

Faculty Senate Meeting
Thursday, March 11, 2021, 3:30pm
via Zoom

Dr. JoEllen Pederson called the meeting to order at 3:30pm. The following members were on the call:

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| Dr. Robert Blaisdell | Dr. Lee Bidwell | Ms. Natalie Browning |
| Dr. Bill Burger | Dr. Roger Byrne | Dr. Karla Collins |
| Dr. Scott Cook | Dr. Jackie Daniel | Mr. Ian Danielsen |
| Mr. Donovan Douglas | Dr. Lily Goetz | Dr. Will Holliday |
| Dr. Brandon Jackson | Dr. Chris Labosier | Dr. Dina Leech |
| Dr. Virginia Lewis | Dr. Leigh Lunsford | Dr. Kat McClesky |
| Dr. Pam McDermott | Dr. Lisa Minor | Dr. Kelly Nelson |
| Dr. Tim O'Keefe | Ms. Anne Patterson | Dr. JoEllen Pederson |
| Dr. Jeannine Perry | Dr. Jill Perttula | Dr. Tim Pierson |
| Dr. Tom PlaHovinsak | Dr. Lissa Power-deFur | Dr. Tim Ritzert |
| Dr. Brent Roberts | Dr. Steve Samaras | Dr. Larissa Smith |
| Dr. Ryan Stouffer | Dr. Dorothy Suskind | Dr. Sarah Tanner-Anderson |
| Dr. Sarah Varela | Dr. Bennie Waller | Dr. Kirstin Whitely |
| Dr. Andrew Yeagley | Teresa Dodson, Recorder | |

Also present were Dr. Bill Abrams, Jennifer Beach, Josh Blakely, Marcus Christian, Samantha Ellington, Dr. Alix Fink, Susan Hines, Dr. Jeff Ledford, Ashley Leslie, Dr. Brooke Mathna, Dr. Julie Mersiowsky, Vicki Palmer, Sarah Reynolds, Dr. David Shoenthal, Dr. Pam Tracy, Deborah Westin, Jim Wiecking

The minutes from the February 11, 2021 Faculty Senate meeting were approved as submitted.

Dr. Bill Abrams presented five action items from EPC:

1. [Acceptance of Transfer Credit](#) (passed 28-0-1)
2. [Approval to Take Courses Outside of the Institution](#) (passed 27-0-1)
3. [Course Substitutions](#) (Passed 27-0-1)
4. [Graduate Deferment](#) (Passed 29-0-1)
5. [Undergraduate Seniors Taking Graduate Courses](#) (Passed 27-0-1)

Dr. Pederson explained that there was a procedural issue at the last meeting that she should have caught. When proposals or changes are brought to senate the discussion or vote is only for what has been proposed by the committee, these include changes marked in blue or red (tracked changes), underlines or strikeouts. She encouraged members that if they have additional changes or items of discussion, that they bring them to the appropriate committees to address the concerns or issues in order to keep the procedural process intact.

Discussion Item #4: [FPPM Section II. W. Online Teaching and Learning](#) Dr. Ledford explained that this change is being proposed to address the concerns raised in last month's meeting. It updates the role of a faculty members chair in the notification process, the review notification process, and the revision process. Dr. Holliday expressed his appreciation to the committee for addressing this and he felt it was a step in the right direction. He did discuss additional concerns about the process and asked to have a conversation at a later time with everyone involved. Several people added to the discussion on behalf of their departments. Dr. Lewis suggested that maybe another committee be formed that would be able to oversee and address the issues of online teaching and assist the faculty. Dr. Mersiowsky reviewed the QM process to give additional clarity to everyone. Some members spoke about the positive aspects of the QM process and how helpful it was.

Action Item #5: [FPPM Sections II. W. Online and Hybrid Teaching and Learning](#) Dr. Lewis moved to split the vote. Dr. Lunsford seconded the motion. The motion is to divide the vote splitting the paragraph in section 6 that reads: All current faculty who have received LOTI training will have an online or hybrid course reviewed at least every five years. If no such course is available in that timeframe, the faculty member must complete a refresher LOTI course prior to teaching distance education again. Dr. Pederson explained what the split vote meant. The 1st vote will be for splitting the vote. The 2nd vote will be on the first part of the proposed change. The 3rd vote will be on the paragraph in section 6. Vote 1 – Splitting the vote – (Passed 23-4-3) Vote 2 – (Passed 24-3-2). Prior to vote 3 – Dr. Shoenthal talked about how the policy aligned with SACSCOC in several ways. Vote 3 (Passed 17-11-2)

Action Item #6: [FPPM Section VI. A. VII. By-Laws of the Longwood Faculty Senate](#) (Passed 29-0-1) Dr. Pederson mentioned that this action item will also be voted on again at the General Faculty meeting on March 25th.

Discussion Item #7: [Class Matrix Proposal](#) Dr. Smith explained that the proposal is being brought forth for some revisions to course operating standards and class meeting times. Focusing on class operating times being used well and eliminating a few times that are not in use, particularly evening times and to try to provide a little bit more flexibility for faculty, particularly in one day a week classes. She continued to explain that they worked closely with the department chairs in science and art to think through the lab and studio class schedules and to try and come up with a standard that would help them start either on the hour or half hour. Dr. Smith also explained that exceptions to the class meeting times can be requested of the College dean's offices and can be worked out in terms of navigating through that. Dr. Lunsford asked for consideration to be made to keep the Monday, Wednesday and Friday 2:00 – 2:50 time to be kept, she expressed that she felt it was a legitimate time slot. Dr. Bidwell expressed concern about student schedules and possible overlap in times. Dr. McCleskey asked for clarification if this is on the undergraduate scheduling matrix only. Dr. Smith indicated it would be for both undergraduate and graduate. Dr. Ritzert had a question about exam schedule. Dr. Smith explained, if approved, the exam schedule would be adjusted as well. Dr. McDermott also expressed the importance for her department to have the Monday, Wednesday and Friday 2:00 – 2:50 time.

Discussion Item #8: [FPPM Section III. M-BB. Revision of Terms](#) Dr. Lewis explained that the committee has been working for approximately 2 years trying to clean up confusing items and terms. They also looked at the language related to the letter of clarification or letter of exception. The end result with the reorganization and change in the language produces something that is clear and understandable.

Discussion Item #9 [FPPM Section III U and Z. Clarifying Language](#) Dr. Lewis explained that this change is adding header language to make things clearer for both sections of U and Z.

Under Announcements, Dr. Bidwell explained at the next BOV she would like to present a verbal report on what faculty has learned from the pandemic. She asked the senators to encourage their faculty to send her their thoughts. She also asked Teresa Dodson to send out an email that Dr. Bidwell composed to all faculty in regard to the subject.

There being no further business, the meeting adjourned at 4:35pm.

Respectfully,

Teresa Dodson, Recorder