Longwood University Faculty Senate
PROPOSAL/POLICY COVER SHEET

This cover sheet is intended to provide information to members of the Faculty Senate about a new proposal/policy or about revisions to an existing proposal/policy. **If you are proposing a new policy, then attach the text of the policy to this form. If you are proposing a change to an existing policy, then attach the text of the current policy with any deleted language marked by a strikethrough and with new language marked by an underline. If you are deleting a policy, then attach the text of the policy to be deleted.**

COMMITTEE(S) that authored or sponsored this proposal: Senate Executive Committee

TOPIC: Attendance Policy

BACKGROUND (Provide a brief statement describing the origins of this proposal, the nature of the problem it addresses, and the work completed to devise the proposal): Both the Student Health and Wellness Center and the Office of Student Affairs recommend clarification and addition to the attendance policy.

SUMMARY OF NEW POLICY OR PROPOSED CHANGES OR DELETIONS TO AN EXISTING POLICY (Provide a brief list or statement describing the content of the policy or the proposed changes or deletions)**:** Changes to the attendance policy were made to account for mental health issues as well as greater specificity regarding instances in which Student Health personnel can issue documentation of needed absences.

RATIONALE FOR THE POLICY OR PROPOSED CHANGES (Provide a brief statement as to why the new policy, the changes, or the deletion is needed)**:** Currently the attendance policy is inconsistent with existing policies of the Student Health and Wellness Center. In addition, our attendance policy does not address mental health reasons for excused absences.

Date submitted to Senate Executive Committee for Consideration: ___4/18/2013_____
Action(s) Taken:

Date first read at Faculty Senate:___4/25/2013_____
Action(s) Taken:

Coversheet created 4/2011

Date final action taken by Faculty Senate: _____
Final action(s) Taken: