

Academic Technology Advisory Committee

Tuesday, February 19, 2019; 3:45pm

French Hall – Room 300A

Members in Attendance: Scott Chapman (Chair of Committee), Brandon Jackson, Ann Bailey Yoelin, Kim Redford, Brooke Russo, Sarah Reynolds, Shannon Salley, and Surma Mukhopadhyay

Ryan Stouffer was absent.

Meeting called to order at 3:47 PM

Agenda

1. *A Few Words from your Committee Chair – Scott Chapman*

The next few meetings are scheduled for 3/26 and 4/16.

2. *IT Update – Kim Redford*

IT has completed the two-factor authentication pilot. Sixty five people engaged in the pilot. All seems to have gone well with the pilot. On February 28, the two-factor authentication will be opened up to many more people on campus. IT will be reaching out to those members of campus that will be affected. Longwood still remains one of the last state schools to go to two-factor authentication.

3. *JMP software – Kim Redford*

JMP is software similar to SPSS (quantitative analysis). After attending a conference last year, Dr. Leigh Lunsford brought information about the software to Longwood. Dr. Lunsford reports it is more modern and has some additional features not available in SPSS. Along with several other faculty on campus, she is currently using JMP with her students in the Math Department. Longwood currently has a site license for teaching and learning (student edition). In comparison to SPSS, it is also much cheaper. Kim will send around an email to the ATAC members containing information about JMP informational workshops. She asked the group to share with their departments in case other faculty are interested.

4. DEC/Instructional Technology Update – Julie Mersiowsky

The DEC continues to offer professional development training for faculty:

- Course Enhancement Sessions - 1:1 with an instructional designer and faculty to enhance a course the faculty member is putting together.
- Workshops

Open Education Resources

- Policy was written in collaboration with the Greenwood Library & CAFE in response to new legislation
- [Policy](#) was approved unanimously by Faculty Senate last week
- Policy will be placed within [FPPM](#) in its next edition
- DEC will be providing workshops and resources for faculty

Honorlock

- The University will be transitioning to Honorlock as a new cheating deterrent. As our current cheating deterrent, Respondus LockDown browser (with or without Monitor), can be troublesome, we explored other options and Honorlock has been identified as the best replacement. We completed a pilot with several of your colleagues taking part.

5. Scantron & Senate Report – Full Committee Discussion

The committee reviewed the rough draft of the proposal and made some adjustments to the wording of the Options section. Additionally, Kim provided an updated price list of the new scantron software and hardware for the report. There is currently no scantron policy at Longwood, so it is not necessary to complete the policy revision form for the Faculty Senate meeting. The proposal will be revised and sent to the ATAC committee members for review before Scott attends the Faculty Senate Executive Board meeting at the end of the month. The proposal will be on the March 14 Faculty Senate meeting agenda.

6. Other Items

During the January meeting, Kim asked Brooke to investigate whether ExamSoft is FERPA compliant. Brooke reported that ExamSoft is FERPA compliant.

Meeting adjourned at 4:27 PM.