

Annual Report of the Academic Technology Advisory Committee for the Academic Year 2025/26

1. Committee Membership

Dr. Alecia Blackwood
Mr. Steven Carpenter
Mr. Scott Chapman
Ms. Rachel Head (student representative)
Ms. Jamie Krogh (library)
Ms. Ashley Leslie (DEC)
Dr. Bjoern Ludwar (chair)
Dr. David Moore
Dr. Sanish Rai
Ms. Kim Redford (IT User Support Services)
Ms. Laura Sanchez
Dr. Harper Xing

2. Committee Work and Accomplishments

The Academic Technology Advisory Committee met eight times over the course of the academic year. Each meeting served as a conduit between the DEC and IT User Support Services and the faculty. Updates were provided and requests and/or concerns were relayed. Furthermore, each meeting featured a topic that was often addressed by an invited guest speaker:

- **AUG '25** -- Welcome of committee members, election of chair.
- **SEPT '25** -- Discussion of the committee's role and goals.
- **OCT '25** -- Tour of the SEED Innovation Hub with Mr. Evan Jones.
- **NOV '25** -- Accessibility accommodations, AIM, inclusive design; guest: Dr. Madeline Schutt.
- **JAN '26** -- AI's impact on Longwood and discussion of AI policy recommendations; guest: Dr. Pamela Tracy.
- **FEB '26** -- Overview of M365 and features faculty can use to improve their workflow; guest: Ms. Aneicia Stimpson.
- **MAR '26** -- Discussion about how AI implementation is viewed by different groups on campus and what role AI should play in undergraduate education.
- **APR '26** -- Upcoming changes at the DEC and future integration with CAFE, implementation of Titel 2, discussion of annual report.

Minutes of all meetings were distributed to committee members via email and will be posted on the committee's website.

3. Ongoing and Continuing Business

In the coming academic year, the Academic Technology Advisory Committee should continue to serve as the primary communication channel between faculty, the DEC, and IT Support Services on questions relating to technology.

We believe the committee will be able to contribute substantially to Longwood's AI implementation, likely the biggest technological change of this decade. The committee can assist through the distribution of information across campus, by acting as a sounding board for proposals, collecting feedback, and developing new ideas. Furthermore, it should continue to promote the Greenwood Library's Generative AI LibGuide and the AI conversation series.

The implementation of the Americans with Disabilities Act (ADA) Title II will have a direct impact on Canvas, Longwood's learning management system, in the coming academic year. We anticipate this committee will serve as a major conduit for exchanging information about the legal requirements, technical implementation by the DEC and IT, and the real-world needs and constraints of faculty.