

GRADUATE PROGRAM CHANGE

Proposal for a Program Change

Department Education and Special Education **Submission Date** October 8, 2012

Major **Concentration** **Endorsement** **Certificate**

Semester of Implementation January 2013

Retroactive? (If yes, please specify catalog year) N/A

I. Summary of Proposed Program Change:

	CURRENT	Check Box if no Change	PROPOSED CHANGE
Program Name	Elementary Curriculum & Instruction Specialist	<input type="checkbox"/>	Elementary Education
Credit Hours	36	<input type="checkbox"/>	33
Course(s) to be Added		<input type="checkbox"/>	EDUC 515, 604, 611, 624, 671
Course(s) to be Removed		<input type="checkbox"/>	Maed 623, Sced 562, Educ 544, 547, 525, 681
Course(s) to be Changed		<input checked="" type="checkbox"/>	
Other Changes		<input checked="" type="checkbox"/>	

II. Proposed revision in catalog description of program.

A. Provide current catalog copy. (*Attach extra sheet.*) Current is taken from the 2007-2008 catalog before the program was put into storage.

B. Provide proposed revisions in catalog copy – use **bold** for new information, ~~strike through~~ for deletions, and *italicize* changes.

III. Rationale for proposed changes. *Attach extra sheet if necessary.*

Updating and enhancement of the Elementary Curriculum and Instruction Master's Degree that was placed into storage after the 2007-2008 school year and brought out of storage this year in order to provide our Liberal Studies/Elementary Education graduates and area teachers the opportunity to pursue a Master's degree in Elementary Education.

IV. Resource Assessment

A. Estimate any change in staff requirements that would result from this program change.

An additional full time visiting professor and/or full time faculty member will be needed.

B. Estimate the amount and cost of any extra equipment, library resources, computer hardware or software, or other resources that would be required to carry out this program change.

N/A ...over and beyond typical costs of an additional new visiting professor or new faculty member to the team.

V. Affected Departments or Programs:

If the proposed program changes could have an impact on other departments or programs, the appropriate affected chairs or program directors should be notified of the proposed changes.

A. List other departments/programs that might be affected:

Math department, Science Department, Library

B. Individuals contacted and date contacted:

Math Department-Sharon Emerson-Stonnell and Maria Timmerman, September 6, October 4
Science Department – Mark Fink, Suzanne Donnelly, October 18
Library – Dean – Suzy Palmer, Tammy Hines, October 1, October 18

SIGNATURE PAGE
GRADUATE PROGRAM CHANGE

Department Educ & Special Educ Program Name Elementary Curriculum and Instruction

Date Received Date Approved Signature

1. Department Curriculum Committee Chair _____

2. Department Chair _____
The Department Chairs, whose programs may be affected, have been notified:

Department _____	Date Notified _____
Department _____	Date Notified _____
Department _____	Date Notified _____

3. College Dean _____

4. Graduate Dean _____

5. Graduate Committee _____

6. Educational Policy Committee _____

7. *Faculty Senate _____

8. *VPAA _____

9. *OAIR (notification only) _____

10. *BOV/SCHEV - VPAA will submit materials for approval

11. Date received by Registrar _____

*Substantive change (see definition and consult EPC chair prior to submitting materials)

All curriculum proposals/changes are processed in the date order received. In order to be included in the next academic year's catalog, all paperwork must be submitted no later than:

**February 1st to the Graduate Curriculum Committee
March 1st to the Educational Policy Committee (EPC)**

Submission within the deadlines does not guarantee processing in time for the next academic year's catalog.