Academic Technology Advisory Committee

Tuesday, January 22, 2019; 3:45pm
French Hall – Room 300A

Members Present:	Members Absent:
Scott Chapman	Ryan Stouffer
Scott McElfresh	
Ann Bailey-Yoelin	
Brandon Jackson	
Brooke Russo	
Sarah Reynolds	
Shannon Salley	
Surma Mukhopadhyay (via call in)	

Committee Chair Scott Chapman brought the meeting to order at 3:45pm in French 300A. He began by welcoming everyone back for the Spring semester. The March meeting was set for 3/26 instead of the originally planned 3/19. Ann Bailey-Yoelin offered to take minutes for future meetings.

IT Update – Kim Redford

   ITS Staffing Changes - Alison Kendrick (Classroom Technologist) is retiring effective March 1st. She has been off campus using vacation time since December 14th and will continue to use that time until her retirement date. John Hogge (Desktop Support) has assumed classroom responsibility for now. A search for the position is underway with the hopes of bringing in the new technologist on March 10th. Samantha Ellington is leaving the Help Desk to assume a position with the DEC. Her last day in ITS is February 8th. A search for that position is underway with a desired hire date of February 25th.

·   **ETF** - ETF spending has ended for this cycle. We are hopeful that the next round of funds will be available this summer. The following classrooms were upgraded to HDMI technology over winter break: Hiner G11 (Lab - all student machines replaced as well), 101, 109, 210, 213, Wygal Auditorium, and SHLS classroom. Additionally, (22) classroom workstation computers were refreshed this cycle.

·   **Testing Over Wireless** – ITS would like to be informed if there are academic spaces on campus that will be used for testing via Canvas over wireless. Wireless services will be evaluated to ensure that they will meet the needs for testing.

DEC/Instructional Technology Update – Julie Mersiowsky

Classroom Tech Support (Evening Hours) – Ann Bailey-Yoelin
Ann Bailey-Yoelin brought up the question of accessible tech support in the evenings. It was explained that the DEC is open until 7pm at X4332 for software concerns/ issues. The help design at X4357 is open until 5pm for hardware concerns/ issues. Kim Redford suggested letting her know which rooms faculty were having issues in and a cheat sheet for the system would be created with the help of John Hogge.

ExamSoft – Brooke Russo
Brooke Russo brought to the committee the software Examsoft, an assessment platform that the Nursing Department is looking at to invest in. It has many positives such as – creating test banks, scanning paper tests, tests can be administered offline, great security features, better statistics, it can be used to help in finding at risk students, it can do outcome tracking for accreditation purposes, and it integrates with Canvas. The students pay an access fee (once per year). If other departments are interested in using Examsoft as well, it defrays the cost per department. Julie asked the question of FERPA and who owns the data?

Other Items
Scantron – Discussion
The committee discussed Scantron again and what comes next. The committee plans to make a recommendation to Faculty Senate, presenting the problem of Scantron/ the issues at hand, and possible solutions. Brandon Jackson will talk with Faculty Senate President Adam Franssen about what the report should entail, and Kim Redford will ask Mark about the timeline and present the committee with updated Scantron use data. Committee Chair, Scott Chapman and Ann Bailey-Yoelin will draft a report for discussion at the February Meeting.

The meeting was adjourned at 4:30pm.