

To: Faculty Senate

From: Ad Hoc Student Complaints Committee (Bob Webber, Rena Koessler, Melinda Fowlkes)

Date: January 30, 2014

Subject: Revision of Section III W of the Faculty Policies and Procedures Manual

At its last meeting, the Senate discussed the proposed revision and directed the committee to look at two issues: procedures for keeping records; and clarifying legal counsel participation. Please refer to the proposed revision document circulated at the last meeting in what follows.

Ken Perkins says he can work something out in his office to keep records and purge them after three years (the standard time to keep records). Therefore, the committee proposes adding a new subsection to Section 2 (The Investigative Committee), inserting it between subsections j and k, and relettering the subsections following subsection k appropriately:

*2k. Committee records, including written documents and recordings, will be kept in the Provost and Vice President for Academic Affairs' office for three years and then destroyed, unless otherwise dictated by law or university policy.*

We recommend that legal counsel, as well as any other advisors, remain silent during the hearing. Therefore, the committee proposes that section 2f of the proposal distributed last time be replaced by the following:

*2f. The committee, the accused, and the accuser may each have a silent advisor, such as a colleague, administrator, or legal counsel, present during presentations of evidence. Such advisors may not make statements, examine witnesses, or otherwise participate in the hearing, and they will not be present during committee deliberations.*