Handbook, see <http://blogs.longwood.edu/curriculum/>.

### **REGISTRAR ONLY**

Course OID 10989

Course Type School Librarianship

Status  Active-Visible  Inactive-Hidden