

Academic Technology Advisory Committee

March 22, 2016

Alexander, Matt	McElfresh, Scott
Balas, Ayse	Redford, Kim
Braun, Gretchen	Smith, Robin
Beach, Jennifer	Quarles, Jenny
Harrison, Blain	Yang, Ling
Lehman, Mary	

Bob Lynch and Jeannine Perry were not present. Kim Redford began the meeting at 3:30pm.

1. IT Update Kim Redford

Kim Redford reported that IT is beginning to evaluate and pilot Windows 10 for installation on Longwood computers. An implementation team has been formed and discussions regarding installation and support are taking place. A tentative timeline has been established and it is likely that Windows 10 will be offered late next academic year. Windows 7 will be supported by Microsoft until 2020.

Kim also stated that classroom technology redesigns are underway. Final decisions have been made for the changes in Chichester 101 and work will begin in that space shortly after graduation. A classroom in Willett Hall is also being considered for a technology redesign.

Computer refresh is taking place at this time. A number of faculty/staff workstations are slated to be replaced this cycle. Classroom instructor computers will be replaced in Ruffner and Grainger.

2. DEC Update Jenny Quarles

Jenny Quarles reported that the DEC is in the process of interviewing students for the Instructional Technology Collaborator (ITC) program for next academic year. She added that the DEC welcomes recommendations if members of the committee are aware of particularly personable and savvy students that would be a good fit for the program.

Jenny also informed the committee that the Echo 360 replacement evaluation is wrapping up. A clear leader has been established based on survey results and feedback received from

attendees of the vendor demonstrations. The decision will be shared with campus as soon as it is confirmed. The hope is to have a contract in place by May 1. Content from Echo 360 will be migrated into the new system. A purchase of Top Hat software is also being considered.

The DEC is planning their summer coverage schedule and will share that with campus when it is confirmed.

Jenny reported that the DEC staff attended the Association of Collegiate Computing Services conference in March. During and since the conference they have spent some time reimagining what a modern workspace and work schedule should look like. She referenced a “Work” feature in the New York Times that defines a work/life balance and shares how technology plays a role in the various strategies of rethinking the workplace.

Also called to attention:

Mary Lehman raised a question about potential changes to the myLongwood portal. Kim Redford reported that IT is in discussion about current usage of the portal and possible options for changes or replacement. She assured the committee that IT is aware that many important functions take place in the portal and that there is a huge focus on providing equivalent or improved functionality and convenience for faculty, staff, and students.

3. Online Vision Statement Wrap Up Jenny Quarles

Jenny Quarles passed out a list of potential Online Vision Statements resulting from the work of the committee during the February meeting. She asked each committee member to rank their top 3 choices for the most effective mission statement. A goal for the April meeting will be to evaluate the top three choices, modify them if/as needed, and adopt it a mission statement.

The meeting was adjourned at approximately 4:15 pm. The next meeting is scheduled for Tuesday, April 26, 2016 at 3:30 pm.