

**Higher Education Emergency Relief Fund (HEERF)  
Federal CARES Act, CRRSA, and ARP Reporting Disclosure**

**HEERF I**

The Coronavirus Aid, Relief, and Economic Security Act or, CARES Act, was passed by Congress on March 27, 2020. The CARES Act established and funded the Higher Education Emergency Relief Fund (HEERF) and directed institutions receiving funds under Section 18004 of the CARES Act to submit a report to the Secretary describing the use of funds distributed for HEERF. Section 18004 requires institutions to use no less than 50 percent of funds to provide Emergency Financial Aid Grants to students for expenses related to the disruption of campus operations due to coronavirus including eligible expenses under a student's cost of attendance such as food, housing, course materials, technology, health care, and childcare. In April 2020, the Department of Education published documents related to the Emergency Financial Aid Grants including a letter from the Secretary of the Department of Education.

Longwood University signed the Certification and Agreement on April 29, 2020 for Emergency Financial Aid Grants to students.

**HEERF II**

Higher Education Emergency Relief Fund II (HEERF II) was authorized by the Coronavirus Response and Relief Supplemental Appropriations Act, 2021 (CRRSAA), Public Law 116-260 on December 27, 2020.

**HEERF III**

The Higher Education Relief Fund III (HEERF III) was authorized by the American Rescue Plan (ARP), Public Law 117-2, and signed into law on March 11, 2021. ARP funds are in addition to funds authorized by the Coronavirus Response and Relief Supplemental Appropriations Act, 2021 (CRRSAA), Public Law 116-260 and the Coronavirus Aid, Recovery, and Economic Security (CARES) Act, Public Law 116-136.

**Total Amount of Funding**

***HEERF I***

The total amount of funds received by Longwood University under HEERF I student portion was \$1,610,289.

The total amount of funds received by Longwood University under HEERF I institutional portion was \$1,610,289.

### **HEERF II**

The total amount of funds received by Longwood University under HEERF II student portion was \$1,610,289.

The total amount of funds received by Longwood University under HEERF II institutional portion was \$1,610,289.

### **HEERF III**

The total amount of funds received by Longwood University under HEERF III student portion was \$4,512,876.

The total amount of funds received by Longwood University under HEERF III institutional portion was \$4,450,902.

### **Total Amount of Emergency Financial Aid Grants Distributed to Students**

#### **HEERF I**

The total amount distributed to students was \$3,220,578. This includes both HEERF I student and institutional portions. The University elected to use the institutional portion of the HEERF I award to reimburse itself for room and board issued students.

#### **HEERF II**

The total amount distributed to students was \$1,609,789.

#### **HEERF III**

The total amount distributed to students was \$4,512,876.

### **Total Number Students Eligible to Receive Emergency Financial Aid Grants**

The estimated total number of students at Longwood University eligible to participate in programs under Section 484 in Title IV of the Higher Education Act of 1965, as amended HEA, *Be enrolled or accepted for enrollment in a degree or certificate program. Not be enrolled in elementary or secondary school. For currently enrolled students, be making satisfactory academic progress*, and therefore eligible to receive an emergency grant was 4,762.

#### **HEERF I**

The total number of individual grants awarded was 2,602.

#### **HEERF II**

The total number of individual grants awarded was 937.

#### **HEERF III**

The total number of individual grants awarded was 3,394.

Students may have received HEERF I, HEERF II, and HEERF III grants.

### **Methods use by Longwood University to Determine Who Receives Financial Aid Grants**

#### ***HEERF I***

Longwood University followed the U.S. Department of Education's guidance on administering the CARES HEERF grants as required by law. Section 18004(a)(1) of the CARES Act requires institutions to use the funds to provide Emergency Financial Aid Grants to students for expenses related to the disruption of campus operations due to coronavirus (eligible expenses under a student's cost of attendance such as food, housing, course materials, technology, health care, and childcare).

Only Student eligible to participate in programs under Section 484 in Title IV of the Higher Education Act of 1965, as amended HEA), received HEERF I emergency financial aid grants as outlined in the U.S. Department of Education guidance.

#### ***HEERF II***

All Longwood undergraduate students who had a valid FAFSA on file and received federal Pell Grant funding for spring 2021 before April 6, 2021, received a CRRSA grant.

Graduate students could apply to receive CRRSA grants if they met the following criteria:

- Enrolled in a campus-based graduate program in spring 2021 as of add/drop deadline for full-term
- Have a current FAFSA on file with Longwood as of April 6th
- Have demonstrated need
- Experienced an emergency cost that arose due to coronavirus such as tuition, food, housing, health care (including mental), childcare

#### ***HEERF III***

All Longwood undergraduate students received funding through the American Rescue Plan.

Some graduate students were eligible for ARP grant funding, and those who are have been contacted by the College of Graduate and Professional Studies about applying for those grants.

### **2021 Quarter Summary**

Quarter 1	Jan. 1 - March 31, 2021	\$100.00
Quarter 2	April 1 – June 30, 2021	\$400.00
Quarter 3	July 1 – Sept. 30, 2021	\$1,609,288.62
Quarter 4	Oct. 1 – Dec. 31, 2021	\$6,122,965.69

**Guidance Provided to Longwood University Students by the University concerning HEERF Grants**

**Undergraduate Communication**

**Wednesday, April 29, 2021 CRRSA Funds**

Dear {name},

Congress has allocated funds as part of the Coronavirus Response and Relief Supplemental Appropriations (CRRSA) Act to colleges and universities to directly help students impacted by the pandemic. After careful review, we are directing these funds to qualifying students like you.

