# Academic Technology Advisory Committee

Tuesday, October 23, 2018; 3:45pm
French Hall | Room 300A

| Members Present: | Members Absent: | Special Guests: |
|---|---|---|
| Scott Chapman | Surma Mukhopadhyay | Andrew Ribeiro |
| Brooke Russo | Ann Bailey | Bob Smith |
| Shannon Salley | Corrie Kelly | Mark Kendrick |
| Kim Redford | Leigh Lunsford | Aneicia Stimpson |
| Julie Mersiowsky | | |
| Sarah Reynolds | | |
| Ryan Stouffer | | |
| Brandon Jackson | | |
| Scott McElfresh | | |

Committee Chair, Scott Chapman asked the committee if a November meeting and the Scantron conference call were warranted. The verdict would be addressed at the conclusion of the meeting.

The meeting was then turned over to Andrew Ribeiro, the Director of Computer Engineering Services, to discuss single sign on possibilities at the University.

## Single Sign On - Andrew Ribeiro
Andrew reported that there are two systems currently in place that manage authentication to University applications: CAS and Shibboleth. Shibboleth is the industry standard for single sign on systems. Single sign on functionality allows users to sign on one time to any of the Shibboleth systems and then seamlessly transition into the others without having to sign on again. Longwood currently has nine systems that utilize Shibboleth to include MyStudentBody, CollegeNET, Academic Works, Lancercard.longwood.edu, Zen Desk, CITI Program, Tk20, Curriculog, and Acalog. Four additional systems will be added in the near future. They are Banner ADMIN, Canvas, Box, and myLongwood (Banner SSB). DegreeWorks may also move to Shibboleth in the future.  OWA and computer sign-in are not in scope at this time.

## IT Update - Kim Redford
ETF computer refresh and HDMI classroom conversions are still in progress at a steady pace.

Bjorn Ludwar reached out to IT to inquire about using the REDCap software at the University. REDCap is a secure web application for building and managing online surveys

and databases. It is available at no cost via a consortium hosted by Vanderbilt University. The software is HIIPA and FERPA compliant. The Science and Psychology departments are interested the software. ITS has reviewed the technical requirements to run REDCap and report no issues. Implementation will take place in the coming weeks.

### DEC/Instructional Technology Update - Julie Mersiowsky
The DEC will host their first faculty focus group meeting on October 26th. Brandon Jackson from the committee will participate in the meeting.

The Digital Lab/ Maker Space has been transformed into a Mobile Maker Space.

LOTI currently has 24 people enrolled with 6 in the advanced class.

### Committee Reporting Structure - Ryan Stouffer
There is some question as to how well information discussed at committee meetings is communicated to areas without direct representation. The following was presented as a solution:

The following representatives would communicate with the following departments.

CBE representative – Accounting, Econ, Finance, and Information Systems & Management and Marketing & Military Science

Cook Cole would be broken in the following 4 groups:

Group 1 – Biology & Environmental Science & Chemistry and Physics & Liberal Studies

Group 2 – Communication Studies & English and Modern Languages & History, Political Science, & Philosophy
Group 3 – Math & Computer Science & Music & Nursing
Group 4 – Sociology, Anthropology, & Criminal Justice & Theatre, Art & Graphic & Animation Design

College of Education representative – Education & Special Education, HARK, Social Work and Comm Science &  OPS

### Other Items
It was voted and agreed upon that the ATAC Committee will have a meeting on November 13, 2018. Kim Redford will reach out to Scantron to coordinate a conference call with them at that time.

Brandon Jackson also mentioned that if any ATAC Committee members would like to pilot his Python script for grading that he would be happy to share. The script is still in a testing phase and more users would give him better data.

Scott Chapman adjourned at 4:18pm.