

Longwood University Faculty Senate  
**PROPOSAL/POLICY COVER  
SHEET**

This cover sheet is intended to provide information to members of the Faculty Senate about a new proposal/policy or about revisions to an existing proposal/policy. **If you are proposing a new policy, then attach the text of the policy to this form. If you are proposing a change to an existing policy, then attach the text of the current policy with any deleted language marked by a strikethrough and with new language marked by an underline. If you are deleting a policy, then attach the text of the policy to be deleted.**

**COMMITTEE(S)** that authored or sponsored this proposal:

**Faculty Status and Grievances Committee**

**TOPIC:**

**FPPM VI: Governance**

**O. Committee on Faculty Status and Grievances (9. Method of Selection)**

**BACKGROUND** (Provide a brief statement describing the origins of this proposal, the nature of the problem it addresses, and the work completed to devise the proposal):

Per the FPPM, the first round of voting ballots shall be distributed to faculty “during the month of February” (p. 302, d. 2.). Additionally, the committee members, alternates and the the new chair of the committee shall be announced at the final Faculty Senate meeting in April. The entire electoral process for this committee tends to run closely up to the final Faculty Senate meeting.

**SUMMARY OF NEW POLICY OR PROPOSED CHANGES OR DELETIONS TO AN EXISTING POLICY** (Provide a brief list or statement describing the content of the policy or the proposed changes or deletions):

The committee would like to add a specific date for Academic Affairs to provide them with the list of eligible faculty members that may be included in the ballot.

**RATIONALE FOR THE POLICY OR PROPOSED CHANGES** (Provide a brief statement as to why the new policy, the changes, or the deletion is needed):

Incorporating the date of February 1 into the FPPM will serve to establish a precise start time to begin the electoral process of the Faculty Status and Grievances Committee. This should help facilitate enough time for all rounds of voting to occur to ensure a new

committee and chair of the committee may be elected and announced at the final Faculty Senate meeting in April (as stated in the FPPM).

**Routing information and signature lines:**

Date submitted to Senate Executive Committee for Consideration:

Action(s) Taken:

Date first read at Faculty Senate:

Action(s) Taken:

Date final action taken by Faculty Senate:

Action(s) Taken:

Senate Chair: \_\_\_\_\_

Date submitted to the PVPAA (within 5 working days of Senate approval):

Action(s) Taken:

PVPAA: \_\_\_\_\_

Date: \_\_\_\_\_

Date submitted to other administration:

Action(s) Taken:

Administrator: \_\_\_\_\_

Date (within 15 working days of PVPAA's signature): \_\_\_\_\_

Date submitted to the Board of Visitors:

9. Method of Selection:

- a. Elections shall be held annually.
- b. Those members listed in the official faculty roster and librarians who hold faculty rank shall be eligible to vote. The official faculty roster is provided by Academic Affairs.
- c. Academic Affairs will provide the list of eligible faculty members, after removing those holding administrative positions (see above) and those regular members rotating off the committee by February 1. If February 1 falls on a weekend, then Academic Affairs will provide the list of faculty members on the following Monday.