

Academic Technology Advisory Committee Meeting Minutes

Tuesday, Jan 23, 2024; 11:00 am

Committee Members: Bold in Attendance

Scott Chapman	Stephanie Buchert	Sarah Reynolds
Yiwei Zhao	Sanish Rai, Chair	Pamela Randall
Mike Waddell	Steven Hoehner	Stephanie Watts
Kim Redford, IT Rep	Ashley Leslie, DEC Rep	

The meeting was held virtually via Zoom.

Canva Survey:

Ashley shared that the Canva survey is ready to go and provided a link to the completed survey: <https://forms.gle/EvFmxqWzmYikvU23A>. It was decided that the survey would be sent via the Academic Affairs office and would include a 2-week due date.

Turnitin:

Ashley Leslie shared that the new Turnitin integration is bringing questions from faculty. DEC can work with any faculty with questions or issues.

Computer Lab Changes:

Kim Redford shared that the Grainger and Rotunda computer labs have been decommissioned and will now be used as regular classrooms. She also provided the following statistics regarding unique logins in the computer labs for the Fall 2023 semester:

- Chichester G13 – 100
 - Hiner G11 – 125
 - Hiner G16 – 240
 - Hiner G20 – 51
- Greenwood Learning Commons - 843

Kim also reported that ITS will utilize a new software for monitoring lab computer and software usage. The software is called LabStats and it will provide more detailed information on usage to allow for informed decision making regarding the labs.

Exchange Upgrade:

Kim reported that IT is in the process of upgrading the Exchange (email) server. Users will notice some changes in Outlook Web Access (OWA). Functionality will remain the same. There may be additional steps for Mac users. An email with more information will be sent to campus in the coming days.

Distance Education:

Kim shared that some funding may be available immediately for upgrading an academic space for distance learning. She asked that all committee members talk with their department chairs and colleagues about this. She asked members to email her with potential spaces ASAP. The hope is to eventually upgrade one space per college for improved distance learning experiences.

Polling Software:

It was asked if the University has a scheduling/polling software (better than Doodle) available. There is nothing available at this time.

Next Meeting:

Feb 27, 11 am

Meeting adjourned at approximately 12 Noon.