

To: Faculty Senate
 From: Civitae Core Curriculum Committee
 Date: May 2026
 Re: Civitae Report

1. *Committee Membership*

Heather Lettner-Rust (Chair)	Isabel Fay	Kris Paal
Josh Blakely	Elise Green	Adam Paulek
Sarai Blincoe ex-officio	Brandon Haffner	Ben Topham
Kristen Boyle	Heather Kissel	Pam Tracy ex-officio
Natalie Browning	Mark Kostro	ShemingWang
Jenn Cuchna	Anna Kuthy ex-officio	

2. *Committee Work and Accomplishments*

- *Summary of actions taken:* The work of Civitae this year was the typical list of responsibilities such as: review proposed courses, hold the 9th and 10th biannual Symposium Day, and prepare for the August Undergraduate Professional Development Day.
- *Policy recommendations or decisions:* Addition to the FPPM regarding documentation to Civitae syllabi of outcomes mapped to assignments sent forward and was approved by Faculty Senate. The language reads: Civitae Core Curriculum student learning outcomes (if applicable) **mapping course outcomes to applicable assignments activities or schedule.**
- *Significant accomplishments or outcomes:* This year our focus was reviewing the curricular programmatic map with the guidance of Pam Tracy, CAFE Director and Anna Kuthy, Director of Assessment. We have developed a mission statement, revised program goals from objectives and streamlined outcomes where they didn't adhere to the Specific, Measurable, Achievable, Relevant, and Time-bound (SMART) framework or were found to be redundant.
- *Description of where committee records are kept:* All agendas, minutes, and supporting material are kept in a Longwood-supported Box folder.

3. Ongoing or Continuing Business

- *Matters in progress:* Our work with an Interfaith America grant supported a pilot session of "Day of Dialogue" during Research Day, Spring 2026. This half day session brought 100 students with trained coached together to dialogue about their identity as citizens. In fall 2026, with the support of the provost’s office, we will be opening this initiative to more CTZN 110 instructors to eventually reach all sections spring 2027.
- An ongoing challenge for the Civitae Committee to offering the August Professional Development Day is attendance. The chart below shows the attendance rates for all categories over the last three years. The percentage is calculated by taking the number of faculty who attended over the number of faculty teaching in the fall. N/A means the group didn’t meet that year.

Category	8.15.23	8.15.24	8.15.25
CTZN 110	36%	43%	45%
ENGL 165	30%	n/a	71%
HCI	42%	40%	25%
HBSI	38%	90%	41%
AE	16%	37%	14%
GC	n/a	63%	33%
SR	33%	62%	53%
QR	63%	41%	72%
Perspectiv	25%	20%	25%
CTZN 410	35%*	80%*	60%

*used meeting to coach faculty for Symposium Day

We have some underperforming categories. I’d like to think that some of the low rates are because faculty were at competing sessions during the day. We do have the attendance records for the day and the individual sessions, and of course, there’s sickness, travel, and unexpected events. What would be a modest expectation for participation in professional development at a liberal arts college? I’d like to say 75%. How might we encourage faculty, the committee has asked? Perhaps sending emails to chairs about faculty including it in the end-of-year self-evaluation. However, looking at the Tenure and Evaluation guidelines for a few departments, the inconsistencies among departments make me hesitant to ask the departments to add the option of counting attendance at professional development sessions on campus (which are offered often).

- *Items requiring follow-up:* The Civitae Director will meet with the Director of Assessment and CAFE to review current assessment in the program. Our goal will be to align SCHEV competency requirements with specific course outcomes across the program. In addition, we'll determine what added goals we need to measure according to our mission statement and current program goals.