

# Committee on Academic Program Review and Assessment (CAPAR)

## 2022-23 Annual Report

*Committee Members:* Susan Lynch (Chair), Sarai Blincoe (Asst Dean CCCAS), Kathy Charleston (Asst Dir CAEP Evaluation), Cindy Crews (NURS), Doug Dalton (ANTH), David Lehr (Assoc Dean, CBE), David Locascio (Assoc Dean CEHS), Teresa Reynolds (SOWK), Wendy Snow (EDUC), Toni Sorrell (MATH), Adrienne Sudbury (ECON), Linda Townsend (Director of Assessment)

CAPAR met four times in the 2022-23 academic year (see dates in bold below). Per CAPAR recommendation from the 2019-20 Program Reviews, 2-year progress reports were submitted and reviewed by CAPAR. CAPAR reviewed and provided feedback on all academic program 2021-22 annual assessment reports. There were no Program Reviews scheduled for this academic year.

**September 7** Greeted new members; went over responsibilities for this academic year, which include review and feedback for 2-year progress reports and academic program 2021-22 annual assessment reports; review and potential revision of Program Review template to address concern received from program coordinator; scheduling for assessment report review/feedback training

CAPAR Chair reminder on Oct 1 deadline for 2-year progress reports and annual assessment reports sent to program coordinators/department chairs on Sept 7

**October 12** Director of Assessment went over the annual assessment report review process with members; timelines and program assignments were identified; individual meetings for further report review/feedback support offered to new CAPAR members

**November 9** Review and determination of next steps for the two programs that went through the 2019-20 Program Review and had recommendations to report on through a 2 year progress report; CAPAR member progress and questions on 2021-22 review/feedback; determination of an interim CAPAR Chair due to Chair's sabbatical in spring 2023; Kathy Charleston volunteered

The academic programs received their 2021-22 feedback on November 30 with a February 10 deadline for submitting the final version of the 2021-22 assessment report.

**February 23** Completed budget request review from 2021-22 academic program assessment reports and recommendations were sent to University Assessment Committee

Virtual review of Program Review Self Study template updates and revised template approved on March 31

Additionally, in March, the Asst Dean CCCAS informed the four programs participating in the 2022-23 Program Review process (CHEM, CMSC, CRIM, PSYC) of their deadline and the forthcoming availability of the revised template located in Watermark Planning & Self-Study.