

EPC Minutes
November 29, 2011, 3:30 Hiner 101

Members attending: Mikie Flanigan, Liz Kocevar-Weidinger, Pat Lust, Michelle Parry, Shawn Smith, Gerry Sokol, Gena Southall, Doug Dalton (CAS), Claire LaRoche (CBE), Audrey Church (CGPS), Kristen McAleavey (CEHS), Sharon Menegoni (Senator & EPC Chair), Cynthia Erickson, ex officio Interim Registrar, and Gini Black, secretary.

Visitor: Cathy Roy

I. Minutes of October 25, 2011 – **Approved**

Sharon Menegoni motioned to cancel the December 6th meeting. Bill Abrams seconded, motion passed.

Sharon Menegoni motioned to hold “Old Business: Grade Estimates” to the end of the meeting. Bill Abrams seconded, motion passed.

II. New Business – **A number of items were removed from the agenda prior to the meeting awaiting graduate materials.**

A. College of Arts & Sciences

1. English and Modern Languages

- a. Course change: ENGL 381 – remove cross listing – **Information item**

2. Mathematics & Computer Science

- a. Course change: MATH 271 – change number and description- **Information item**
b. Program change: Mathematics minor – remove MATH 271 as elective - **Passed**
c. Course change: MATH 430 – add pre-requisite – **Information item**

3. Liberal Studies

- a. Program change: change number of middle school concentration areas – **Tabled** – (*a. grammar to be corrected in “BS in Liberal Studies – Elementary and Middle School Licensure Program – additional 21-24 creditsplus ~~two~~ one middle school concentrations (Part D)....” & (b. credits to be recalculated)*)

4. Sociology, Anthropology & Criminal Justice Studies

- a. Course change: CRIM 330 – add pre-requisite course – **Information item**
b. Course change: CRIM 323 – add pre-requisite – **Information item**
c. Course change: CRIM 335 – add pre-requisite – **Information item**
d. Course change: CRIM 340 – add pre-requisite, correct catalog copy – **Information item**
e. Course change: CRIM 401- add pre-requisites – **Information item**
f. Course change: CRIM 402 – add pre-requisites – **Information item**
g. Course change: CRIM 410 – add pre-requisites – **Information item**
h. Course change: CRIM 455 – add pre-requisite – **Information item**
i. Program change: Criminology & Criminal Justice major- change in GPA requirement – **Passed**
j. New course: SOCL 260 – Environment and Society – **Passed**

B. College of Education & Human Services

1. Department of Health, Athletic Training, Recreation & Kinesiology

a. Course changes – **all Information items**

- 1) KINS 216 – change in course number
- 2) KINS 375 – change in pre-requisite
- 3) KINS 392 – change in title & description
- 4) KINS 400 – add writing intensive designation
- 5) KINS 399 – add pre-requisite
- 6) KINS 480 – add co-requisite & writing intensive designation
- 7) KINS 470 – change title, description, remove speaking intensive, add pre-requisites
- 8) KINS 486 – change in pre-requisite, add speaking intensive designation
- 9) KINS 488 – change pre-requisites
- 10) KINS 489 – change course number, change in pre-requisites

- b. New courses – **all Passed**
 - 1) KINS 412 – Advanced Health & Fitness Management
 - 2) KINS 416 – Advanced Strength & Conditioning for Performance Enhancement
 - c. Program changes – **Passed**
 - 1) Change program description
 - 2) Add options for major elective selection
 - 3) Add minimum grade requirements
 - 4) Add PHYS 103 as alternative to PHYS 101
2. Department of Education & Special Education
- a. New course:
 - 1) EDUC 382 – Classroom Assessment and Evaluation
 - 2) EDUC 300 – Interdisciplinary Curriculum and Instruction

Bill Abrams motioned to not accept the new courses since the courses are attached to programs and were received without the program changes. Mikie Flanigan seconded the motion. Motion passed.

- b. Course changes
 - 1) EDUC 370 – change in pre-requisites (currently on incorrect form)- **Returned to the department; secondary curriculum members not contacted prior to the course change submission**
 - 2) EDUC 450 – change in pre-requisites & WR added retro to Fall 2011- **Information item**

III. Old business

Grade Estimates

During the regular session, grade estimates are available to all first-year students, upperclass students making a “D” or “F” and students who are not making satisfactory academic progress (all students with a cumulative GPA less than 2.0). Estimate grades are due to the Office of Registration by noon on Monday of the sixth week of regularly scheduled classes and are available to students and advisors in myLongwood as soon as they are posted.

Estimates are not recorded as part of the student’s permanent academic record. They are, however, an important indicator of academic risk to students. This early warning should give the student time to improve academic performance where needed.

After discussion Sharon Menegoni offered to write up a proposal for grade estimates for fall and spring semester grade estimates.

At 4:25 pm Bill Abrams motioned to adjourn, seconded by all.

Respectfully submitted,

Gini Black