

Faculty Senate Meeting
Thursday, February 4, 2016
Library Rooms 209 A&B

Dr. Porter called the meeting to order at 3:30 and thanked the College of Business and Economics for providing snacks.

The following members were present:

Dr. Bill Abrams	Dr. Adam Franssen	
Dr. Jennifer Apperson	Mr. Jeff Halliday	Dr. Christopher Register
Dr. Ayse Balas	Dr. David Hardin	Dr. Carl Riden
Dr. Chris Bjornsen	Mrs. Claire LaRoche	Dr. Sean Ruday
Dr. Rhonda Brock-Servais	Dr. Susan Lynch	Dr. Leah Shilling-Traina
Dr. Phillip Cantrell	Dr. Brett Martz	Dr. Chris Swanson
Dr. Mary Carver	Mrs. Amanda McLellan	Dr. Meg Thompson
Dr. Cynthia Crews	Dr. Kelly Nelson	Dr. Larissa Tracy
Dr. Kevin Doyle	Dr. Suzy Palmer	Dr. Bennie Waller
	Dr. Sarah Porter	Dr. Charles White

Also present were Ms. Briana Adhikusuma, Dr. Consuelo Alvarez, Mr. Mark Barham, Ms. Leta Bressin, Dr. Sharon Emerson-Stonnell, Mr. Jeff Everhart, Dr. Larissa Fergeson, Dr. Kellyn Hall, Dr. Virginia Kinman, Dr. Jeannine Perry, Dr. Tim Pierson, Dr. David Shoenthal, Dr. Shawn Smith, Dr. Pam Tracy.

Members **not** present were Dr. Paul Barrett, Dr. Paul Chapman, Mr. Ken Copeland, Dr. Alix Fink, Dr. David Magill, Dr. Sara Miller, Dr. Joan Neff, Dr. Kristen Nugent, Dr. Larissa Tracy

The minutes from the December 3, 2015, meeting were approved as posted.

Dr. Porter introduced the consent agenda item that included revisions to the following committee descriptions: Outcomes Assessment and Program Review, Bookstore Innovation Group, University Lectures Committee, Library Advisory Committee and Promotion and Tenure Policies and Procedures. Dr. Abrams made a motion to move the items from consent agenda into discussion. The motion passed. It was suggested to revise the last sentence in the Purpose and Duties section of the Bookstore Innovation Group. There were questions raised about the Promotion and Tenure committee's decision to add "one lecturer" to its membership criteria. After discussion, proposed revisions to the Promotion and Tenure committee will remain. Dr. Abrams moved to vote on all committee revisions contingent upon Faculty Senate Executive Committee editing the last sentence of Purpose and Duties for the Bookstore Innovation Group. The motion **passed**.

For EPC Dr. Shawn Smith moved approval of the credit hour change from 2 to 3 for ENSC 101. The motion **passed**. Dr. Smith moved approval of the proposal to add a policy establishing deadlines for submission of final grades at the end of each term, including the winter intersession, to **Section C. Grading** in the FPPM. The motion **passed**.

For the Finance and Planning Committee, Dr. Charles White reported that the Governor's recommendations for the 2016-18 budget look good. The next meeting of the University Planning Council is scheduled for April 26 at 3:30. UPC meetings are open to all members of the University and all are encouraged to attend. Full report is posted to the Senate web site: <http://www.longwood.edu/assets/senate/FPReporttoSenate2-4-16.pdf>

Dr. Porter invited Dr. Tim Pierson to speak about Emotional Support Animals on campus. Dr. Pierson explained that there is currently one case of a student keeping an emotional support animal on campus. Current policy states that students are not permitted to have animals in University facilities with the exception of non-carnivorous, non-poisonous fish, unless approved by the Office of Disability Resources, in accordance with its Service Animal Policy. Service animals differ from emotional support animals in that they are trained to do work or perform tasks for the benefit of a person

with a disability. Dr. Pierson is working to prepare a policy for accommodating an emotional support animal request and will update as events move forward.

Dr. Porter called on Dr. Sharon Emerson-Stonnell for an update from the Academic Core Curriculum. She thanked those who attended recent workshops and the committee received great ideas and suggestions. Faculty would like additional feedback and discussion at the department level. Changes to the current program are significant enough to not bring forth a proposal this semester. The committee will review updates at the March 24th general faculty meeting to include a question and answer segment. Significant building and pilot programs will begin in 2017-2018 with the first level of the new program rolling out in fall 2018. Subsequent levels will follow each year.

Dr. Porter invited Dr. Kevin Doyle who reviewed the members, structure and charges of the Graduate Studies Task Force. Open forums are scheduled for Feb. 17 and 18. Task force members welcome ideas and suggestions and attendance is encouraged at the open forums. The Graduate Studies Task Force report is posted to the Senate web site at http://www.longwood.edu/assets/senate/Task_Force_on_Graduate_Studies_charge_members_subgroups.pdf

Dr. Porter shared that Amanda McLellan is leaving Longwood and thanked her for her service to the University and Faculty Senate. She announced that Dot Lockaby will replace Amanda on Faculty Senate and will formally introduce her at the next Senate meeting.

Dr. Porter opened the floor for nominations for a new Senate Parliamentarian to replace Amanda McLellan. Dr. Leah Shilling-Traina nominated Dr. Jeff Halliday. Dr. Halliday accepted the nomination. Dr. Bill Abrams moved to close nominations. The motion was seconded. Dr. Halliday was elected by acclamation.

Dr. Porter presented the proposal from ACC to revise FPPM Section III. Academic Personnel Policies, Q. Probationary Review – Tenure Track Faculty; and Appendix D to require all previous letters from both the department tenure committee and the department chair be included in a probationary faculty member's tenure portfolio. Concern was raised from senators of Health, Athletic Training, Recreation and Kinesiology regarding the confidentiality of electronically submitted files as their department uses Canvas to compile tenure portfolios. After lengthy discussion, Dr. Abrams called the question and Dr. Porter called for a voice vote. The proposal **passed**.

Dr. Porter invited Dr. Consuelo Alvarez to review the proposal from the Intercollegiate Athletic Council to revise FPPM section Y. Intercollegiate Athletic Council. Revisions include needed updates changing College to University, designated change of officers as well as IAC member titles and addition of a Staff Advisory Committee member. The proposal **passed**.

Announcements:

- Dr. Porter announced that two new Associate V.P. positions are being planned within Academic Affairs. Position descriptions are posted to the Senate web site (<http://www.longwood.edu/assets/senate/AssociateProvostPositions.pdf>). Dr. Neff will be at the next Senate meeting to address any questions.
- Dr. Chris Swanson announced the deadline for Blackwell Talks – February 5th; the Richmond Symphony will be at Longwood the evening of Feb 4th; and he will be conducting the Lynchburg Symphony on Feb. 6.
- Dr. Leah Shilling-Traina announced that the Faculty Awards Committee is accepting nominations.

There being no further business, Dr. Porter adjourned the meeting at 4:45 p.m.

Respectfully submitted

Sharon Perutelli