Academic Technology Advisory Committee

April 26, 2016

Agenda

Alexander, Matt	McElfresh, Scott
Balas, Ayse	Redford, Kim
Braun, Gretchen	Quarles, Jenny
Beach, Jennifer	Yang, Ling
Lehman, Mary	
Lynch, Bob	

Jeannine Perry and Blain Harrison were not present. Kim Redford began the meeting at 3:30pm in French 203.

1. myLongwood Changes

Nate Landis began the discussion with an exercise to determine what links are most important and what links (if any) should be removed from the Faculty tab within the newly designed myLongwood portal. Kim Redford explained to the group that staff from the Project Management office has been conducting research and working with individual faculty for several weeks in an effort to determine how information should be organized. The goal is to provide faculty with a design that is efficient and user friendly.

The general consensus of the group was that the Faculty Dashboard and Advisor Dashboards are widely used. Bob Lynch and Scott McElfresh noted that the current dashboard often does not display accurate information and is not particularly user friendly. Nate explained that his goal is to make sure that information is accurate and arranged in a way that makes sense.

2. Online Vision Statement Wrap Up

Jenny Quarles provided the committee with the top two proposed Online Vision Statements. A brief discussion took place and the committee voted. The selected Online Vision Statement is:

Longwood University will extend its tradition of providing an engaging, teaching-focused community of scholars through the use of an innovative, flexible, and secure digital presence.

3. DEC Update

Jenny Quarles presented the new user interface for Canvas which will go live on May 16th. Jenny explained that the changes are all cosmetic at this point and that functionality will remain the same. The two biggest changes include a move to a dashboard/tile view for courses and a location change for the main menu from the top of the page to the left hand side. Also mentioned was that eventually the new

Canvas interface will be branded with Longwood blue and the Rotunda rather than the default Canvas layout.

The DEC is also moving forward with purchasing Panopto to replace Echo 360. The purchase of Top Hat is taking more time due to conflicts with the contract language.

Jenny distributed the DEC summer "open" hours for sessions in course planning and design.

Lastly, Jenny informed the committee that Jeff Everhart left the DEC and that they are now seeking to fill 3 open positions.

4. IT Update

Kim Redford noted that ETF computer refresh will continue through the summer months.

Equipment has been ordered for the technology re-designs in Chichester 101 and Willett 104C and work in these areas will take place early summer.

IT engineers are working on an email upgrade that will provide several benefits to the campus community to include increased quotas, full service Outlook in all browsers, and Public Folder accessibility from OWA. The improvements will be put into place early summer. An email has been sent to campus.

Extended hours and expedited services for Scantron grading are planned once again for exam week. An email has been sent to campus.

Kim Redford adjourned the meeting at 4:26 pm