Academic Technology Advisory Committee
March 16, 2022

Present	Not Present
Jonathan White	Laura Poe
Samantha Ellington	Ellis Parker
Jeff Ledford	Scott Chapman
Kim Redford	
Lindsey Stokes	
Pam Randall	
Sarah Reynolds	
Brooke Mathna	

The meeting was called to order at 4:00pm. The meeting was held virtually via Zoom.

There was no DEC update. Samantha Ellington advised the committee to watch their email for training opportunities that will be forthcoming.

Kim Redford noted that ITS Associate Vice President, Mark Kendrick, as well as other area VPs are in the process of gathering information regarding the telephone system. The system currently is place is antiquated and will need to be replaced in the next 1-3 years. Potential replacements could be "soft phones" (app-based phones). ITS is aware that some areas have unique needs and they will be working to find a solution that best fits everyone. Kim asked that departments begin conversations about telecommunication usage and needs.

At the February 9, 2022 meeting, the ATAC Committee was tasked with examining their departments usage of qualitative, quantitative and surveying software and if there are different solutions that departments are interested in or have a need to use. Each departmental representative offered their findings. Many departments use Qualtrics, SPSS, NVivo, and MAXQDA but there is no "standard" across campus, as several departments also had outliers.

Pam Randall *mentioned that off campus students do not currently have the same level of access to resources as on-campus students (like access to SPSS) and that this is a SACACOC standard that is not being met. Kim Redford noted that the SPSS license presently prohibits SPSS being installed on any off-campus or personally owned machine. Kim is going to seek information from the SPSS representative regarding other license types and the costs associated with them.*

Samantha informed the committee that Academic Affairs has purchased 10 copies of the MAXQDA software as a resource for faculty research in qualitative areas. The Help Desk can assist users having the software installed on their machines. Committee members questioned the number of licenses purchased and if Academic Affairs would consider buying licenses for other software needs across campus. Samantha will meet with Academic Affairs to discuss these points. Having learned about the College of Business and Economics' usage of Qualtrics, Samantha will also talk to CBE about their use, licensing and associated costs.

The aforementioned findings will be discussed at the April ATAC meeting,

Having no further business, the meeting was adjourned at 4:42pm.