

Faculty Senate Meeting
Thursday, September 3, 2020, 3:30pm
via Zoom

Dr. JoEllen Pederson called the meeting to order at 3:30pm. The following members were on the call:

Dr. Robert Blaisdell	Dr. Lee Bidwell	Ms. Natalie Browning
Dr. Bill Burger	Dr. Roger Byrne	Dr. Karla Collins
Dr. Scott Cook	Dr. Jackie Daniel	Mr. Ian Danielsen
Mr. Donovan Douglas	Dr. Lily Goetz	Dr. Will Holliday
Dr. Brandon Jackson	Dr. Chris Labosier	Dr. Dina Leech
Dr. Virginia Lewis	Dr. Leigh Lunsford	Dr. Kat McClesky
Dr. Pam McDermott	Dr. Lisa Minor	Dr. Kelly Nelson
Dr. Tim O'Keefe	Dr. JoEllen Pederson	Dr. Jeannine Perry
Dr. Jill Perttula	Dr. Tim Pierson	Dr. Tom PlaHovinsak
Dr. Lissa Power-deFur	Dr. Tim Ritzert	Dr. Brent Roberts
Dr. Steve Samaras	Dr. Larissa Smith	Dr. Ryan Stouffer
Dr. Dorothy Suskind	Dr. Sarah Tanner-Anderson	Dr. Sarah Varela
Dr. Bennie Waller	Dr. Kristin Whitely	Teresa Irish, Recorder

Also present were Dr. Bill Abrams, Dr. Amorette Barber, Jennifer Beach, Josh Blakely, Marcus Christian, Dr. Kevin Doyle, Dr. Alix Fink, Susan Hines, Ashley Leslie, Dr. Julie Mersiowsky, Vicki Palmer, Dr. David Shoenthal, Dr. Gena Southall, and Jim Wiecking.

Dr. Pederson outlined the ground rules for this meeting. Everyone can mute/unmute themselves. If you want to be recognized, please send your request to her via chat. Please re-mute yourself after you speak.

The minutes from the April 23, 2020 and August 18, 2020 Faculty Senate meetings were approved as submitted.

The Student Showcase Organizing Committee submitted a [proposal](#) to remove the Director of the Office of Student Research (OSR) as an ex-officio member and make the Director of the Office of Student Research the Chair of the Student Showcase Organizing Committee. The motion passed 25-0 and this change will be made to the FPPM next year.

Virginia Lewis, chair of the Promotion and Tenure Policies and Procedures Committee, presented a [proposal](#) to revise Section III.S. of the Faculty Policy and Procedures Manual (FPPM) related to the Professional Portfolio and Curriculum Vitae to provide more flexibility in the format of the Curriculum Vitae and replace the requirement of the specific outlined order with department guidelines. If passed, this change would go into effect in next year's FPPM, which gives departments time to develop guidelines. Will Holliday asked if disciplines within departments could have their own guidelines. That would be up to departments. Tom PlaHovinsak asked if electronic submission of the portfolio is permissible. Dr. Lewis responded to see Section III. U. of the FPPM which states that the portfolio may be in written or electronic format. Lara Smith will address this further with department chairs, along with the mechanics of how to submit electronically, at ACC next week. Bill Burger asked if his department's one and only new faculty member use the proposed format this year. There being no further discussion, the proposal passed 27-0.

Dr. Pederson asked for Senate approval of 2020-21 Senate Committee assignments and appointments. Approval was given via acclamation.

Dr. Pederson recognized Tim Pierson, VP for Student Affairs, who issued a call for staff volunteers to serve as Title IX Advisors and Investigators. Under the new Title IX regulations institutions must provide Advisors

during sexual misconduct proceedings if a party does not select an advisor for themselves. There are great folks currently serving but a few more volunteers are needed. Volunteers serve in these roles with the understanding that their participation is above and beyond normal job responsibilities but we foresee your time commitment to be minimal but crucial. Training will be provided for both roles. To volunteer, please contact Sasha Johnson, Title IX Coordinator at titleix@longwood.edu.

Roger Byrne gave a report on the work of the ad hoc parental leave committee. He thanked members Lee Bidwell, Scott Chapman, Matt Lucas, Donna Morris, Jill Perttula, and Ryan Stouffer. He hopes to bring a draft proposal to Dr. Smith and legal counsel Cameron O’Brion very soon, and make a full Senate presentation before the end of the year.

In new business Bill Abrams, chair of EPC noted that if you want to change a course for next year, the deadline to get the proposal to EPC is November 1. A program change has a December 1 deadline. Beginning at the next Senate meeting there will be a small number of EPC action items requiring a Senate vote, and a larger number of information items you may peruse in Curriculog.

Dr. Smith provided an end-of-week-2 update, which will go out to all faculty via email later today:

- We are holding classes and the University will be open on Labor Day.
- Convocation is next week, and it will be deconstructed into several small capping ceremonies with no procession. Faculty award winners will be announced via email next week and each will receive their check and medallion individually.
- Faculty adaptation forms for the spring will be out this week, and are due to HR by September 7. If you have one this semester it will roll but you still need to fill out a form.
- We have received more spray bottles so that all faculty can have their own. Surgical masks are on campus as are clear face masks, and Dr. Smith will send out an email about requesting them. Face Shields alone are not protective enough per the CDC.
- We are clarifying guidance about students being in quarantine in our reporting process. Jennifer Green is the point person for this project.

Tim Ritzert asked if members of the task could come to Senate meetings to share information. He also asked if a class meets the 30% online threshold, can more be online if the professor is ill. Dr. Smith replied that we are just “rolling with it” this semester.

Leigh Lunsford asked if we can improve the COVID-19 dashboard. Lee Bidwell responded that during the PAC meeting with President Reveley on Tuesday, he reported that the Virginia Department of Health frowns upon University dashboards because of the complexity of the calculations. He noted, however, that our standard for quarantining is stricter than VDH’s. It is possible that by the end of September Longwood will be able to do spot antigen testing. Dr. Pederson reported that the [PAC minutes](#) will be on the Senate website by tomorrow.

At 4:12pm Ian Danielsen moved to adjourn and Dr. Lunsford seconded the motion.

Respectfully submitted,

Teresa Irish