

LONGWOOD



GRADUATE COUNCIL ANNUAL SUMMATIVE REPORT

2021-2022

Council Members	Council Meeting Dates
Business Administration Dr. Adrienne Sudbury <i>Term: 2021 - 2024</i>	<i>Tuesday, 3:30 to 5:00 p.m.</i> August 17, 2021
Communication Sciences & Disorders Dr. Alison King <i>Term: 2020-2023</i>	September 21, 2021
Counselor Education Dr. Marsha Rutledge <i>Term: 2021-2024</i>	October 19, 2021
Education/Educational Leadership Dr. Sarah Tanner-Anderson, <i>Vice Chair</i> <i>Term: 2021-2024</i>	November 16, 2021
Education/Health & Physical Education Dr. R. Dan Michael, <i>Faculty Senate Representative</i> <i>Term: 2019-2022</i>	January 18, 2022
Education/Special Education Dr. Kat Alves <i>Term: 2021-2024</i>	February 15, 2022
Graduate Student Association Mary Farinholt <i>Term: 2021-2022</i>	March 15, 2022
Greenwood Library Ms. Tammy Hines <i>Term: 2019-2022</i>	April 19, 2022
Reading, Literacy & Learning Dr. Angelica Blanchette, <i>Chair</i> <i>Term: 2020-2023</i>	May 12, 2022 <i>Graduate Retreat</i>
School Librarianship Dr. Jen Spisak <i>Term: 2020-2023</i>	
Graduate Student Association <i>Faculty Senate Representative</i> Anne Vaughn	

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Council Sub-committees

- Executive Council (Chair: Ang Blanchette)
- Faculty & Student Awards (Tammy Hines)
- Symposium (Jen Spisak & Kat Alves)
- Policy (Alison King)
- Student Support, Advocacy & Equity (SSAE) (Marsha Rutledge)

Ongoing reports shared monthly

- Graduate Curriculum Committee
- Faculty Senate
- Petitions Committee
- Council Sub-committees
- Graduate Student Association

Reports

- COVID Related Funding for Graduate Students -Dean Perry shared with Council (October 19 2021)
- Spring Student Survey Results -Courtney Everhart shared with Council (October 19, 2021)
- Faculty Input for Council Initiatives -Ang Blanchette shared with Council (October 19, 2021)
- FPPM Faculty Load Talking Points -Dean Perry shared with Council (October 19, 2021)
 - Program Analysis Summary -CGPS shared in Canvas
 - Related Task Force Recommendations -CGPS shared in Canvas
 - Goals Take 2 -Dean Perry shared in Canvas
 - Requested Data & Information -Dean Perry shared in Canvas
 - Notes from Graduate Faculty Forums 11/8, 11/9, 11/11, & 11/12 -shared in Canvas via link to folder in Box
 - Faculty Load at Comparable Institutions -CGPS shared in Canvas
- Executive Summary of Faculty Forums on Load -Council Executive Committee shared with Council January 18, 2022 and posted in Canvas
- Faculty Load Additional Data & Materials Requested (Spring 2022)
 - Graduate College Budget Overview
 - Carnegie Faculty Load Overview
 - Course Size/Faculty Load Calculator
 - 2021 Generated Credits by Program/Individual Faculty
 - Updated Data PPT
 - May 2022 Graduate Retreat Presentation
 - Current language in FPPM for Section A
 - Proposed language in FPPM for Section A
 - Load proposal from two faculty members

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- Open faculty discussion in Canvas
- Special Session with Provost Smith: Summary to date of content, process, progress, and faculty questions about faculty load
- Faculty Load Survey Summary

Action Items

- Sub-committees: Selected chairs and membership (August)
- Policy: Academic Forgiveness (September)
- Policy: Repeated Course (September)
- Policy: Academic Warning and Dismissal (September)
- Policy: Deferment & Leave of Absence & Graduate Requirements (September)
- Policy: Moving FPPM Intersession and Overload paragraphs (January)
- Policy: CSD Admissions (January via email)
- Policy: University Withdrawal (January via email)
- Policy: Graduation Requirements (February)
- Elections: Chair (Kat Alves) and Vice-Chair (Ang Blanchette) for 2022-23 (April)

