

Graduate Policy: Admission Appeal
General Academic Proposal/Policy Cover Sheet

General Catalog Information

**** Read before you begin****

This cover sheet is intended to provide information to members of the Education Policy Committee (EPC) and Faculty Senate about a new proposal/policy or about revisions to an existing proposal/policy.

Topic*	Graduate Policy: Admission Appeal
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Are you Proposing:*	Activity Log
	<div>Jeannine Perry</div> <div>Change academic policy or regulations .</div> <div><input type="checkbox"/> New academic policy or regulations .</div> <div><input checked="" type="checkbox"/> Change academic policy or regulations .</div> <div><input type="checkbox"/> Delete academic policy or regulations</div>

Visit our current catalog [here](#) and paste the policy you're proposing to change or delete below. Then edit it to show the changes. If you are proposing a new policy, enter the text below.

Policy*	<p>Appeals: An If an applicant is denied admission but feels that the decision was made in error or excluded pertinent information they may submit the Graduate Studies Appeal Form to the GGPS a written appeal with updated and/or Graduate College. The College of Graduate and Professional Studies Administrative Appeals Committee Team will review the form, including any additional information to be reviewed by, and will communicate directly with the program director or admissions review committee. The program director or admissions review committee will make a second and final admission decision. The final decision will be communicated to the applicant.</p>
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Hierarchy Owner*	Activity Log
	<div>Jeannine Perry</div> <div>Longwood University</div> <div>Longwood University</div>

BACKGROUND

Provide a brief statement describing the origins of this proposal, the nature of the problem it addresses, and the work completed to devise the proposal*

The last applicant that appealed pointed out that just sending it to the program director again was not a fair process. It did not seem fair to have the same group/person review an appeal as made the original decision.

SUMMARY

Provide a brief list or statement describing the content of the new policy or the proposed changes or deletions to an existing policy*

We created the CGPS Administrative Appeals Committee Team so we could collect and impartially review the information from the applicant and from the department. This committee does not make any decisions about admissions and is not able to reverse a decision. If the appeals committee feels a second review by the program director and review committee is warranted, the program will be consulted about a second and final decision.

RATIONALE

Provide a brief statement as to why the new policy, the proposed changes, or the deletion is needed*

This appeal is primarily an administrative task (collect additional information, review to see if it warrants a second consideration by the program) and does not need to be added to faculty workload.