

**UNDERGRADUATE COURSE CHANGE
GENERAL EDUCATION**

Proposal for a Course Change

Department Theatre, Art, and Graphic Design **Submission Date** 8 October 2013
Semester of Implementation Fall of 2014

I. Proposed Course Change Information

	CURRENT	Check Box if no Change	PROPOSED CHANGE
Discipline Prefix	<u>ART</u>	<input checked="" type="checkbox"/>	_____
Course Number	<u>201</u>	<input checked="" type="checkbox"/>	_____
Course Title	<u>Architecture Appreciation and Design</u>	<input checked="" type="checkbox"/>	_____
Credit Hours	<u>3</u>	<input checked="" type="checkbox"/>	_____

If yes, attach a justification for the change in credit hours and copies of current and proposed syllabi.

Prerequisites	<u>None</u>	<input checked="" type="checkbox"/>	_____
Speaking Intensive	<u>No</u>	<input checked="" type="checkbox"/>	_____

If adding a speaking intensive designation, attach a copy of the department speaking intensive policy to the proposal.

Writing Intensive	<u>No</u>	<input checked="" type="checkbox"/>	_____
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If Cross-Listed:

Secondary Prefix	<u>No</u>	<input checked="" type="checkbox"/>	_____
Course Number	<u>No</u>	<input checked="" type="checkbox"/>	_____

Current Course Description:

ART 201. Architecture Appreciation and Design. Introduction to processes and principles of architecture history, theory, design, practice and understanding and evaluating architecture through reading, lectures, field trips, design exercises and in-class critiques. 3 credits. * Fulfills General Education Goal 4.

Proposed New Course Description (***Must match description on course syllabus***):

Delete Course from Catalog

Submit to Storage

General Education Goal(s) for which course is designed: Goal 4

Does the proposed change affect how the course will satisfy the nine (9) required General Education Course Criteria (page 11)?

Yes No If yes, please explain :

Please attach a proposed syllabus in Longwood format that contains proposed changes.

II. Required for Major, Minor, Concentration (please specify):

Not required for any of the above.

III. Rationale for Proposed Changes:

The instructor is retiring, and the course is not required by major, minor, or concentration. Art will continue to offer two classes that fulfill General Education Goal 4.

IV. Resource Assessment, if change warrants it:

A. How frequently do you anticipate offering this course?

NA

B. Describe anticipated change in staffing for the course:

NA

C. Estimate the cost of new equipment required due to change:

NA

D. Estimate the cost of and describe additional library resources:

NA

E. Will the change in this course require additional computer use, hardware or software?

Yes No If yes, please describe and estimate cost:

F. Will a new or changed course fee be assessed? Yes No
If yes, the Fee Recommendation Worksheet must accompany this form. It is found at the following url: www.longwood.edu/budget

SIGNATURE PAGE
UNDERGRADUATE COURSE CHANGE
GENERAL EDUCATION

Course Name/Number ART 201 Course Title Architecture Appreciation and Design

V. Approvals

	Date Received	Date Approved	Signature
1. Department Curriculum Committee Chair	_____	_____	_____
2. Department Chair	_____	_____	_____
The Department Chairs, whose programs may be affected, have been notified:			
Department	_____	Date Notified	_____
Department	_____	Date Notified	_____
Department	_____	Date Notified	_____
3. College Dean	_____	_____	_____
4. College Curriculum Committee	_____	_____	_____
5. General Education Committee	_____	_____	_____
6. Educational Policy Committee	_____	_____	_____
7. Faculty Senate Chair	_____	_____	_____
8. Date received by Registrar	_____		

All curriculum proposals/changes are processed in the date order received. In order to be included in the next academic year's catalog, all paperwork must be submitted no later than:

December 15th to the College Curriculum Committee
February 1st to the General Education Committee
March 1st to the Educational Policy Committee (EPC)

Submission within the deadlines does not guarantee processing in time for the next academic year's catalog.