

Longwood University

Staff Advisory Committee Minutes

July 19, 2012 1:30 pm

Ruffner 103

Mary Jo Stockton and Angie Covert, co-chairs, called the meeting to order.

Members Present: Mary Jo Stockton, Angie Covert, Freddie Adcock, Mike Burke, Debbie Bruce, Allison Dobson, Ray Heinrich, Hannah Ledger, Cameron Patterson, Tracy Shook, Felitia Lewis (for Della Wickizer)

Members Absent: Grant Avent, Sam Gilliam, John Hogge, Jamie Riley, Carolyn Vaughan, Marissa Musumeci

OLD BUSINESS:

*Co-chairs Mary Jo and Angie announced new Committee Officers and Members.

*June meeting minutes were approved.

*The Ice Cream Social was a positive event and had an awesome turnout. Pictures have been posted to Facebook and to the Committee web site.

*Committee members were encouraged to volunteer for atleast 1 to 2 events per year.

*Admissions Recognition did not have a big turnout from SAC members. Admissions employees were surprised of the recognition. It was mentioned to email reminders for these events a few days before the event.

*SAC Chair Committee – there will be reports from each committee.

NEW BUSINESS:

*Mary Jo read an email from Diane Easter asking for volunteers for the President's Welcome on Friday, August 10, from 10:30 am to 12:00 pm in Jarman. Angie took down a list of volunteers from Committee Members and will send the list to Diane.

*Discussion to not have a Tea/Dessert Social was brought up. Instead, we chose to sponsor snacks at the Health & Safety Day, which will be held sometime in August. Mary Jo and Angie were asked to be on the Safety Committee, of which one will attend the Safety Committee meetings.

*President Marge Connelly joined our meeting. Introductions were made. Various topics concerning Longwood employees were discussed. President Connelly made notes.

There being no further business, the meeting was adjourned at 2:20 pm. Our next meeting will be Thursday, August 16 at 1:30 pm in Ruffner 103.

Respectfully submitted,

Tracy S. Shook