

## 2023 Administrative and Professional Faculty Leave Calendar

| Year | Pay No, | Payroll Start Date | Payroll End Date | Employee Web Start Date | Employee Web End Date | Employee Web End Time | Approver Web End Date | Approver Web End Time |
|------|---------|--------------------|------------------|-------------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| 2023 | 1       | 12/25/2022         | 1/9/2023         | 12/25/2022              | 1/13/2023             | 12:00 PM              | 1/16/2023             | 12:00 PM              |
| 2023 | 2       | 1/10/2023          | 1/24/2023        | 1/10/2023               | 1/27/2023             | 12:00 PM              | 1/30/2023             | 12:00 PM              |
| 2023 | 3       | 1/25/2023          | 2/9/2023         | 1/25/2023               | 2/13/2023             | 12:00 PM              | 2/14/2023             | 12:00 PM              |
| 2023 | 4       | 2/10/2023          | 2/24/2023        | 2/10/2023               | 2/27/2023             | 12:00 PM              | 2/28/2023             | 12:00 PM              |
| 2023 | 5       | 2/25/2023          | 3/9/2023         | 2/25/2023               | 3/13/2023             | 12:00 PM              | 3/14/2023             | 12:00 PM              |
| 2023 | 6       | 3/10/2023          | 3/24/2023        | 3/10/2023               | 3/27/2023             | 12:00 PM              | 3/28/2023             | 12:00 PM              |
| 2023 | 7       | 3/25/2023          | 4/9/2023         | 3/25/2023               | 4/11/2023             | 12:00 PM              | 4/12/2023             | 12:00 PM              |
| 2023 | 8       | 4/10/2023          | 4/24/2023        | 4/10/2023               | 4/26/2023             | 12:00 PM              | 4/27/2023             | 12:00 PM              |
| 2023 | 9       | 4/25/2023          | 5/9/2023         | 4/25/2023               | 5/11/2023             | 12:00 PM              | 5/12/2023             | 12:00 PM              |
| 2023 | 10      | 5/10/2023          | 5/24/2023        | 5/10/2023               | 5/26/2023             | 12:00 PM              | 5/30/2023             | 12:00 PM              |
| 2023 | 11      | 5/25/2023          | 6/9/2023         | 5/25/2023               | 6/12/2023             | 12:00 PM              | 6/13/2023             | 12:00 PM              |
| 2023 | 12      | 6/10/2023          | 6/24/2023        | 6/10/2023               | 6/26/2023             | 12:00 PM              | 6/27/2023             | 12:00 PM              |
| 2023 | 13      | 6/25/2023          | 7/9/2023         | 6/25/2023               | 7/11/2023             | 12:00 PM              | 7/12/2023             | 12:00 PM              |
| 2023 | 14      | 7/10/2023          | 7/24/2023        | 7/10/2023               | 7/26/2023             | 12:00 PM              | 7/27/2023             | 12:00 PM              |
| 2023 | 15      | 7/25/2023          | 8/9/2023         | 7/25/2023               | 8/11/2023             | 12:00 PM              | 8/14/2023             | 12:00 PM              |
| 2023 | 16      | 8/10/2023          | 8/24/2023        | 8/10/2023               | 8/28/2023             | 12:00 PM              | 8/29/2023             | 12:00 PM              |
| 2023 | 17      | 8/25/2023          | 9/9/2023         | 8/25/2023               | 9/12/2023             | 12:00 PM              | 9/13/2023             | 12:00 PM              |
| 2023 | 18      | 9/10/2023          | 9/24/2023        | 9/10/2023               | 9/27/2023             | 12:00 PM              | 9/28/2023             | 12:00 PM              |
| 2023 | 19      | 9/25/2023          | 10/9/2023        | 9/25/2023               | 10/11/2023            | 12:00 PM              | 10/12/2023            | 12:00 PM              |
| 2023 | 20      | 10/10/2023         | 10/24/2023       | 10/10/2023              | 10/26/2023            | 12:00 PM              | 10/27/2023            | 12:00 PM              |
| 2023 | 21      | 10/25/2023         | 11/9/2023        | 10/25/2023              | 11/13/2023            | 12:00 PM              | 11/14/2023            | 12:00 PM              |
| 2023 | 22      | 11/10/2023         | 11/24/2023       | 11/10/2023              | 11/27/2023            | 12:00 PM              | 11/28/2023            | 12:00 PM              |
| 2023 | 23      | 11/25/2023         | 12/9/2023        | 11/25/2023              | 12/11/2023            | 12:00 PM              | 12/12/2023            | 12:00 PM              |
| 2023 | 24      | 12/10/2023         | 12/24/2023       | 12/10/2023              | 12/26/2023            | 12:00 PM              | 12/27/2023            | 12:00 PM              |