

Longwood University Faculty Senate
**PROPOSAL/POLICY COVER
SHEET**

This cover sheet is intended to provide information to members of the Faculty Senate about a new proposal/policy or about revisions to an existing proposal/policy. **If you are proposing a new policy, then attach the text of the policy to this form. If you are proposing a change to an existing policy, then attach the text of the current policy with any deleted language marked by a strikethrough and with new language marked by an underline. If you are deleting a policy, then attach the text of the policy to be deleted.**

COMMITTEE(S) that authored or sponsored this proposal: Academic Affairs (AA), Office of Teacher Preparation (OTP), Committee on Educational Policy (EPC).

TOPIC: FPPM Sections VI. A. By-laws of the Faculty Senate Article IX. Committee on Educational Policy; VI. L. Committee on Educational Policy

BACKGROUND (Provide a brief statement describing the origins of this proposal, the nature of the problem it addresses, and the work completed to devise the proposal):

In considering changes related to the structure of the Liberal Studies major and curriculum for teacher preparation generally, the Associate Vice President for AA noticed a discrepancy as well as an opportunity to reflect a more direct report to EPC. After discussion with the Executive Director of Teacher Preparation and the chair of EPC, these changes are being proposed.

SUMMARY OF NEW POLICY OR PROPOSED CHANGES OR DELETIONS TO AN EXISTING POLICY (Provide a brief list or statement describing the content of the policy or the proposed changes or deletions):

- 1) Addition of the chair of the Graduate Curriculum Committee to EPC in an ex officio fashion.**
- 2) Replacement of member from Interdisciplinary Teacher Preparation Committee with member from Professional Education Council.**

RATIONALE FOR THE POLICY OR PROPOSED CHANGES (Provide a brief statement as to why the new policy, the changes, or the deletion is needed):

- 1) Elsewhere in the FPPM, the College of Graduate and Professional Studies is not termed an academic college. The current language would then indicate that the chair of the Graduate Curriculum Committee (GCC) should sit on EPC as one of the 8 faculty members. However, it appears that the chair of GCC has been on**

EPC in an ex officio fashion. This latter arrangement seems quite reasonable, and the change accomplishes that.

- 2) The Interdisciplinary Teacher Preparation Committee used to be called the Liberal Studies Advisory Committee, at which point it reported directly to EPC. However, because all programs that involve teacher preparation funnel through the Professional Education Council (PEC), and because PEC reports directly to Senate, having a direct report serve on EPC seems more in keeping with curriculum structure.**

Routing information and signature lines:

Date submitted to Senate Executive Committee for Consideration:

Action(s) Taken:

Date first read at Faculty Senate:

Action(s) Taken:

Date final action taken by Faculty Senate:

Action(s) Taken:

Senate Chair: _____

Date submitted to the PVPAA (within 5 working days of Senate approval):

Action(s) Taken:

PVPAA: _____

Date: _____

Date submitted to other administration:

Action(s) Taken:

Administrator: _____

Date (within 15 working days of PVPAA's signature): _____

Date submitted to the Board of Visitors:

Section 5. No one shall serve more than 6 consecutive years on standing committees of the Senate.

ARTICLE VIII -- EXECUTIVE COMMITTEE OF THE SENATE

Section 1. The Executive Committee of the Senate shall guide the work of the Senate. It shall develop the agenda for Senate meetings and have responsibility for making appointments to and overseeing the committee system.

Section 2. The full-time teaching faculty of the Executive Committee shall also serve as an advisory committee to the President of the University. This committee shall meet no fewer than four times per academic year. It shall report its work in this capacity to both the Senate and the general faculty in a timely and appropriate manner.

Section 3. The full-time teaching faculty of the Executive Committee shall also serve as an advisory committee to the PVPAA. The PVPAA shall keep the Executive Committee informed of policy proposals that affect the academic mission of the institution while the proposals are under development.

Section 4. The Executive Committee of the Senate shall consist of the Officers of the Senate listed in [Article IV, Section 1](#), of these By-Laws.

ARTICLE IX -- COMMITTEE ON EDUCATIONAL POLICY

Section 1. This committee shall make recommendations to the Senate on curriculum proposals, academic programs, degree requirements, academic rules and regulations, general education, the graduate program, and admissions policy.

Section 2. This committee shall be appointed by the Executive Committee and shall consist of the Chairs of the Curriculum Committees established by each academic college and the College of Graduate and Professional Studies; the chair of the Professional Education Council; and 8 faculty members including at least 2 Senators,

Deleted: , and a voting member from the Interdisciplinary Teacher Preparation Committee

Section 3. The term of office on this committee shall be for one year, but individuals may serve additional terms.

Section 4. The chair of this committee shall be appointed by the Executive Committee.

ARTICLE X-- COMMITTEE ON FACULTY STATUS AND GRIEVANCES

Section 1. The purpose of the Faculty Status and Grievances Committee shall be to act as a liaison and hearing committee between faculty members or between the faculty and administration, at the request of either, in matters affecting faculty status. The Faculty Status and Grievances Committee shall report on the number of cases it has heard to the Senate and to a meeting of the general faculty at least once a year.

L. COMMITTEE ON EDUCATIONAL POLICY

1. **Purpose and Duties:** This committee shall make recommendations to the Senate on curriculum proposals, academic programs, degree requirements, academic rules and regulations, general education, Civitae Core Curriculum, the graduate program, and admissions policy. With the consent of the Provost, the committee makes changes to the curriculum handbook as needed.
2. **Membership:** The committee shall consist of the chairs of the curriculum committees established by each academic college and the College of Graduate and Professional Studies; the chair of the Professional Education Council; and 8 faculty members including at least 2 senators.
3. **Ex-officio Members:** Registrar (non-voting, serves as secretary to the committee); SACSCOC/SCHEV liaison, or designee (non-voting).
4. **Tenure Restrictions:** None
5. **Departmental Restrictions:** No more than 1 from each department, unless there are good reasons to make exceptions.
6. **College Restrictions:** At least one from each college
7. **Other Restrictions:** None
8. **Term of Office:** The term of office on this committee shall be for one year, but individuals may serve additional terms.
9. **Method of Selection:** The faculty members are appointed by the Executive Committee of the Faculty Senate. The curriculum committee chairs are determined by procedures governing their selection in the colleges.
10. **Chair:** Appointed by the Executive Committee of the Faculty Senate.
11. **Reporting Route:** To the Faculty Senate.

Deleted: , and a voting member from the Interdisciplinary Teacher Preparation Committee

References: By-laws the Faculty Senate, Opening Faculty Meeting, August 20, 2010; April 23, 2015.