

## ATAC Meeting Minutes

4/30/19, 3:45, French 300A

In attendance: Scott Chapman, Scott McElfresh, Brandon Jackson, Kim Redford, Surma Mukhopadhyay, Shannon Salley, Ashley Leslie (DEC)

IT update – Wrapping up the academic year

Classroom Technologist – John Hogge

- Looking at all classrooms and inventory of equipment
- HDMI upgrades in Ruffner
- Wireless for testing in Jeffers – 20+ students without problems; upgrades are continuing and committed to making it the best possible; Best to do testing with a full room of students

DEC – Ashley Leslie, Instructional Designer

- Honorlock becomes the main cheating deterrent and Respondus Lockdown Browser and Monitor go away before Summer 2
- FPPM online policy approved by Faculty Senate
- LOTI – 22 faculty completed training during the 18-19 academic year and are qualified to teach online or hybrid courses
- Quality Matters – 7 faculty submitted courses that meet all of the standards and are now QM certified.

Surma brought up document cameras with a desire to have more of them available in classrooms

Brandon brought up great experiences with IT and we discussed Box drive vs Dropbox for work.

We discussed for the future – reporting to departments regarding the future of scantron and how things are reported to departments – the issue I think was in the way things were taken back certain faculty members (but I think Provost Smith has helped with some of this in her emails).

We discussed Departmental Honorlock training which would be beneficial at department meetings.

Theme for next semester: Trainings w/ DEC

We agreed more conversations with departments, not on the committees.

Could there be an app for Student Evaluations and how can we improve return rate on evals?