

Faculty Senate Meeting  
Thursday, November 1, 2012  
3:30, Library 209 A&B

Dr. Fergeson called the meeting to order at 3:33 p.m. The following members were present:

Dr. Ayse Balas	Dr. David Locascio	Dr. Lissa Power-deFur
Dr. Lee Bidwell	Dr. Mark Lukas	Dr. Melissa Rhoten
Dr. David Buckalew	Dr. David Magill	Dr. Leah Shilling-Traina
Dr. Theresa Clark	Dr. Ruth Meese	Dr. Kim Stern
Dr. Melody Eaton	Mr. Mike Mergen	Dr. Chris Swanson
Dr. Alix Fink	Dr. Jo Morrison	Dr. Derek Taylor
Dr. Lily Goetz	Dr. Gene Muto	Dr. William Thompson
Dr. Jackie Hall	Ms. Suzy Palmer	Dr. Wyne White
Dr. Naomi Johnson	Dr. Ken Perkins	Ms. Haley Vest
Dr. David Lehr	Dr. Jeannine Perry	

Members not present: Dr. Paul Barrett, Dr. Stephanie Buchert, Mr. Ken Copeland, Dr. Joe Garcia, Ms. Tatiana Pashkova-Balkenhol, Dr. Tim Pierson, Dr. Charles Ross, Dr. Linda Wright. Also in attendance were Mr. Geoff Delbridge, Ms. Virginia Kinman, Mr. Peter Martin, Ms. Sharon Menegoni, Ms. Heather Monger, Dr. Sarah Porter, and Ms. Susan Stinson.

Dr. Fergeson thanked CAFÉ for the wonderful snacks and announced, on CAFÉ's behalf, the inaugural Faculty Institute to be held next May 22-23. It will involve faculty members from Hampden-Sydney College and the University of Mary Washington as well as Longwood. The topic is to be announced. She also mentioned that people could talk to Dr. Tracy about grant opportunities.

The minutes for October 4 were approved as distributed.

Ms. Menegoni presented the EPC report; there were no action items. She explained that departments have been cleaning up the catalog, storing or deleting courses no longer being taught. She noted that proposals for 400/500 courses had to be approved by the Graduate Council as well as EPC, and since the schedules for approval were not in sync, the process tended to be slow. Catalog changes will be due on or before March 1.

Dr. Fergeson recognized Dr. Porter who moved approval of the revised Senior Honors Research Program guidelines. After discussion of the changes and suggestions about the new website for the Program, Dr. Magill moved striking the note—the last bulleted point under eligibility prohibiting registration for Honors during the student teaching semester or while carrying more than nine credit hours in an internship program. The motion was seconded and passed. The main motion also passed. Dr. Fergeson thanked the committee, and especially the subgroup Dr. Porter, Dr. Stern, Dr. Barbrey, and Dr. Cole for their hard work on this revision.

Dr. Fergeson asked Ms. Stinson to introduce the revision of the Bookstore Advisory Committee. Ms. Stinson moved approval of the change of title, of description and membership, and of the change of status to a standing committee of the Senate. Dr. Hall moved to sunset the committee for review after 3 years for continuance or discontinuance. The motion was seconded and defeated. Dr. Locascio moved rewording the committee membership to read “and—as appropriate—staff appointed by the

committee and students appointed by SGA,” and wording of Method of Selection to add “Students will be appointed by SGA.” The motion was seconded and passed. The main motion passed.

Dr. Fergeson recognized Dr. Power-deFur who moved for the Graduate Council the approval of changes to the election and terms of the chair of the Graduate Council, the Ex Officio Member to the Faculty Senate, and the chair of the Graduate Curriculum Committee. The motion passed.

Dr. Fergeson asked Dr. Perkins to address the online evaluations to be initiated this semester. Notices will go to students and to faculty when the system is open, approximately four weeks before the end of the semester; faculty should remind students to fill out the evaluations. Faculty reminders are important for a good return. After extensive discussion Dr. Fergeson explained that an ad hoc committee would be looking at the procedures, the response rate, etc., and would think about whether incentives are advisable. Concerns were raised about the length of time evaluations would be open for student response. Dr. Hall moved having the stretch of time compressed to completion in the last week of the classes being evaluated. The motion was seconded and passed.

Dr. Fergeson announced the consent of the Senate for the discontinuance of the B.S. in Community Health Education in 2006. That change never went to the Board of Visitors so it will be on their agenda at the next meeting.

The next announcement concerned the PTR policy. Dr. Fergeson is taking it to ACC before it comes to the Senate since Chairs, because of the annual evaluations, have a key part in the process.

Under new business the problems with administrative rights and updates to obsolete computer programs was raised. Dr. Perkins will address this issue again.

The meeting was adjourned at 4:45 p.m.

Susan May