Graduate-Undergraduate Seniors taking Graduate-Level Coursework
General Academic Proposal/Policy Cover Sheet

General Catalog Information

** Read before you begin**

This cover sheet is intended to provide information to members of the Education Policy Committee (EPC) and Faculty Senate about a new proposal/policy or about revisions to an existing proposal/policy.

Topic*	**Graduate-Undergraduate Seniors taking Graduate-Level Coursework**

Are you Proposing:*	**Activity Log**
	Jeannine Perry
	Change academic policy or regulations .

☐ New academic policy or regulations .

☑ Change academic policy or regulations .

☐ Delete academic policy or regulations

Visit our current catalog <u>here</u> and paste the policy you're proposing to change or delete below. Then edit it to show the changes. If you are proposing a new policy, enter the text below.

Policy*

A senior at Longwood University may take up to six (6) hours of graduate credit that may be counted towards the graduate degree and electives in the undergraduate degree. Such credit may be earned only in 500-level courses and, if it meets course requirements for the degree, may be counted toward a master's degree. The senior must have an overall GPA that meets the minimum GPA required for admission to the graduate program ~~which offers~~ offering the course ~~and must receive permission~~. Permission is required from the department chair of their major, graduate program director, and ~~then~~ the Graduate Dean through submission of the ~~College of Graduate and Professional Studies.~~ Permission for Seniors ~~must request permission using this~~ to Take Graduate Courses form . ~~In any case where an undergraduate student is registered for a 500-level course that is to be applied to a graduate degree, the Dean of~~ Once approval has been confirmed by the College of Graduate and Professional Studies ~~must notify~~, the ~~Office of~~ Registrar and ~~the~~ ~~Registrar of this~~

~~designation~~ **student will be notified.**

Hierarchy Owner*	Activity Log
	Jeannine Perry
	Longwood University
	Longwood University
	Longwood University

BACKGROUND

Provide a brief statement describing the origins of this proposal, the nature of the problem it addresses, and the work completed to devise the proposal*	**Increasing requests for clarity on this policy as well as the addition of a new electronic form required some revision.**

SUMMARY

Provide a brief list or statement describing the content of the new policy or the proposed changes or deletions to an existing policy*	**Update process to match new electronic form process which explicitly includes the graduate program director in the approval**

RATIONALE

Provide a brief statement as to why the new policy, the proposed changes, or the deletion is needed*	**Process, including the new form, clarified. Graduate program director has always been included in the decision, but that was not stated in the policy.**

Curriculog