ATAC

Location: DEC Digital Den, Ruffner Hall 136
Date: 10/22/19
Time: 3:30 pm

Meeting Minutes
Agenda items

Members:

Amanda Blaisdell (chair), Cory Call, Darrell Carpenter, Jeff Ledford, Elizabeth Meiser, Julie Mersiowsky (co-chair), Dan Michael, Kim Redford, Sarah Reynolds, Shannon Salley, Jonathan White, Student Representative (TBD)

Attendance:

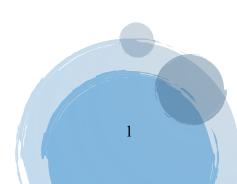| Members Present:	Members Absent:
Amanda Blaisdell	Sarah Reynolds
Cory Call	Shannon Salley
Darrell Carpenter	
Jeff Ledford	
Elizabeth Meiser	
Julie Mersiowsky	
Dan Michael	
Kim Redford	
Jonathan White	

Notetaker: Julie

Agenda:

Welcome and open of meeting – Amanda Blaisdell, Chair

Recurring Topics:

   ITS Update – Kim Redford

- Ten classrooms will upgraded to HDMI over winter break. They are:

1. Willett 103	6. Chichester 109
2. Willett 111	7. Chichester 112
3. Willett 113	8. Chichester 213
4. Willett 117	9. Chichester 320
5. Chichester 105	10. Chichester G08

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- ITS is replacing Dell 3030 and 9020 computers in faculty and staff offices this semester.
- The Hiner 16 lab will be upgraded to HDMI over winter break. All student computers and the instructor's workstation computer will also be replaced.
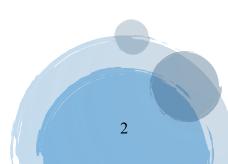
DEC Update – Julie Mersiowsky

- The DEC is running LOTI currently with 12 participants.
- We just finished a course through Quality Matters called Applying the Quality Matters Rubric (APPQMR) for 10 faculty; 9 of them will complete it. It is a 2-week intensive online course to help faculty to fully integrate the quality matters standards into their course design and is the first in a 2-week series that will lead to becoming a peer reviewer.
- The Faculty Feedback Forum meets in early November for the first time this year.
- We are continually providing support and professional development for students and faculty. The most requested topics during the last month are:
  - Honorlock
  - Canvas Quizzing
  - WordPress for ePortfolios

New Business:

- ITS vs. DEC
  - List areas of Support

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- Document with list [5 minutes to add symbols]
  - Committee members were asked to review list of ITS & DEC technologies that are available and identify how much their department uses them.
  - Julie and Amanda will identify hot topics to be a focus of future training or meetings.
- *Kim discussed that she has been working with Leigh Lunsford on a Quantitative Analysis Software- JMP –* ITS has purchased a site license for students, a few faculty members in various departments have been adopting it. We currently have a site license of SPSS which does similar things. Asked if ATAC would be interested in exploring options of changing to a more economical choice.
  - Kim will gather the financial data and usage numbers before the next meeting.
  - Kim will investigate getting a functionality comparison sheet – SPSS vs JMP.

Old Business:

- Proposed [FPPM language changes for hybrid courses](), and other "clerical" changes to that policy for clarity.

  Julie completed this and is having it reviewed by David Shoenthal, it will then be sent to the Senate Exec. Committee for review.

- Additional Document cameras in classrooms – Kim and Julie gathered data:
  - There are (6) academic classrooms (not including labs) without document cameras. They are:
    - Bedford 111
    - Chichester G04
    - Chichester G08
    - CSTAC 101
    - CSTAC 206
    - Hull 249 (Kim will see that one is scheduled to be installed in this room due to the long-term check out of a camera by a faculty member for use in this room.)

    There are 72 academic classrooms (not including labs). That is a percentage of 92% that have document cameras.

  - There are 2 small ones that can be checked out from the DEC.
- Canvas shell names – Julie (on behalf of a former committee member)
  Update from last month:

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- o Can a semester identifier (like S19 or Spring19) be added to the course shell names in the future so that it shows up in these different dialogs?
- o Julie's update – ITS is working on the coding to make this happen

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Action Items	Owner(s)	Deadline	Status
Data gathering about SPSS & JMP	Kim	November 26, 2019	In progress
AFTER getting information from Kim, each committee member will inquire in their department about usage and interest or aversion to exploring options	Committee Members	January 21, 2020	No started
questions to lead your discussion will be sent	Julie and Amanda	November 36, 2019	In progress

Reminder/Discussion:

Next meeting date – January 21, 2020, at 3:30, Digital Den, Ruffner 136

Next Meeting Agenda Items:

- Use of the Owl [Julie]
- Use of the QBal.[Julie]
- Use of the Squawk Box [Darrell]