

Longwood University Faculty Senate  
**PROPOSAL/POLICY COVER SHEET**

This cover sheet is intended to provide information to members of the Faculty Senate about a new proposal/policy or about revisions to an existing proposal/policy. **If you are proposing a new policy, then attach the text of the policy to this form. If you are proposing a change to an existing policy, then attach the text of the current policy with any deleted language marked by a strikethrough and with new language marked by an underline. If you are deleting a policy, then attach the text of the policy to be deleted.**

**COMMITTEE(S)** that authored or sponsored this proposal:

**Committee on Promotion and Tenure Policies and Procedures**

**TOPIC:** **Appendix B Timelines**

**BACKGROUND** (Provide a brief statement describing the origins of this proposal, the nature of the problem it addresses, and the work completed to devise the proposal):

This proposal serves 2 purposes:

- a. The policies approved at the April 2011 Senate meeting concerning an appeals process for probationary faculty were included in the FPPM on p. 99 but not in the Appendix B Timelines. This document proposes the changes to the Timelines so that specific dates are provided for each step.
- b. Other corrections and modifications to the Timelines are proposed so that procedures are made more clear and consistent.

**SUMMARY OF NEW POLICY OR PROPOSED CHANGES OR DELETIONS TO AN EXISTING POLICY** (Provide a brief list or statement describing the content of the policy or the proposed changes or deletions):

**No real changes are proposed.**

**RATIONALE FOR THE POLICY OR PROPOSED CHANGES** (Provide a brief statement as to why the new policy, the changes, or the deletion is needed):

**The FPPM should reflect all policies that have been approved by the Senate, so this will bring it up-to-date.**

Date submitted to Senate Executive Committee for Consideration: January 16, 2014

Action(s) Taken:

Date first read at Faculty Senate: \_\_\_\_\_

Action(s) Taken:

Date final action taken by Faculty Senate: \_\_\_\_\_

Final action(s) Taken: