

Committee on Educational Policy
Minutes Tuesday, November 18, 2014
3:30 pm Hiner 102

Members Present: Bill Abrams, Mary Carver, Allison Colvin, Douglas Dalton, Jacqueline Hall, Virginia Kinman, Vikki Levine, Patricia Lust, Katrina Maynard, Gerry Sokol, Maria Timmerman, Bennie Waller, Shawn Smith

Absent Richard Franssen, Scott Wetland

- I. Approval of Minutes from Last Month. *approved*
- II. Cook-Cole
 - a. SOCL 346 – Remove WR* *passed*
 - b. PSYC 357 – Change in title and description.* *passed*
 - c. PSYC 356 – Change in course description* *passed*
 - d. BES – Changes to Environmental Studies minor. *approved*
 - e. BIOL 490 – Change in credit hours ¹ *approved*
 - f. ENSC 490 – Change in credit hours *approved*
 - g. BIOL 450 – New Course *approved for Fall 2015*
 - h. Nurs 392 – Change in prerequisites and course description *approved as amended : fall 2015*
- III. CBE
 - a. ECON 475 – Change in Course number *approved as amended : for fall 2015, syllabus update, tentative outline, remove “prerequisite: None” from course description*
 - b. ISYS – Change to the minor in Cyber Security, Forensics, & Policy *approved as amended: fall 2015*
 - c. ISYS 476 – Course Change *approved*
 - d. MANG 385 – New Course *approved as amended: add prerequisite to catalog description*
 - e. Program Change to Management and Marketing Concentrations (note MANG 385) *approved*
 - f. MANG 363 – Course Change in title and description *approved as amended: add prerequisite to catalog description*
 - g. Program Change to BSBA major requirements (note MANG 363) *approved*
 - h. Program Change to the endorsement in Supply Chain Management (note MANG 385 and 363) *approved – as per Virginia Kinman be sure we are using the language endorsement not certificate*
- IV. Other

Change in Curriculum Handbook in terms of what storage means. Currently storage lasts for seven years. SCHEV will not allow us to bring back a program after more than

¹ Technically a change in credit hours requires two syllabi, but this is a change in possible variable credit hours. I do not believe that the syllabi requirement applies here. Let me know if you disagree.

five years. It seems wise to change the curriculum handbook to reflect that. In particular:

Storage or Deletion or Retrieval of a Course or Program

If a department wishes to remove a course or program from the catalog, it may be sent to storage using the appropriate procedure for course or program change, or deleted permanently. ~~If a course or program is sent to storage, it may be restored to the catalog through a request by the department chair to the Registrar.~~ Courses and/or will remain in storage for seven years before being deleted permanently. **Programs will remain in storage for five years before being deleted permanently.** The ~~Provost/VPAA~~ Registrar will maintain a list of courses in storage. Once deleted permanently, all paperwork for a new course and/or program would need to be submitted and approved.

Approved as amended, yellow indicates additional amendments.