

**Minutes**  
IRB Meeting  
December 4<sup>th</sup>, 2025; 3:30 – 5:00 pm

- Present: Jo Morrison, Eric Laws, Karen Kinslow, Becca Brusseau, Alison King, Tom PlaHovinsak, Ryan Stouffer, Gregg Harbaugh-Schattenkirk, Julia Maserjian
- Approval of the minutes from the October 30<sup>th</sup> 2025 meeting
  - Minutes approved
- Report on IRB Activity: Protocols Assigned to the December Meeting
  - Exempt 8
  - Amendments 1
  - Not HSR 0
  - Number of active protocols 73
- Review of Protocol 25-09-244 (revisions)
  - The IRB reviewed revisions submitted by the investigators to a survey-based protocol. Members held a brief discussion regarding the survey's formatting and the continued inclusion of questions related to alcohol use. The Board agreed that the investigators provided sufficient scientific justification for both the revisions and the inclusion of alcohol-related questions, noting alignment with national data on relevant behaviors. The IRB voted to approve the proposed research; the vote was unanimous.
- Review of Standards for Faculty Mentors of Student Research (time allowing)
  - The IRB reviewed draft standards outlining expectations for faculty who supervise student research projects. The intent of the document is to clarify mentor responsibilities, support high-quality student research, and ensure appropriate protections for human participants. The Board agreed to share the draft with academic units for feedback and will revisit the standards at a future meeting.
- Meeting adjourned at 4:15 pm.

Next meeting: Thursday, January 29<sup>th</sup> 3:30 – 5:00 pm on Zoom