

Longwood University  
Staff Advisory Committee Minutes  
June 19, 2014, 1:30 – 3:00 p.m.  
Ruffner 103

Whitney Curtis called the meeting to order.

**Members Present:** Allison Allgood, Debbie Bruce, Whitney Curtis, Katie Manis, Marissa Musumeci, Cameron Patterson, Kelly Rhoades, JaBari Scott and Della Wickizer.

**Members Absent:** Grant Advent, Ken Cox, Emily Grabiec, Courtney Everhart, and Hannah Ledger.

**OLD BUSINESS:**

The minutes from the May 22, 2014 meeting were approved.

\*Treasurer/Budget – No update.

\*IAC – Marissa reported that the IAC needs a new member from the Staff Advisory to be on the committee. They meet four times a year.

**NEW BUSINESS:**

\*Officers and new members – We voted for the officers and new members. We will be informed by email who the new officers and members will be.

\*Communication – There have been many comments regarding how Longwood needs to have more consistent communication for the faculty, staff, and students, especially when a member of the Longwood family passes away. This was prompted by the passing of Jane Maddux, one of our Board of Visitor members and rector-elect.

\*Ice Cream Social – JaBari volunteered to contact Aramark regarding holding the Ice Cream Social in the Dining Hall on July 30, from 2:30 – 3:30 pm. It was also discussed to have more toppings available, i.e. assorted, bite-sized fruit, whipped cream, nuts, etc.

\*Budget – JaBari will check with Ken Copeland regarding the amount of available funds for next year's Staff Advisory Committee budget.

\*TAG Program – Allison reported that Conferences is in need of volunteers in Jarman on June 26 between 10:00 – 11:30 a.m. to help with the TAG program.

**CLOSED SESSION:**

\*Emails – none

There being no further business, the meeting was adjourned until July 17, 2014.

Respectfully submitted,

Debbie C. Bruce