

Academic Technology Advisory Committee

October 27, 2015

Balas, Ayse
Burtner, Joshua
Harrison, Blain
Lehman, Mary
Lynch, Bob
McElfresh, Scott

McLellan, Amanda
Redford, Kim
Quarles, Jenny
Smith, Robin
Yang, Ling

Kim Redford began the meeting at 3:32pm. Jeannine Perry was not present.

1. ATAC Webpage
 - Kim Redford showed the committee the proposed webpage which consists of a landing page, listing of committee members, meeting minutes, and a technology pilot page. The committee reviewed and agreed that the webpage is off to a good start.
2. Technology Pilot Request Form
 - Jenny Quarles is going to create a Google form for the technology pilot groups. The committee will review and make decisions on the pilots by April 1st and November 1st of each year. The proposals and forms should be submitted for review by February 15th and September 15th. Jenny has proposed that we link the ATAC site on the Faculty Senate page as well as the DEC page.
3. ETF Spending/Classroom Remodel
 - Kim reported that she should be able to begin spending of ETF funding soon. Kim asked the committee if their departments have made any requests or recommendations for the next space to be remodeled. Kim asked that departments submit proposals by the next ATAC meeting if they would like to be considered. The committee was reminded that ETF funds can be used for technology only. Furniture purchases are not permitted with these funds.
4. Defining an Online Learning Vision Statement
 - Jenny and Jeannine Perry went to an UPCEA Conference which focuses on online learning and leadership. Jenny has challenged the committee to develop an online learning vision statement to be presented to President Reveley. Jenny and President Reveley had a meeting in which they discussed keeping online learners connected to campus. They also agreed that rather than growing the program we should focus on

quality. Blaine Harrison and Robin stated that the vision statement should be clear and concise so that internal and external audiences can easily understand our goal. Jenny is going to send examples and information to the committee for review. www.upcea.edu/hallmarks.

5. DEC Update

- Jenny announced that our NC SARA application has been approved. Jenny and Jeannine will attend an informational meeting about this on November 5th and have asked for questions to address while there.
- Also, the DEC completed the Echo 360 upgrade to the Active Learning Platform. The DEC will be training and heavily encouraging faculty members to begin using the Active Learning Platform in spring 2016.
 - There are about 1200 students each semester that watch the Echo captures. The DEC has a goal of reaching 20 more faculty members to begin using Echo.
- The DEC is moving towards badging and stackable certificates for faculty development.

6. IT Update

- Kim will hopefully be purchasing about 100 new faculty/staff and classroom machines for the refresh process this year. IT has phased out the Dell OptiPlex 330s and 360s and are now working towards phasing out 780s.
- HDMI conversions are planned for (4) spaces over winter break: Hiner 16, Communication Studies and Theatre 204, Hull 246, and Stevens 211.

Kim Redford adjourned the meeting at 4:30pm.