The grant amount you will receive is approximately \$\_\_\_\_\_.

These funds will be directly applied to your student account in July 2021 for the 2021-22 academic year, no additional steps are needed. If you would prefer to receive a check, please email [crrsa@longwood.edu](mailto:crrsa@longwood.edu) by June 1, 2021.

We know that this pandemic has had a financial impact on many students and families, and this money will provide meaningful assistance as you pursue your higher education goals.

We are here to help if you have any unanswered questions. You can find a list of helpful FAQs on our website or email us at [questions@longwood.edu](mailto:questions@longwood.edu).

Best,

Dr. Jennifer Green

Associate Vice President for Enrollment Management and Student Success

Longwood University

**Wednesday, June 30, 2021 ARP**

Dear {name},

Congress has allocated funds as part of the American Rescue Plan to colleges and universities to directly help students impacted by the pandemic. You will receive a share of these funds as a grant this July.

The grant amount you will receive is \${amount based on criteria}.

These funds can be applied directly to your student account for the fall 2021 semester or, if you prefer, we can issue you a check. Please log into your student account by July 22 to select your preference.

We know that this pandemic has had a financial impact on many students and families, and this money will provide meaningful assistance as you pursue your higher education goals.

We are here to help if you have any unanswered questions. You can find a list of helpful FAQs on our website or email us at [questions@longwood.edu](mailto:questions@longwood.edu).

Best,

Dr. Jennifer Green

Associate Vice President for Enrollment Management and Student Success

Longwood University

**Friday, December 3, 2021 ARP Phase II**

Dear (name),

Congress has allocated funds as part of the American Rescue Plan (ARP) to colleges and universities to directly help students impacted by the pandemic.

Longwood distributed the bulk of this funding to students earlier this semester. Because you were not enrolled at the time of that distribution, you did not receive funding, however we are distributing funds from the ARP to you now.

The grant amount you will receive is \$(Amount based on award tiers).

These funds can be applied directly to your student account for the spring 2022 semester or, if you prefer, we can issue you a check. Please log into your student account by December 10 to select your preference.

We know that this pandemic has had a financial impact on many students and families, and this money will provide meaningful assistance.

We are here to help if you have any unanswered questions. You can find a list of helpful FAQs on our website or email us at [questions@longwood.edu](mailto:questions@longwood.edu).

Best,

Dr. Jennifer Green

Associate Vice President for Enrollment Management and Student Success

## **Graduate Communication**

### **Longwood Graduate Student Application for Coronavirus Response and Relief Supplemental Appropriations (CRRSA) Act Grant**

#### **Graduate Students Eligibility**

- Enrolled in a campus based graduate program in spring 2021 as of add/drop deadline for full-term
- Have a current FAFSA on file with Longwood as of April 6th
- Have demonstrated need
- Experienced an emergency cost that arose due to coronavirus such as: tuition; food; housing; health care (including mental); childcare

If you experienced any of these types of costs due to coronavirus we want you to apply for one of these grants. Funds are limited so please apply by June 1, 2021 at 5pm to be considered.

Applications are due by June 1, 2021 12:00 p.m.

Please feel free to contact me by email or phone if you have questions or concerns.

Dr. Jeannine R. Perry, Dean of the College of Graduate & Professional Studies

434-395-2069

[perryjr@longwood.edu](mailto:perryjr@longwood.edu)

1. Email
2. First Name
3. Last Name
4. Graduate Program
5. Email you check regularly
6. Phone you will answer June-August
7. Did you hold a full time job during Spring 2020? Yes No
8. Where were you employed?
9. Please describe the emergency cost that arose due to coronavirus such as: tuition; food; housing; health care (including mental); childcare.
10. Is there anything else you would like to share or ask? We are always happy to talk to our graduate students!!



## **Longwood Graduate Student Application for American**

### **Rescue Plan (ARP) Funding**

#### **Graduate Student Eligibility:**

**- Admitted to and enrolled in courses for a hybrid or campus based graduate program in Fall 2021 as of July 30.**

**- Experienced an emergency cost that arose due to coronavirus such as: tuition; food; housing; health care (including mental); childcare.**

**If you experienced any of these types of costs due to coronavirus we encourage you to apply for one of these grants. Funds are limited so please apply by August 13, 2021 at 5pm to be considered.**

**Please feel free to contact me by email or phone if you have questions or concerns.**

**Dr. Jeannine R. Perry, Dean of the College of Graduate & Professional Studies**

**434-395-2069 [perryjr@longwood.edu](mailto:perryjr@longwood.edu)**

**1. Email**

**2. First Name**

**3. Last Name**

**4. Graduate Program**

**5. Email you check regularly**

**6. Phone you will answer August-October**

**7. Please check the type(s) of emergency costs(s) you encountered due to the impact of coronavirus**

**Check all that apply.**

**Tuition**

**Food**

**Housing**

**Health Care (including mental health)**

**Childcare**

**Other:**

**8. Please describe how the emergency cost(s) you checked were related to or caused by coronavirus or the response to the virus?**

**9. Please explain how the unexpected, emergency cost(s) were outside of expenses you expected to incur as part of your graduate studies prior to coronavirus.**

**10. How will this grant help you manage the emergency cost(s) that arose due to coronavirus?**

**11. Have you received aid to cover these emergency costs from Longwood or other funding sources? If yes, please explain.**

**12. Is there anything else you would like to share or ask? We are always happy to talk to our graduate students!!**