Guest Speakers

- Dr. Leah Shilling-Stouffer (November) -QR Center
- Dr. Pam Tracy (January) -CAFE
- Dr. Jen Fraley (February) -Not Anymore training, relevance for graduate students
- Dr. David Shoenthal (April) -Responses to faculty questions

Discussion Items

August:

- Ideas from Council of Graduate Schools shared by Ang Blanchette (micro-credentialing, bias training, summer success institute, well-being support, academic *and* institutional advisor)
- DEC is designing badging options through Canvas
- CGPS is revising marketing plans for each program (annual goal)
- Monthly meetings w/CGPS & program directors
- New form for course fees
- Summer workgroups (Symposium and Policy did not make progress, some planning accomplished by Dr. Rutledge w/sub-group supporting students of color)
- Covid funding has come to graduate students (3 rounds)
- Kathy Charleston is no longer supporting Council, Curriculum, & annual approvals
- Review of Graduate Council Purpose & Duties from FPPM (ensuring our actions align and serve Council purpose & duties)
- Spring Student Survey results (shared in brief, more detailed share in the future)
- Marketing & Recruiting: desire for admission stats on “how did you hear about us” (Julie Boone will prepare to share in the future)

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- Interest in connecting with Diversity Officer and Strategic Plan (Ang Blanchette will seek out related guests for future meetings)
- Representatives asked to collect faculty input for Council initiatives this year

September:

- Diversity/Strategic Plan -Johnathan Paige shared that it will go through the Board before it is ready to share
- Higher Education Leadership Endorsement is being researched, also interest in Public Administration, as well as Gifted Endorsement; Special Education Endorsement is up and running
- CTE Institute at Longwood this summer, goal to connect with career switchers program
- Council Purposes & Duties sorted as primary functions of Council or a Council sub-committee

October:

- Canvas shell updates (Ang Blanchette, Courtney Everhart, & Dean Perry all contribute)
- COVID Funding report shared (Dean Perry)
- Spring Student Survey report shared (Courtney Everhart)
- FPPM Faculty Load potential changes -see Talking Points report (Dean Perry)

November:

- Honor Board: MBA challenges with time frame
- Student Conduct Ethical Research module available from Office of Academic Integrity
- Faculty Load
 - Ang Blanchette established a structure for discussion
 - Call for summary of faculty forum notes
 - FPPM language updates fall into 3 parts:
 - Move language about inter-session and overload to include in grad section: there is clarity on the issue and will be an action item for January
 - Add graduate sections for supervision: there is clarity on the need for work with program area input and it will move to the policy sub-committee
 - Revise faculty load: there is a significant lack of clarity for faculty around this issue, discussion will need to continue

January:

- FPPM supervision language: Policy committee will solicit input from program areas to guide this work
- FPPM faculty load language:
 - Policy committee will work with report on faculty load at similar institutions
 - Dean Perry will gather additional data requested
 - A core question/point of clarity that has emerged is: "Where does financial viability stop: college-level, department-level, program-level, or individual faculty-level?"

February:

- Policy is working on supervision language -one program does not fit under current language (RLL)
- Faculty Load:

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- Executive Summary of Faculty Forums presented to Council and posted in Canvas
- Faculty Survey will be developed for additional *anonymous* input
- Call for external review continues
- Special Session with Provost, Dr. Smith, will take place on March 29th, 2022 for response to faculty questions and opportunity to clarify load issues

March:

- Faculty Load: multiple points of lack of clarity persist, Council discussed of points and questions for special session with Provost Smith
- Possibility of moving Council meetings to Thursdays

Special Session w/Provost Smith (March 29): See report

Faculty Load Survey (March): See report

April:

- Faculty Load:
 - Presentation of Faculty Load Survey results
 - Discussion of take-ways from special session with Provost Smith
- Graduation
- Summer workgroups

May 12th, Graduate Studies Retreat:

- Business items: calendar, tuition, catalog & policies, writing center, marketing, CGPS positions update, forms
- Summer work groups -organize and jump start
- Faculty Load/FPPM -Dean Perry responses to faculty questions from April Council meeting

Special Thank You to Courtney Everhart for her support with meeting minutes and record keeping in Canvas.

Respectfully compiled by:

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Pronouns: she/her/hers