



## Meeting Minutes Agenda items

### Members:

Amanda Blaisdell (chair), Cory Call, Darrell Carpenter, Jeff Ledford, Elizabeth Meiser, Julie Mersiowsky (co-chair), Dan Michael, Kim Redford, Sarah Reynolds, Shannon Salley, Jonathan White

### Attendance:

Members Present:	Members Absent:
Amanda Blaisdell (chair), Cory Call, Darrell Carpenter, Elizabeth Meiser, Julie Mersiowsky (co-chair), Kim Redford, Shannon Salley	Dan Michael, Jonathan White, Jeff Ledford, Sarah Reynolds

### Notetaker:

### Agenda:

*Welcome and open of meeting* – Amanda Blaisdell, Chair

### *Recurring Topics:*

#### ITS Update – Kim Redford

- (10) Classroom HDMI updates were completed over winter break (4) in Willett and (6) in Chichester
- Hiner 16 lab was upgraded to HDMI over winter break
- Only (13) classrooms remain for HDMI upgrades
- ETF spending for computer refresh has come to a close for the year

#### DEC Update – Julie Mersiowsky

- LOTI completion update
- Registration open for spring LOTI dates
- Update on Zoom
  - Graduate faculty are transitioning this semester.
  - Undergraduate Faculty and Staff are transitioning during the summer.



- MAGIC conference will be held at Reading Area Community College on April 17. Longwood is a partner in the MAGIC group.
- MBA program upscaling partnership update. Julie shared that the DEC helped to design a Canvas Template for the program. As she described it, a few ATAC members noted that their departments might be interested in having a template. Julie made note of these and will reach out to those department/program chairs.

## *New Business:*

- Follow-up about departmental needs (Amanda) based on Survey data and future directions
  - Reviewed the chart of items that are needed to be shared and presented as faculty professional development.
  - Quality Matters was the biggest topic of need.
    - The DEC currently offers:
      - LOTI training that integrates the QM rubric as faculty start designing online modules; this is an 8-week online course offered 4 times per year.
      - APPQMR - (Applying the Quality Matters Rubric) was offered through the DEC, managed by QM, to help faculty members understand the rubric as a whole. (This was offered in the Fall of 2019 for the first time in 6+ years)
      - CRC (Course Reviewer Certificate) training was offered to be paid for by the DEC, taught by QM to teach and certify faculty members to become QM reviewers. Faculty members took it when it fit into their schedule throughout the 2019-2020 academic year.
    - The DEC will be offering:
      - Additional workshops on specific QM rubrics will be offered on an ongoing basis.
      - APPQMR and CRC will be offered to faculty for the DEC to cover, with the APPQMR offered once per academic year and the CRC offered at the convenience of the faculty member.
    - Dan Michael will be presenting next time on some of the things he learned from his recent QM APPQMR and Course Reviewer courses.
    - It was recommended that the QM rubric be placed in the ATAC Box account. Julie will take care of that before the next meeting.
- Demonstration of Owl & QBall (Julie)

# ATAC



**Location:** DEC Digital Den, Ruffner Hall 136

**Date:** 01/21/2020

**Time:** 3:30 pm

- Dean Boyle, from the DEC, presented a demonstration of both the OWL and the QBall for members of ATAC in attendance.
  - The OWL is a microphone/camera device that follows the speakers in a room when their voice is heard. Allowing those that are connected remotely to see the speaker and hear them a bit more clearly. It can be used with an auxiliary speaker or through a computer's audio system.
  - The QBall is a ball shaped speaker/microphone, used in a group setting where a person speaks into the ball, the sounds is projected so that the rest of the group can hear the person.
- Both the QBall and the OWL are available for checkout from the DEC. The Library also has two OWLs available for checkout.
- Darrell Carpenter demonstrated the Catch Box – a speaker/microphone combination designed to be tossed around to facilitate conversations. IT is owned by the Computer Science Department.
- Discussed the cost of these items and whether they could be covered by ETF funds. Kim Redford said it was possible.



## *Old Business:*

- SPSS vs. JMP
  - Kim Redford shared data and details comparing SPSS and JMP, as well as outlining the University's licenses/subscriptions of both products. This information is detailed in [a document shared by Kim](#).
    - **SPSS** is available through IT for both students and faculty. Cost = \$35,490 annually. License is for teaching and learning.
    - SPSS is installed on all academic computing labs, and classrooms, all computers in the Information Commons in the library and on approximately 130 faculty computers. Kim Redford assured ATAC that SPSS is not going away anytime soon. She said it is very heavily used.
    - **JMP** – ITS currently holds a student edition site license, \$500. It is no longer sold or upgraded for higher ed in this pricing model/license. Cost to update is variable, but a campus wide license would be \$5,000 annually.
    - JMP is installed on a couple of labs and a handful of faculty computers where requested.
  - Dr. Doyle asked Shannon Salley (ATAC member) to bring up some software that his program wanted: **MaxQDA**. It is qualitative software. Information is currently being collected by members of ATAC. ATAC asked Shannon for reasons why MaxQDA was needed and what it does that SPSS doesn't do, as well as purchasing information.
  - ATAC will make recommendations once we have all of the information.

## *Good of the Order*

- Amanda recommended that we have a discussion with ITTIP to determine if we can bridge the gap and provide support for one another.

## *Reminder/Discussion:*

- Next meeting date
  - Tuesday, February 25, 2020, 3:30, DEC's Digital Den

# ATAC



**Location:** DEC Digital Den, Ruffner Hall 136



**Date:** 01/21/2020



**Time:** 3:30 pm

- March 24, 2020, 3:30, DEC's Digital Den

## *Next Meeting Agenda Items:*

- Dan to present on QM, Julie will provide copies of the QM Rubric, will demonstrate a Canvas shell, sharing what things in the Rubric look like in practice.