

SHARE ACCESS REQUEST FORM

Form Completed By: _____

Phone: _____

Date: _____

Server Name	SHARE NAME (Full path for SAMBA Shares)	GRANT REQUESTED ACCESS TO: (List network logonid's or names of individuals or groups)	ACCESS		INDICATE MAC USERS	Expiration Date
			R	CHG		

Reason for Request:

Authorized Signature: _____ **Date:** _____

Per the [Access to Information Technology Resources and Systems Policy #6105](#), a user cannot be listed above and then sign as the supervisor. If you need access, please fill out another form and obtain approval from your supervisor. (Note: Student access expires each May and must be re-requested if needed beyond that time.)

Printed Name: _____

System Administrator: _____ **Date:** _____

Access Key: R = Read, CHG = Create, Modify, Delete (To remove access indicate a D in the appropriate column(s))