

Longwood University Faculty Senate
PROPOSAL/POLICY COVER SHEET

This cover sheet is intended to provide information to members of the Faculty Senate about a new proposal/policy or about revisions to an existing proposal/policy. **If you are proposing a new policy, then attach the text of the policy to this form. If you are proposing a change to an existing policy, then attach the text of the current policy with any deleted language marked by a strikethrough and with new language marked by an underline. If you are deleting a policy, then attach the text of the policy to be deleted.**

COMMITTEE(S) that authored or sponsored this proposal: Cormier Honors College Advisory Committee

TOPIC: FPPM Section III. K. Honors Faculty Status for Lecturers and Section IV. R. Cormier Honors College Advisory Committee

BACKGROUND (Provide a brief statement describing the origins of this proposal, the nature of the problem it addresses, and the work completed to devise the proposal):

This proposal first was presented to Faculty Senate in April 2022, discussed at Senate in September 2022, and sent back to the Honors Advisory Committee for additional revisions.

SUMMARY OF NEW POLICY OR PROPOSED CHANGES OR DELETIONS TO AN EXISTING POLICY (Provide a brief list or statement describing the content of the policy or the proposed changes or deletions):

This proposal clarifies that faculty members of the Honors Advisory Committee along with a faculty member from the Lecturer's department will comprise the promotion review committee.

RATIONALE FOR THE POLICY OR PROPOSED CHANGES (Provide a brief statement as to why the new policy, the changes, or the deletion is needed):

The FPPM, Section III. K. 1, states that the Classification of Honors Faculty who are lecturers have "dedicated responsibilities within the Cormier Honors College (CHC). A significant percentage (at least 50%) of their teaching and service will be devoted to responsibilities associated with the CHC. The remaining percentage of their teaching will be dedicated to the discipline(s) in which the faculty member is qualified to teach. The Dean of CHC and the Department Chair of the department that houses the faculty member's discipline will work together to ensure the faculty member has a full teaching load each semester."

The proposed changes in the policy ensure that the promotion review committee is comprised of both faculty with experience in teaching Honors courses and a faculty member from the lecturer's department/discipline.

Routing information and signature lines:

Date submitted to Senate Executive Committee for Consideration:

Action(s) Taken:

Date first read at Faculty Senate:

Action(s) Taken:

Date final action taken by Faculty Senate:

Action(s) Taken:

Senate Chair: _____

Date submitted to the PVPAA (within 5 working days of Senate approval):

Action(s) Taken:

PVPAA: _____

Date: _____

Date submitted to other administration:

Action(s) Taken:

Administrator: _____

Date (within 15 working days of PVPAA's signature): _____

Date submitted to the Board of Visitors:

**Proposed FPPM Changes
For
Honors Faculty Promotion Review Process
(Spring 2022 proposal in red; Spring 2023 updates in green)**

Editing Section III.K.2 of the FPPM (changes are in red and green):

K. HONORS FACULTY STATUS FOR LECTURERS

2. Evaluation and Review of Honors Faculty

Because of the extensive teaching and service in the CHC, Honors Faculty are evaluated jointly by the appropriate department chair and the Dean of the CHC, both of whom should sign the annual evaluation. Criteria for evaluation will be maintained by both the department chair and the Dean of the CHC, and the Honors Faculty and the appropriate College Dean also will have copies of the evaluation criteria.

As lecturers, Honors Faculty may be eligible for promotion to senior lecturer. In order to review effectively the qualifications and achievements of the faculty member, ~~a joint~~ an interdisciplinary promotion ~~and tenure~~ committee will be formed. The committee should consist of three members of the full-time tenured faculty of the Cormier Honors College Advisory Committee and a full-time tenured faculty member appointed by the candidate's department chair. ~~, at least one of whom is in the same discipline as the faculty member, and a majority of whom have experience teaching in the CHC.~~ This committee will function according to the procedure and timelines outlined in Section III.U., Section III.V., and Section IV.B. of the FPPM. ~~for the appropriate department promotion and tenure committee and according to appropriate department guidelines, as outlined in the FPPM and the department's by laws.~~

Editing of Section VI.R of the FPPM to support changes in Section III.K.2 (changes are in red and green):

R. CORMIER HONORS COLLEGE ADVISORY COMMITTEE

1. Purpose and Duties: It is the responsibility of this committee to advise the Dean of the Cormier Honors College and assist with the Honors Faculty annual review and promotion process.
2. Membership: 2 faculty representatives CCCAS; 1 CBE; 1 CEHS; 1 at-large; 3 students.
3. Ex-Officio Members: Dean and Senior Director. Assistant Dean.
4. Tenure Restrictions: At least 3 faculty members have tenure or are on the tenure-track.
~~None~~
5. Departmental Restrictions: None.
6. College Restrictions: See above.
7. Other Restrictions: None.
8. Term of Office: 3 year staggered terms.
9. Method of Selection: Appointed by the Executive Committee of the Faculty Senate in consultation with the Dean of the Honors College.
10. Chair: Dean of the Honors College.
11. Reporting Route: To the Faculty Senate.