

Longwood University
Staff Advisory Committee Minutes
April 17, 2014, 1:30 – 3:00 p.m.
Hiner 102

Hannah Ledger called the meeting to order.

Members Present: Allison Allgood, Debbie Bruce, Ken Cox, Whitney Curtis, Emily Grabiec, Hannah Ledger, Katie Manis, Marissa Musumeci, Cameron Patterson, JaBari Scott and Della Wickizer.

Members Absent: Grant Advent and Courtney Everhart

President Reveley attended our meeting. His first item to discuss was the BOV representative and if we have found out if other colleges have someone in this capacity. Cameron Patterson reported that he could only find that two have a BOV representative and they are Virginia Tech and William and Mary. President Reveley plans to present it to the Board of Visitors at the June 2014 meeting.

President Reveley's next item of business was the Strategic Plan for Longwood. He finds that most strategic plans are sometimes too long and then they go awry and that committees are not parallel with the plan. When asked about the timeline for it, President Reveley responded that he wants a good draft during the summer and for it to be ready in September. He asked our opinion of the plan and we agreed that the mission statement should remain as it is.

OLD BUSINESS:

The minutes from the February 20, 2014 meeting were approved since we did not meet quorum at our last meeting on March 20, 2014.

*Treasurer/Budget – Cameron reported that the employees have been reimbursed for their books.

*Prince Edward County Book Drive – Emily Grabiec reported that there were issues with getting volunteers to help and things did not work out for this year.

NEW BUSINESS:

*Staff Awards – Della Wickizer reported that Brenda Ferguson wants to combine the staff awards and the SACs acknowledgements together on May 7 at 10:00 a.m. After much discussion among the members, it was decided that May 7th will not work for the staff since it is the week before graduation. We suggested that Della request that they split them into two separate ceremonies and to hold the Staff Awards on May 15 at 2:00 p.m. in the LeGrand Dining Hall.

*Recognitions – Since Virginia Kinman is on vacation for a couple of weeks, we will plan to recognize her office when she returns.

CLOSED SESSION:

*Emails – none

Being there was no further business, the meeting was adjourned.

Respectfully submitted,

Debbie C. Bruce